



**BOARD OF TRUSTEES MEETING  
1400 Tanyard Road, Sewell, New Jersey 08080**

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**REGULAR SESSION MINUTES  
June 13, 2017**

Chair Gene J. Concordia called the Regular Session of the Board of Trustees of Rowan College at Gloucester County to order at 6:15 p.m. in the faculty/staff lounge in the Eugene J. McCaffrey College Center building.

Mrs. Karen Sitarski, Senior Executive Assistant to the President and Board of Trustees, read the Open Public Meetings Act Statement: "In compliance with the 'Open Public Meetings Act' of the State of New Jersey, adequate notice of this meeting of the Rowan College at Gloucester County Board of Trustees was provided by the forwarding of a notice on June 5, 2017, to the *South Jersey Times*, the *Courier Post*, the Gloucester County Freeholder Director and Education Liaison, the Gloucester County Administrator, and the College Community." She then led the group in the Pledge of Allegiance.

Roll call followed by Karen Sitarski:

**Members Present:**

Mr. Gene Concordia  
Mr. Len Daws (by phone)  
Ms. Jean DuBois  
Ms. Ruby Love (by phone)  
Dr. George Scott (by phone)  
Dr. Frederick Keating, President, Ex-Officio

**Members Absent:**

Ms. Ave' Altersitz  
Mr. Benjamin Griffith  
Dr. James Lavender  
Mr. Douglas Wills, Esq.

**Executive Cabinet Present:** Mr. Dominick Burzichelli

Chair Concordia greeted everyone and began the meeting.

**ACCEPTANCE OF MINUTES**

With no corrections to the minutes heard, Chair Concordia declared the May 9, 2017, Regular Session meeting minutes approved as presented.

**FACILITIES/PROPERTY**

On the recommendation of the President, Trustee Jean DuBois made a motion, seconded by Trustee Ruby Love and unanimously passed, to approve all of the Facilities and Property action items presented:

1. Purchasing agreement for products and services from the New Jersey State Contract Vendors
2. Purchasing agreement for products and services from the Federal Supply Schedules of the General Services Administration
3. Contracts with certain approved County of Gloucester Contract Vendors

## **REGULAR SESSION MINUTES**

**June 13, 2017**

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4. Purchasing agreement for products and services from the U.S. Communities Cooperative Purchasing Alliance Contracts
  5. Bid waiver exceptions to requirement for advertising for products and services
  6. Purchases of public safety equipment from Law Man Supply, Public Safety Outfitters, and Atlas Flasher Company
  7. Contract awards to Bartash Printing Inc. for the purchase and delivery of semester guide mailers and for printing and delivery of Continuing Education course guides
  8. Contract award to Coca-Cola Refreshments to provide beverage vending services
  9. Contract award to Partner Engineering and Science, Inc. for LSRP/Remedial investigation services
  10. Contract award to ACT Group Services LLC to provide construction material testing and special inspection services
  11. Contract award to Giofano's Foodservice Group Inc. for food services
  12. Contract award to Performance Dodge for the purchase and delivery of a truck
  13. Consultant agreement with Joyce Feder for curriculum and program development for the Adult Center for Transition
  14. Consultant agreement with Daniel Bevilacqua for policy, financial and compliance services
  15. Consultant agreement with Judith MacKenzie for marketing and communication services
  16. Consultant agreement with Harry Elton, Jr., for redevelopment services
  17. Consultant agreement with Laura Bishop Communications LLC for grant writing services
  18. Shared services with the Educational Services Commission of New Jersey for products and services
  19. Consortia agreement with Virtual Academic Library Environment
- (Resolutions attached)

Mr. Dominick Burzichelli, Vice President and Chief Operating Officer, presented the Campus Safety Crime Statistics report for April (attached).

### **ACADEMIC SERVICES**

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Len Daws and unanimously passed, to approve all of the Academic action items presented:

1. Approval to apply and upon award, approval to accept and sign for funding from the Division of Health and Senior Services for the RSVP Senior Corps State Health Insurance Assistance program grant
2. Approval to apply and upon award, approval to accept and sign for funding from the New Jersey Department of Labor and Workforce Development for the Workforce Innovation and Opportunity Act of 2014
3. Contract with the County of Gloucester to provide occupational and educational services

(Resolutions attached)

## **REGULAR SESSION MINUTES**

**June 13, 2017**

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### **PERSONNEL**

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Daws and unanimously passed, to approve the appointments, reassignments, sabbatical, retirement, resignations, part-time hire, adjunct hire and special services contracts as listed on the attached.

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee George Scott and unanimously passed, to approve the collectively negotiated labor agreements with the seven represented Associations effective July 1, 2017; and to approve the non-represented salary administration program and the athletic coaches salary administration program effective July 1, 2017.  
(Resolution attached)

### **POLICY**

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Love and unanimously passed, to approve the following Board policies:

1. New Policy 5003 Indoor Air Quality Standard
2. New Policy 7013 Lactation Room Accommodations for Employees and Students
3. Revised Policy 1005 (formerly 7045) Procedural Rules for Hearings before the RCGC Board of Trustees
4. Revised Policy 8112 Transfer and Reverse Transfer Students

### **DATES TO REMEMBER**

Mrs. Sitarski reported the following dates of upcoming events:

#### July

- 3, 4 Holiday – College closed
- 12 Police Academy Graduation, 3:00 p.m., Physical Education Center
- 25 Board of Trustee Meeting, 6:15 p.m., Faculty/Staff Lounge

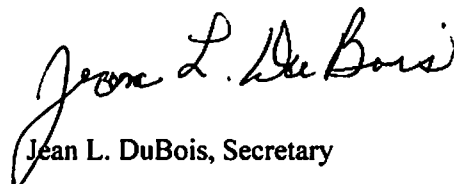
### **PUBLIC PORTION**

Chair Concordia opened the public portion of the meeting and no comments were offered.

### **ADJOURNMENT**

At 6:23 p.m., Trustee Dubois made a motion, seconded by Trustee Daws and unanimously passed, to adjourn the meeting.

