



**BOARD OF TRUSTEES REORGANIZATION MINUTES
July 1, 2019**

Call to Order

President Keating called the reorganization meeting of the Board of Trustees of Rowan College at Gloucester County to order at 11:02 a.m. in the Performing Arts Center.

Open Public Meetings Act Statement

President Keating read the Open Public Meetings Act Statement: “In compliance with the ‘Open Public Meetings Act’ of the State of New Jersey, adequate notice of this meeting of the Rowan College at Gloucester County Board of Trustees was provided by the forwarding of a notice on June 25, 2019, to the *South Jersey Times*, the *Courier Post*, the Gloucester and Cumberland County Freeholder Directors and Education Liaisons, the Gloucester County Administrators, and both campus the college communities.”

Pledge of Allegiance

President Keating led in the recitation of the Pledge of Allegiance.

Oath of Office

Melissa Wheatcroft, Esq., General Counsel, Rowan University swore in the following as a group to serve the jointure college as the Rowan College of South Jersey Board of Trustees.

Ms. Ave’ Altersitz	Mrs. Ruby Love
Mr. Gene Concordia	Mr. Ken Mecouch
Mr. Len Daws	Ms. Donna Perez
Ms. Jean DuBois	Dr. George Scott
Rev. Dr. James Dunkins	Ms. Leslie White-Coursey
Mr. Benjamin Griffith	Mr. Douglas Wills, Esq.

Note: Ms. Yolanda Garcia Balicki, Esq. was not sworn with the group, but separately at the end of the meeting by Mr. Chris Gibson, Esq., Archer.

Attendance roll call was taken by Meg Resue, Senior Executive Assistant to the President and Board of Trustees, and the following were present:

Ms. Altersitz	Mrs. Love
Mr. Concordia	Mr. Mecouch
Mr. Daws	Ms. Perez
Ms. DuBois	Dr. Scott
Rev. Dr. Dunkins	Ms. White-Coursey
Ms. Garcia Balicki, Esq. (11:07 a.m.)	Mr. Wills, Esq.
Mr. Griffith	Dr. Keating ex officio

Election of RCSJ Board of Trustee Officers

Chair

Chair Gene J. Concordia appointed Dr. Frederick Keating as Acting Secretary and relinquished the Chair. Dr. Keating, as Acting Secretary, opened nominations for the position of Chair. Trustee Doug Wills nominated Mr. Gene J. Concordia, seconded by Trustee DuBois. Trustee Wills made a motion to close nominations, seconded by Trustee Love. The motion to appoint Mr. Concordia as Chair was unanimously passed, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), and with Mr. Concordia abstaining. Mr. Gene J. Concordia was declared Chair.

Vice Chair

Chair Concordia opened the floor for nominations for the position of Vice Chair. Trustee Ruby Love nominated Ms. Donna Perez, seconded by Trustee Griffith. Trustee Love moved to close the nominations and Trustee DuBois seconded the motion. The motion to appoint Ms. Perez as Vice Chair was unanimously passed, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), and with Ms. Perez abstaining. Ms. Donna Perez was declared Vice Chair.

Secretary

Chair Concordia opened the floor for nominations for the position of Secretary. Trustee Griffith nominated Ms. Jean DuBois, seconded by Trustee Love. Trustee Griffith moved to close the nominations and Trustee Altersitz seconded the motion. The motion to appoint Ms. DuBois as Secretary was unanimously passed, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), and with Ms. DuBois abstaining. Ms. Jean DuBois was declared Secretary.

Treasurer

Chair Concordia opened the floor for nominations for the position of Treasurer. Trustee Griffith nominated Ms. Ruby Love, seconded by Trustee Wills. Trustee Griffith moved to close the nominations and Trustee DuBois seconded the motion. The motion to appoint Mrs. Love as Treasurer was unanimously passed, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), and with Mrs. Love abstaining. Mrs. Ruby Love was declared Treasurer.

Adoption of College Name & Seal

On the recommendation of the President, Trustee Donna Perez made a motion, seconded by Trustee Doug Wills, and passed unanimously, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), to adopt the college name, Rowan College of South Jersey and the College Seal. (attached).

Acknowledgment of College Merger Approvals

On the recommendation of the President, Trustee Donna Perez made a motion, seconded by Trustee Ken Mecouch, and passed unanimously, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), to acknowledge the merger approvals granted by the Middle States Commission of Higher Education, the NJ Secretary of Higher Education, and the NJ Council of County College. (attached).

Board Committee Assignments

On the recommendation of the Board Chair, Gene Concordia, Trustee Len Daws made a motion, seconded by Trustee Jean DuBois, and unanimously accepted, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), the Board Committee assignments as follows:

Name	Number of Trustees
Executive	6 – G. Concordia, (Chair) , D. Perez, V. Chair, R. Love, Treasurer, J. DuBois, Secretary, & Committee Chairs (Griffith & Balicki)
Finance & Planning	4 – B. Griffith (Chair) , K. Mecouch, D. Wills, Esq., L. Daws
Academic & Student Services	5 – Yolanda G. Balicki, Esq. (Chair) , Leslie White-Coursey, Ave Altersitz, Dr. George Scott, Rev. Dr. James Dunkins

Foundations & NJ Council of Community College Board Liaison Assignments

On the recommendation of the Board Chair, Gene Concordia, Trustee Len Daws made a motion, seconded by Trustee Jean DuBois, and unanimously accepted, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), the Foundation and NJCCC Board Liaison assignments as follows:

- Foundations: Gloucester Main campus – Trustee Ben Griffith; Cumberland Branch campus – Trustee Ken Mecouch
- New Jersey Council of Community Colleges: Dr. Fred Keating and Chair, Gene Concordia

Professional Appointments

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Mecouch and unanimously passed, to approve, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), the professional appointments as listed below:

- General Counsel: Archer
- Labor Counsel: Gloucester Main campus – Brown & Connery; Cumberland Branch campus – Grace Marmero & Associates
- Architect of Record: Garrison Architects
- Auditor: Bowman & Company

Meeting Dates, Location and Times through November 2019

On the recommendation of the President, Trustee Daws made a motion, seconded by Trustee Love and unanimously passed, to approve, with the exception of non-vote status for both Dr.

Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), the following meeting dates, location, and times:

- The **August 6** meeting will be held on the Cumberland County campus in the Executive Board Room located in George P. Luciano Conference Center
- The **September 3** meeting will take place on the Gloucester County campus in the Cafeteria Annex located in the McCaffrey College Center building.
- The **October 1** meeting will be conducted via conference/video call with public access in the Executive Board Room located in George P. Luciano Conference Center on the Cumberland County campus.
- The annual Reorganization meeting will be held on **November 5**, immediately followed by the Regular Board meeting, and will take place on the Gloucester County campus in the Cafeteria Annex located in the McCaffrey College Center building.
- All meetings will begin at 6:00 p.m.; and
- Seminars and committee meetings will take place as scheduled.

Designation of Official Newspapers

On the recommendation of the President, Trustee Griffith made a motion, seconded by Trustee Daws and unanimously passed, to approve, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), the following as the official newspapers of Rowan College of South Jersey:

- *South Jersey Times*
- *Courier Post*

Rowan College of South Jersey Policy Manual

On the recommendation of the President, Trustee Perez made a motion, seconded by Trustee Griffith and unanimously passed, to approve, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), the Rowan College of South Jersey Policy Manual.