Respectfully submitted,



Jean L. DuBois, Secretary



**RESOLUTION TO AUTHORIZE CONTRACTS WITH CERTAIN APPROVED  
STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO  
N.J.S.A. 18A:64A-25.9a**

**WHEREAS**, Rowan College at Gloucester County, pursuant to 18A:64A-25.9a, may by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, Rowan College at Gloucester County has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, Rowan College at Gloucester County intends to enter into contracts with the attached referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts; and

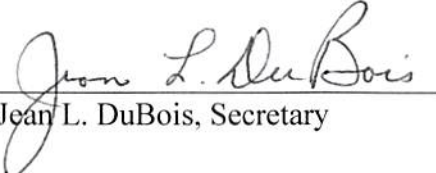
**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the Purchasing Officer to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State Contracts.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary



Purchases through State agency

Estimated annual cost for FY 2017-2018

<b><u>Dell</u></b>	
Enterprise hardware, computers, services	\$450,000
<b><u>HP</u></b>	
Computer hardware, printers, services	\$450,000
<b><u>HPE</u></b>	
Enterprise computers, appliances, services	\$450,000
<b><u>B&amp;H foto &amp; Electronics Corp</u></b>	
Digital camera & video equipment	\$300,000
<b><u>CDW Government</u></b>	
Computer products	\$300,000
<b><u>GovConnection</u></b>	
Computer products	\$300,000
<b><u>NJEDGE.Net</u></b>	
IT Services and purchasing	\$100,000
<b><u>ePlus</u></b>	
Cisco equipment, Network Services	\$550,000
<b><u>Journey Ed</u></b>	
Software	\$200,000
<b><u>Graybar</u></b>	
Non-stand enterprise Datacenter equipment	\$200,000
<b><u>Apple</u></b>	
Computer hardware, software, services	\$200,000
<b><u>Microsoft</u></b>	
Back-office (MS server) product support	\$100,000
<b><u>Aspire, Inc</u></b>	
Cisco equipment, network services	\$300,000
<b><u>NWN Corp.</u></b>	
Cisco equipment, network services	\$300,000

<b><u>Promedia Technology Services, Inc</u></b> Cisco equipment, network services	\$300,000
<b><u>Stellar Services, Inc</u></b> IT Consulting Services	\$300,000
<b><u>UNICON, Inc</u></b> IT Consulting Services	\$65,000
<b><u>Group Lacasse, LLC</u></b> Office Furniture	\$200,000
<b><u>Krueger International</u></b> Office Furniture	\$200,000
<b><u>Commercial Interiors</u></b> Carpeting & Floor Coverings	\$50,000
<b><u>Exemplis</u></b> Office Furniture	\$100,000



**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY  
BOARD OF TRUSTEES AUTHORIZING CONTRACTS WITH CERTAIN  
APPROVED FEDERAL SUPPLY SCHEDULES OF THE GENERAL SERVICES  
ADMINISTRATION FOR CONTRACTING UNITS PURSUANT TO N.J.S.A.  
18A:64A-25.9b**

**WHEREAS**, Rowan College at Gloucester County has the need on a timely basis to purchase goods or services utilizing the Federal Supply Schedules of the General Services Administration; and

**WHEREAS**, Rowan College at Gloucester County, pursuant to 18A:64A-25.9b, may without advertising for bids, or having rejected all bids obtained pursuant to advertising, utilize the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994", Pub.L.103-335, and the Federal regulations adopted thereunder from other Federal Procurement programs; and

**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase;

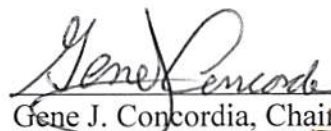
**WHEREAS**, The Rowan College at Gloucester County intends to enter into contracts with the attached referenced Federal Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current Federal supply schedules; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County on the 13<sup>th</sup> day of June 2017 authorizing the purchase of goods or services from those approved Federal Supply Schedules of the General Services Administration on the attached list, pursuant to all conditions of the individual Federal Contracts.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

Attested:

  
Jean L. DuBois, Secretary

  
Gene J. Concordia, Chair



**Purchases through Federal Schedules**

**Estimated annual cost for FY 2017-2018**

**HVAC Full Service Maintenance Program**

HVAC Full Service Maintenance Program

Vendor: Trozour-Trane of King of Prussia, PA

Contract rate: TBD (estimated \$200,000 per year)

GSA Contract Number – Labor GS-06f-0079R

Equipment GS-07-0248K

**Computer Products**

Vendor: Computer Comforts

Supply Estimate: TBD (estimated at \$300,000)

GSA Contract Number GS-28-0006M





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY  
BOARD OF TRUSTEES AUTHORIZING CONTRACTS WITH CERTAIN  
APPROVED COUNTY OF GLOUCESTER CONTRACT VENDORS FOR  
CONTRACTING UNITS PURSUANT TO N.J.S.A. 40-8A-1**

**WHEREAS**, Rowan College at Gloucester County, in accordance with N.J.S.A.40-8A-1 *et seq.*, the New Jersey Uniform Shared Services and Consolidation Act, local governmental units are permitted to enter into agreements with other local governmental units; and

**WHEREAS**, Rowan College at Gloucester County has the need on a timely basis to purchase goods or services utilizing the County Of Gloucester contracts; and

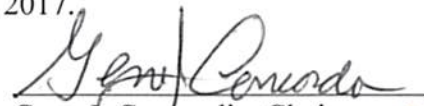
**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for these purchases; and

**WHEREAS**, the County of Gloucester acts as lead agency in the County Cooperative contract purchasing system; and


**WHEREAS**, Rowan College at Gloucester County intends to enter into contracts with the attached referenced County of Gloucester Contracted vendors through this resolution and properly executed contracts, which shall be subject to all of the conditions applicable to current State contracting laws; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County on this the 13<sup>th</sup> day of June, 2017 authorizes the Rowan College at Gloucester County to enter into an Agreement, under the Uniform Shared Services and Consolidation Act, with the County of Gloucester serving as lead county cooperative purchasing agent, with the individual vendors on the attached list, pursuant to all conditions of the individual County of Gloucester Contracts.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary



Purchases through County of Gloucester Contracts

Estimated annual cost for FY 2017-2018

**Waste Removal Services**

Waste Management of New Jersey

Contract Number PD-16-018

\$40,000

**Elevator Maintenance Service**

Ace Elevator LLC.

Contract Number PD-13-044

\$15,000

**Locksmith Services**

JC Magee Security Solution

Contract Number PD-17-008

\$3,500

**Gasoline and Diesel Fuel**

Riggins Oil Company

Contract Number PD-14-027

\$25,000



**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN U.S. COMMUNITIES  
NATIONAL COOPERATIVE CONTRACTS AND ROWAN COLLAGE AT  
GLOUCESTER COUNTY  
UNITS PURSUANT TO N.J.S.A. 52:134-6.2**

**WHEREAS**, Rowan College at Gloucester County, pursuant to N.J.S.A. 52:134-6.2, may by resolution and without advertising for bids, may purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and


**WHEREAS**, Rowan College at Gloucester County has the need on a timely basis to purchase goods or services utilizing National cooperative contracts; and

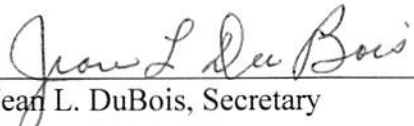
**WHEREAS**, Rowan College at Gloucester County intends to enter into contracts with National Cooperative Contracts through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the Purchasing Officer to purchase certain goods or services under the U.S. Communities Cooperative Purchasing Alliance Contracts, with Interline Brand, DBA Supply Works of Pennsauken N.J. in the amount of \$50,000.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY  
BOARD OF TRUSTEES PURSUANT TO N.J.S.A. 18A:64A-25.5 EXCEPTIONS  
TO REQUIREMENT FOR ADVERTISING AND AUTHORIZING THE  
PURCHASE OF CERTAIN GOODS AND SERVICES**

**WHEREAS**, Rowan College at Gloucester County has the need on a timely basis to purchase goods or services for the college; and

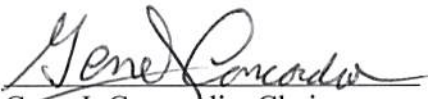
**WHEREAS**, Rowan College at Gloucester County, pursuant to 18A:64A-25.5, allows the Board of Trustees the authority to approve the purchase, contract or agreement in excess of \$35,000 (current bid threshold) which may be negotiated or awarded without public advertising for bids if the subject matter consist of the attached list of exceptions; and

**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase;

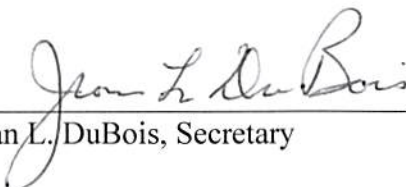
**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County on the 13<sup>th</sup> day of June 2017 authorizing the purchase of goods or services from the attached list without the need of advertising or accepting bids as allowed by N.J.S.A. 18A:64A-25.5 and subject to the availability of funds.

**BE IT FURTHER RESOLVED** that said resolution is being made in accordance with all applicable New Jersey Statutes.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary



### **Estimated Annual Cost for FY 2017 – 2018**

**18A:64A-25.5 (8)** – The supplying of any product or the rendering of any service by public utility which is subject to the jurisdiction of the Board of Public Utilities

Atlantic Electric	\$400,000
South Jersey Gas Co.	\$ 90,000

**18A:64A-25.5 (19)** the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software.

DVL Group Company Proprietary maintenance of Network Operations Center Specialized Cooling and power Systems	\$50,000
Tyco Alarm Monitoring and Notification Services	\$90,000
Ellucian Banner ERP Technical Services	\$400,000
Ellucian Banner ERP Software	\$600,000
NJCCC Blackboard Learning Management System (LMS)	\$65,000
Blackboard Blackboard Analytics (Formally iStrategy)	\$100,000
Blackboard eLearning software: Blackboard Analytics, Connect Collaborate	\$250,000
Mythics Oracle database licenses	\$200,000
DLT Solutions Red Hat Enterprise Linux Server licenses (for Banner Enterprise System)	\$100,000
TouchNet Payment gateway for registration	\$75,000
Mercury-eg Network Monitoring & Support Services	\$20,000

<b>Synergis</b> <b>CADD Software/Licenses</b>	<b>\$25,000</b>
<b>Evisions-Formfusion</b> <b>Software for transcripts, invoices, PO's, AP and Payroll checks</b>	<b>\$40,000</b>
<b>APC by Schneider Electric</b> <b>Datacenter maintenance for cooling</b>	<b>\$25,000</b>
<b>TechSmith</b> <b>eLearning software</b>	<b>\$25,000</b>



**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE  
PURCHASE OF PUBLIC SAFETY EQUIPMENT  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a contract for public safety equipment; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$35,000; and

**WHEREAS**, The purchases desired require three quotes and the purchases will be below the bid threshold of \$35,000 and above \$5,250; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

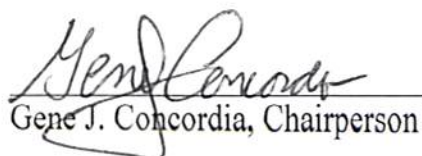
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Law Man Supply has completed and submitted a Business Entity Disclosure Certification which certifies that neither Law Man Supply nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13<sup>th</sup> day of June, 2017 that the President or his designee are authorized to enter into contracts with Law Man Supply that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE  
PURCHASE OF PUBLIC SAFETY EQUIPMENT  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a contract for public safety equipment; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$35,000; and

**WHEREAS**, The purchases desired require three quotes and the purchases will be below the bid threshold of \$35,000 and above \$5,250; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

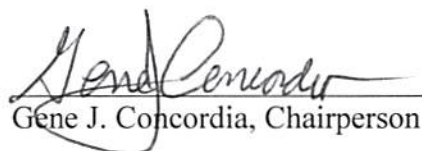
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Public Safety Outfitters has completed and submitted a Business Entity Disclosure Certification which certifies that neither Public Safety Outfitters nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

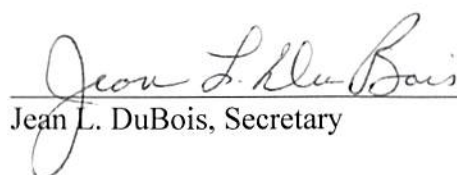
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13<sup>th</sup> day of June, 2017 that the President or his designee are authorized to enter into contracts with Public Safety Outfitters that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary







**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE  
PURCHASE OF PUBLIC SAFETY EQUIPMENT  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a contract for public safety equipment; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$35,000; and

**WHEREAS**, The purchases desired require three quotes and the purchases will be below the bid threshold of \$35,000 and above \$5,250; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

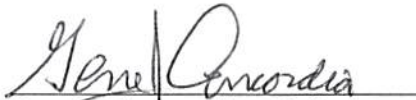
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Atlas Flasher Company has completed and submitted a Business Entity Disclosure Certification which certifies that neither Atlas Flasher Company nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

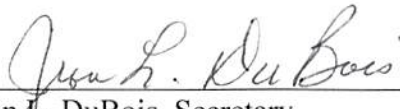
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13<sup>th</sup> day of June, 2017 that the President or his designee are authorized to enter into contracts with Atlas Flasher Company that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF GLOUCESTER COUNTY  
BOARD OF TRUSTEES TO APPROVE THE PURCHASE AND DELIVERY OF  
SEMESTER GUIDE MAILERS**

**WHEREAS**, Rowan College at Gloucester County a need to acquire a contract for the purchase and delivery of Semester Guide Mailers; and

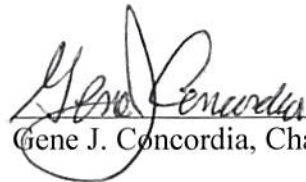
**WHEREAS**, the Chief Financial Officer of the College has certified that funds are available for this agreement; and

**WHEREAS**, the College solicited bids for these services through a fair and open process; and

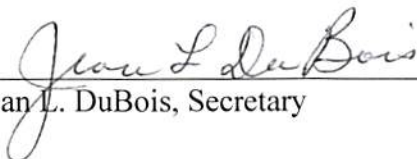
**WHEREAS**, eight (8) proposals were sent to various vendors, three (3) complete bid packet was received; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13th day of June, 2017 that the President or his designee are authorized to award a contract to Bartash Printing Inc. of Philadelphia, P.A. for the printing and delivery of Continuing Education Course guides in the amount of \$94,943.32

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF GLOUCESTER COUNTY  
BOARD OF TRUSTEES TO APPROVE THE PURCHASE AND DELIVERY OF  
CONTINUING EDUCATION COURSE GUIDES**

**WHEREAS**, Rowan College at Gloucester County a need to acquire a contract for the purchase and delivery of Continuing Education course guides; and

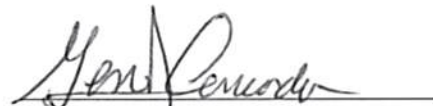
**WHEREAS**, the Chief Financial Officer of the College has certified that funds are available for this agreement; and


**WHEREAS**, the College solicited bids for these services through a fair and open process; and

**WHEREAS**, eight (8) proposals were sent to various vendors, one (1) complete bid packet was received; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13th day of June, 2017 that the President or his designee are authorized to award a contract to Bartash Printing Inc. of Philadelphia, P.A. for the printing and delivery of Continuing Education Course guides in the amount of \$82,031.88

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF GLOUCESTER COUNTY  
BOARD OF TRUSTEES AWARDING A CONTRACT TO COCA-COLA  
REFRESHMENTS TO PROVIDE BEVERAGE VENDING SERVICES.**

**WHEREAS**, Rowan College at Gloucester County a need to acquire a contract for beverage vending services; and


**WHEREAS**, the Chief Financial Officer of the College has certified that funds are available for this agreement; and

**WHEREAS**, the College solicited two (2) proposals for these services through a fair and open process; and

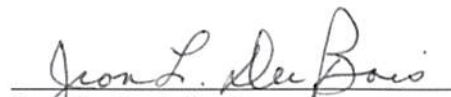
**WHEREAS**, under their proposal, Coca-Cola Refreshments will provide the College with a 35% commission rate of the total net sales for all contract years. In addition, Coca-Cola Refreshments will also provide the College with a \$5,000 Annual Sponsorship, a \$1,000 annual Campus Sponsorship, and a \$15,000 one-time contribution; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13th day of June, 2017 that the President or his designee are authorized to award a five (5) year contract to Coca-Cola Refreshments of Philadelphia, P.A. to provide beverage vending services for the College.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTACT FOR LSRP/REMEDIAL INVESTIGATION SERVICES (Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County has a need to acquire professional services for LSRP/Remedial investigation services pursuant to the provisions of County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$34,100 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

**WHEREAS**, The anticipated term of this contract is one year commencing on the date of the contract and may be extended as approved by the College; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and


**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Partner Engineering and Science Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that neither Partner Engineering and Science Inc. nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

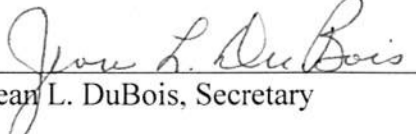
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13<sup>th</sup> day of June, 2017 that the President or his designee are authorized to enter into contracts with Partner Engineering and Science, Inc. as described herein; and

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
CONSTRUCTION MATERIAL TESTING AND SPECIAL INSPECTION  
SERVICES FOR THE SCOTT HALL (STEM) ADDITION AND THE ROWAN  
COLLEGE ACADEMIC CENTER**

**(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a contractor to provide construction material testing and special inspection services for the Scott Hall addition and the Rowan College Academic Center; and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$35,000; and

**WHEREAS**, the College solicited three (3) quotes for the construction related services; and

**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contract will exceed \$17,500; and

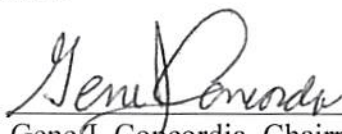
**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

**WHEREAS**, ACT Group Services LLC has completed and submitted a Business Entity Disclosure Certification which certifies that neither ACT Group Services LLC, nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

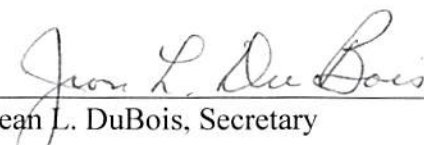
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13th day of June, 2017 that the President or his designee are authorized to enter into contracts with ACT Group Services LLC, of Burlington New Jersey to provide construction material testing and special inspection services for the Scott Hall addition and the Rowan College Academic Center in the amount of \$27,740.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY  
BOARD OF TRUSTEES AUTHORIZES A CONTRACT FOR THE  
ADMINISTRATION OF FOOD SERVICES IN THE STUDENT DINING AREA  
PURSUANT TO N.J.S.A. 18A:64A-25.5**

**WHEREAS**, Rowan College at Gloucester County requires that a food service vendor be available for the student dining area; and

**WHEREAS**, Rowan College at Gloucester County, pursuant to 18A:64A-25.5, allows the Board of Trustees the authority to approve the contract or agreement in excess of \$35,000 (current bid threshold) which may be negotiated or awarded without public advertising for bids; and

**WHEREAS**, The term of this contract is one (1) year; and

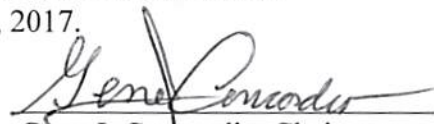
**WHEREAS**, The contract provides for two (2) one year extensions at the sole option of The Rowan College at Gloucester County Board of Trustees; and

**WHEREAS**, the Chief Financial Officer for the College has certified that funds are available for this purchase; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County on the 13<sup>th</sup> day of June 2017 authorizes a contract with Giofano's Foodservice Group Inc., without the need of advertising or accepting bids as allowed by N.J.S.A. 18A:64A-25.5 and subject to the attached contract.

**BE IT FURTHER RESOLVED** that said resolution is being made in accordance with all applicable New Jersey Statutes.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE  
PURCHASE AND DELIVERY OF A DODGE TRUCK  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a Dodge truck;  
and

**WHEREAS**, County Contract Law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$35,000; and

**WHEREAS**, the College solicited three (3) quotes for the purchase and delivery of a Dodge Truck; and

**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contract will exceed \$17,500; and

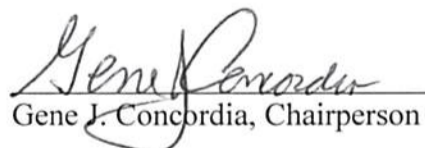
**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

**WHEREAS**, Performance Dodge of Woodbury N.J. has completed and submitted a Business Entity Disclosure Certification which certifies that neither Performance Dodge, nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and


**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13th day of June, 2017 that the President or his designee are authorized to enter into contracts with Performance Dodge of Woodbury, New Jersey for the purchase and delivery of a Dodge Truck in the amount of \$35,000.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary







**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR THE CURRICULUM AND PROGRAM DEVELOPMENT FOR THE ADULT CENTER FOR TRANSITION (Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need to acquire professional services for curriculum and program development for the Adult Center for Transition pursuant to the provisions of County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$35,000 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

**WHEREAS**, The term of this contract is one year commencing on July 1, 2017 – June 30, 2018; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

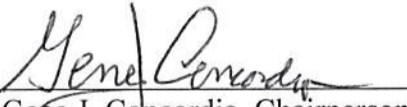
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

**WHEREAS**, Joyce Feder has completed and submitted a Business Entity Disclosure Certification which certifies that neither Joyce Feder nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

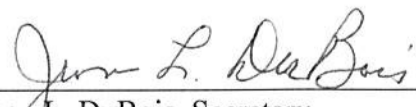
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13<sup>th</sup> day of June, 2017 that the President or his designee are authorized to enter into contracts with Joyce Feder that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
PROFESSIONAL SERVICES FOR A POLICY, FINANCIAL, AND  
COMPLIANCE CONSULTANT**

**(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a contract for professional services for a policy, financial and compliance consultant; and

**WHEREAS**, County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$35,000 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

**WHEREAS**, The term of this contract is one year commencing on July 1, 2017 – June 30, 2018; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and


**WHEREAS**, Daniel Bevilacqua has completed and submitted a Business Entity Disclosure Certification which certifies that neither Daniel Bevilacqua nor anyone with an interest in it has, during the one year period preceding the award of the contract made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

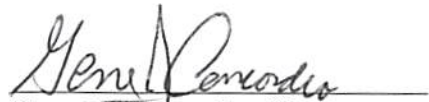
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13<sup>th</sup> day of June, 2017 that the President or his designee are authorized to enter into contracts with Daniel Bevilacqua that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

Attested:

  
Jean L. DuBois, Secretary

  
Gene J. Concordia, Chairperson





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
PROFESSIONAL SERVICES FOR A MARKETING AND COMMUNICATION  
CONSULTANT  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a contract for professional services Marketing and Communication consultant; and

**WHEREAS**, County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$35,000 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

**WHEREAS**, The term of this contract is one year commencing on July 1, 2017 – June 30, 2018; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

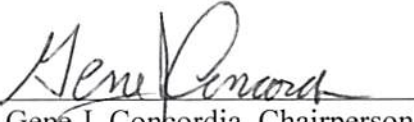
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

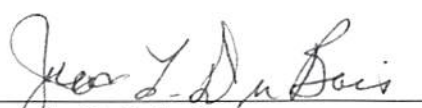
**WHEREAS**, Judith MacKenzie has completed and submitted a Business Entity Disclosure Certification which certifies that Judith MacKenzie during the one year period preceding the award of the contract has not made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13<sup>th</sup> day of June, 2017 that the President or his designee are authorized to enter into contracts with Judith MacKenzie that will exceed \$17,500.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR A REDEVELOPMENT CONSULTANT  
(Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need to acquire professional services contract for a redevelopment consultant pursuant to the provisions of County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$35,000 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

**WHEREAS**, County Contract Law (18A:64A-25.5a) exceptions to requirements for advertising, professional services, in excess of \$35,000 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the term of this contract is one year commencing on July 1, 2017 – June 30, 2018; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq.*, provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

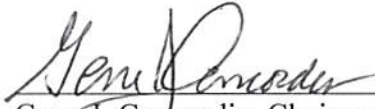
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

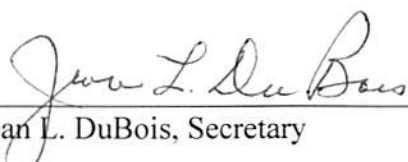
**WHEREAS**, Harry W. Elton, Jr. has completed and submitted a Business Entity Disclosure Certification which certifies that Harry W. Elton, Jr. during the one year period preceding the award of the contract has not made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13<sup>th</sup> day of June, 2017 that the President or his designee are authorized to enter into the attached contract with Harry W. Elton, Jr.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary





**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR PROFESSIONAL SERVICES FOR A GRANT WRITING CONSULTANT (Pursuant to N.J.S.A. 19:44A-20.4 – Non-Fair and Open Process)**

**WHEREAS**, Rowan College at Gloucester County is in need of a contract for professional services Grant Writing Consultant; and

**WHEREAS**, County Contract Law (18A:64A-25.5a) “exceptions to requirements for advertising, professional services, in excess of \$35,000 and as a non-fair and open contract for contracts exceeding \$17,500 as allowed by N.J.S.A. 19:44A-20.4; and

**WHEREAS**, The term of this contract is one year commencing on July 1, 2017 – June 30, 2018; and

**WHEREAS**, the New Jersey Local Unit Pay to Play Law, N.J.S.A. 19:44A-20.4, *et seq* provides that when the values of a contract with a vendor exceeds \$17,500, that vendor is subject to the Pay-to-Play law; and

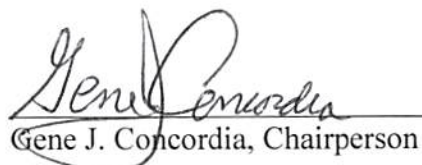
**WHEREAS**, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded are not to exceed \$25,000; and

**WHEREAS**, Laura Bishop Communications LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Laura Bishop Communications LLC during the one year period preceding the award of the contract has not made a reportable campaign contribution (as defined by N.J.S.A. 19:44A-20.4, *et seq.*) to any County committee of a political party in the County of Gloucester if a member of that political party is serving in an elective public office of the County of Gloucester at the time that the contract is awarded, or to any candidate committee of any person serving in an elective public office of the County of Gloucester when the contract is awarded, and that the contract will prohibit from making any reportable contributions through the term of the contract; and

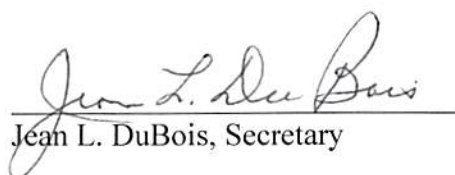
**WHEREAS**, the Vice President and Chief Operating Officer certifies the funds are available; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Rowan College at Gloucester County on the 13<sup>th</sup> day of June, 2017 that the President or his designee are authorized to enter into contracts with Laura Bishop Communications LLC not to exceed \$25,000.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**RESOLUTION TO APPROVE AN AGREEMENT BETWEEN ROWAN COLLEGE AT GLOUCESTER COUNTY, AND THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**

**WHEREAS**, Rowan College at Gloucester County agrees to enter into an Shared Services Agreement with The Educational Services Commission of New Jersey to provide products and services to the ROWAN COLLEGE AT GLOUCESTER COUNTY per 40A:65-1 *et.seq.*, the Uniform Shared Services and Consolidation Act and 18A:6-95.1 Educational Information and Resource Center; establishment; services provided; and

**WHEREAS**, all services and products included in the 2017-2018 The Educational Services Commission of New Jersey's catalog would be eligible and available for ROWAN COLLEGE AT GLOUCESTER COUNTY to participate; and

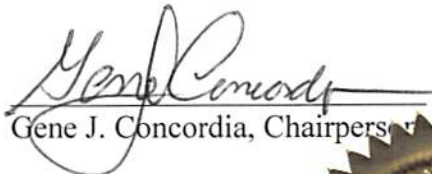
**WHEREAS**, the period of the program will be from July 1, 2017 – June 30, 2018; and

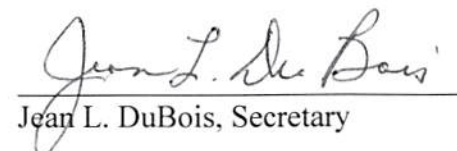
**WHEREAS**, Rowan College at Gloucester County hereby certifies that permission has been granted to accept and sign the agreement between The Educational Services Commission of New Jersey and the Rowan College at Gloucester County; and

**WHEREAS**, the Chief Financial Officer has Certified the availability of funds; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the Agreement between the Educational Services Commission of New Jersey and Rowan College at Gloucester County for the Period July 1, 2017 – June 30, 2018.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:   
Jean L. DuBois, Secretary





**RESOLUTION TO APPROVE A CONSORTIA AGREEMENT BETWEEN  
ROWAN COLLEGE AT GLOUCESTER COUNTY, AND THE VIRTUAL  
ACADEMIC LIBRARY ENVIRONMENT (VALE)**

**WHEREAS**, Rowan College at Gloucester County agrees to enter into an Internal-Local Agency/Shared Services Agreement/Consortia with the VALE consortium to provide Library Database Services to the ROWAN COLLEGE AT GLOUCESTER COUNTY per 40A:65-1 *et seq.*, the Uniform Shared Services and Consolidation Act and 18A:6-95.1 Educational Information and Resource Center; establishment; services provided; and

**WHEREAS**, all services and products available through VALE consortium would be eligible and available for ROWAN COLLEGE AT GLOUCESTER COUNTY to participate; and

**WHEREAS**, The New Jersey Institute of Technology is the current and acting lead purchasing agency for the VALE Consortium; and

**WHEREAS**, Rowan College at Gloucester County has been a member and wishes to continue its participation with the Virtual Academic Library Environment (VALE); and

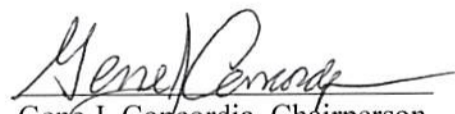
**WHEREAS**, the period of the program will be from July 1, 2017 – June 30, 2018; and

**WHEREAS**, Rowan College at Gloucester County hereby certifies that permission has been granted to accept and sign the agreement between the VALE consortium and the Rowan College at Gloucester County; and

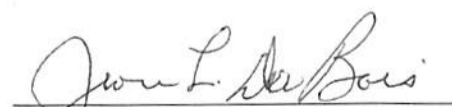
**WHEREAS**, the Chief Financial Officer has Certified the availability of funds; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the Agreement between the Virtual Academic Library Environment and Rowan College at Gloucester County for the Period July 1, 2017 – June 30, 2018 at a cost of \$50,000.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary



**ROWAN COLLEGE at GLOUCESTER COUNTY  
SAFETY AND SECURITY DEPARTMENT**



**REPORT**

**TO:** Dominick Burzichelli, Vice President, C.O.O.  
**FROM:** Joseph Getsinger, Executive Director of Safety and Security  
**DATE:** May 1, 2017  
**SUBJECT:** **CRIME STATISTICS for the month of APRIL 2017**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report Rowan College at Gloucester County is following the Clery Act definitions for reporting crime statistics.

- Burglary 0 Incidents
- Criminal Trespass 0 Incidents
- Possession of Controlled Dangerous Substances 0 Incidents
- Underage Alcohol Consumption 0 Incidents
- Thefts 1 Incidents
- Harassment 1 Incidents
- Criminal Mischief 0 Incidents
- Receiving Stolen Property 0 Incidents
- False Public Alarms 2 Incidents
- Emergency Notifications 0 Incidents
- Sexual Assault 0 Incidents
- Hate Crimes (Graffiti on two students papers) 1 Incidents
- Violence Against Women 0 Incidents
- Timely Warnings 0 Incidents
- Medical Incidents 6 Incidents
- Motor Vehicle Accidents 2 Incidents
- Fire 0 Incident

Training: Fire Drill/Evacuations 2  
Escorts: Employees/Students 10





**BOARD RESOLUTION TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM THE DIVISION OF HEALTH AND SENIOR SERVICES DEPARTMENT OF AGING FOR THE R.S.V.P. SENIOR CORPS STATE HEALTH INSURANCE ASSISTANCE PROGRAM (SHIP) GRANT IN THE AMOUNT OF \$28,000 FOR THE PERIOD OF MAY 1, 2017 TO April 30, 2018**

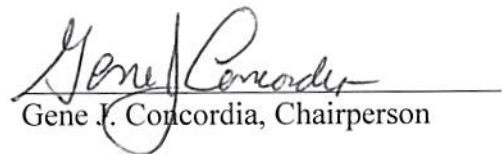
**WHEREAS**, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding for the R.S.V.P. Senior Corps State Health Insurance Assistance Program (SHIP) Grant in the amount of \$28,000; and

**WHEREAS**, the period of the program will be May 1, 2017–April 30, 2018; and

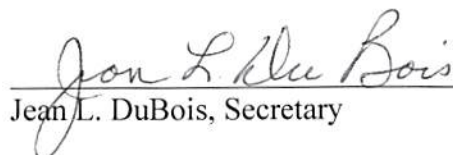
**WHEREAS**, this program is designed to provide monetary funds for R.S.V.P. Senior Corps to provide Medicare counseling to Gloucester County residents.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the Division of Human Services Department of Aging for the R.S.V.P. Senior Corps State Health Insurance Assistance Program (SHIP) Grant for the period of May 1, 2017-April 30, 2018 in the amount of \$28,000.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chairperson

Attested:

  
Jean L. DuBois, Secretary





**BOARD RESOLUTION TO ACCEPT AND SIGN THE BOARD RESOLUTION TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM THE NEW JERSEY DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT FOR THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014, BEGINNING JULY 1, 2017 THROUGH JUNE 30, 2018 IN THE AMOUNT OF \$288,680.**

**WHEREAS**, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding for the Workforce Innovation and Opportunity Act of 2014, Title II, Adult Education and Literacy for the period of July 1, 2017–June 30, 2018 in the amount of \$288,680; and

**WHEREAS**, this program is designed to provide training in Adult Basic Education (ABE), English as a Second Language (ESL), and High School Equivalency (HSE). The objective is to provide services to increase academic ability, language skills, and employability skills of adults. In addition, the program will provide College and Career Readiness services to adults in need. The program services must integrate English literacy and civics education in an educational program emphasizing contextualized instruction on the rights and responsibilities of citizenship, naturalization procedures, civic participation, and U.S. history and government.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the New Jersey Department of Labor and Workforce Development for the Consolidated Adult Basic Skills (ABS) Integrated English Literacy and Civics Education Programs for the period of July 1, 2017-June 30, 2018 in the amount of \$288,680.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

Attested:

  
Jean L. DuBois, Secretary

  
Gene J. Concordia, Chairman





**BOARD RESOLUTION TO ACCEPT AND SIGN THE CONTRACT BETWEEN THE COUNTY OF GLOUCESTER AND ROWAN COLLEGE AT GLOUCESTER COUNTY FOR THE PROVIDER OF OCCUPATIONAL / EDUCATIONAL TRAINING SERVICES TO INDIVIDUALS THROUGH WORKFORCE INNOVATIONAL OPPORTUNITY ACT (WIOA) AND WORK FIRST NEW JERSEY (WFNJ) BEGINNING JULY 1, 2017 THROUGH JUNE 30, 2018.**

**WHEREAS**, Rowan College at Gloucester County's Board of Trustees hereby certifies that permission has been granted to accept and sign the Contract between the County of Gloucester and Rowan College at Gloucester County as a provider of Occupational & Educational services; and


**WHEREAS**, the period of the contract will begin July 1, 2017 through June 30, 2018; and

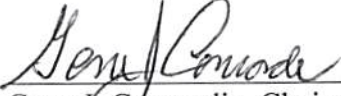
**WHEREAS**, this program is for the continuation to allow the County of Gloucester to refer appropriate candidates to RCGC for the provision of educational and/or occupational training services in classroom to individuals who cannot obtain employment without said training. These services shall be paid via the Workforce Innovation Opportunity Act (WIOA) and Work First New Jersey (WFNJ) "training" funds.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby authorizes and directs the approval of the resolution to accept and sign the Contract between the County of Gloucester and Rowan College at Gloucester County as a provider of Occupational & Educational services.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

Attested:

  
\_\_\_\_\_  
Jean L. DuBois, Secretary

  
\_\_\_\_\_  
Gene J. Concordia, Chairman



**PERSONNEL ACTIONS**

**DATE: 06/13/2017**

The following Education/General Fund Actions are presented for Board of Trustee approval.

**(4) Four Appointments:**

Title	Reason for Vacancy	Name	Salary	Effective Date
Faculty, Instructor I-Math	Retirement	Fang-Chi Benson	\$45,000 per annum	9/1/2017
EOF Recruiter	Resignation	Sergio Correa	\$24,100 per annum prorated	6/26/2017
Team Coordinator, Level IV, Student Life	Reassignment	James Thatcher	\$15.06 per hour	6/19/2017
Team Coordinator Level V, Assessment & Compliance	New Position	Perpetue Cadet	\$15.50 per hour	5/30/2017

**(10) Ten Reassignments:**

Title	Reason for Reassignment	Name	Salary	Effective Date
Director, Advisement	Retirement	Shawn Rutter	\$50,000 per annum prorated	5/8/2017
Administrative Assistant/Admissions	New Position	Roxanne Somers	No Change	6/12/2017
V.P. & Chief Information Officer	Change in Scope (final phase adjustment)	Josh Piddington	\$130,000 per annum	7/1/2017
Publications Specialist	Part Time to Full Time	Kevin Anderson	\$35,000 per annum	7/1/2017
Team Coordinator, Level III, Rowan Choice	Part Time to Full Time	Ashley Verling	\$14.99 per hour	7/1/2017
Financial Aid Technician, Rowan Choice	Part Time to Full Time	Brigette Atkinson	\$15.83 per hour	7/1/2017
Team Coordinator, Level III, CAP Center	Part Time to Full Time	Genevieve Bunis	\$14.99 per hour	7/1/2017
Dean, University Relations (50% Rowan University)	Change in Scope	Michael Plagianakos	\$80,000 per annum prorated	7/1/2017
Director, Rowan Choice	Change in Scope	Margaret Dower	\$50,000 per annum prorated	7/1/2017
Advisor, Rowan Choice	Change in Scope	Christian Davidson	\$40,000 per annum prorated	7/1/2017

**(1) One Sabbatical:**

Position	Name	Effective Date
Faculty, Liberal Arts	William DeTora	Spring 2018 Semester

**(1) One Retirement:**

Position	Name	Effective Date
Administrator, Gloucester County Cultural & Heritage Commission	Diane Macris	9/1/2017

**(2) Two Resignations:**

Position	Name	Effective Date
Recruiter-Rowan Choice	Kristine Mondelli	6/28/2017
Web Developer	Chibueze Okechukwu	6/29/2017

**(1) One Part-Time Hire:**

Title	Reason for Vacancy	Name	Salary	Effective Date
Technician, Information Center	Resignation	Emily Hafele	\$10.00 per hour	5/30/2017

**(1) One Addition to the 2017-2018 Adjunct List:**

Name	Division	Special Services Contracts as Listed
Floriya Kachuk-Mattioli	Nursing & Allied Health	

ROWAN COLLEGE at GLOUCESTER COUNTY  
Schedule of Special Service Contracts  
For Year 2017-18

**ADMINISTRATIVE SPECIAL SERVICES**

Student Services

PTK Advisor (John Ortiz) .....	\$ 2,700
PTK Advisors (A. Chandler, S.Ratcliffe).....	\$ 5,400
Designated International Student Liaisons(T.Nate, C. Kulisek)	\$ 3,000
Designated Veterans Services Liaison (Walter Gholson)..	\$ 3,000

**CULTURAL ENRICHMENT SPECIAL SERVICES**

Coordinator, Arts & Humanities (Diane Macris).....	\$ 5,000
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Fine Arts

Art Gallery Curator (Dr. E. Ross Beitzel).....	\$ 2,500
Art Gallery Director (Eoin Kinnarney).....	\$ 4,900
Theatre & Drama Director (Rose Gruber).....	\$ 4,900
Direction of the Theater (Rose Gruber) .....	\$ 2,400
College Still & Video Production (David Coates).....	\$ 4,900
Radio & TV Studio Manager (David Coates).....	\$ 2,400

Chorus

Community Chorus Director (Lawrence DePasquale)...	\$ 4,900
Conductor of Community Chorus(Lawrence DePasquale)	\$ 1,300
Community Chorus Assistant (Lisa Parker).....	\$ 1,700
Community Chorus Accompanist (David Anderson).....	\$ 2,300
Music Society Club Coordinator (James Boeckle).....	\$ 2,500



**RESOLUTION TO APPROVE COLLECTIVELY NEGOTIATED AGREEMENTS,  
NON-REPRESENTED SALARY ADMINISTRATION PROGRAM, AND  
ATHLETIC COACHES SALARY ADMINISTRATION PROGRAM**

**WHEREAS**, labor agreements have been collectively negotiated with the Rowan College at Gloucester County Faculty Association, Directors Group, Administrators Association, Technical/Academic Professional Staff Association, Education Association Support Staff Group (Full Time Employees), Education Association Facilities Group, and Education Association Support Staff Group (Regular Part Time Employees); and

**WHEREAS**, labor agreements with the seven New Jersey Education Associations at Rowan College of Gloucester County have been settled with mutual cooperation, commitment and respect; and

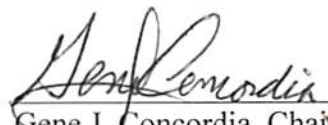
**WHEREAS**, the Board of Trustees of Rowan College at Gloucester County wishes to provide a 2.55% salary increase for non-represented full-time and permanent part-time employees, which is equal to the increase negotiated with the New Jersey Education Associations, to be effective July 1, 2017; and


**WHEREAS**, grant funded employees may be eligible for a salary increase depending on the condition of the grant and may not receive an increase in excess of amounts approved for other employees; and

**WHEREAS**, the Board of Trustees of Rowan College at Gloucester County wishes to provide a \$500 increase to base salary in addition to a 2.55% salary increase for athletic coaches effective July 1, 2017.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College at Gloucester County hereby approves the collectively negotiated three (3) year contracts with the seven New Jersey Education Associations effective on July 1, 2017 thru June 30, 2020; the Non-represented staff salary administration program effective July 1, 2017; and the athletic coaches salary administration program effective July 1, 2017.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College at Gloucester County held June 13, 2017.

  
Gene J. Concordia, Chair

Attested:   
Jean L. DuBois, Secretary

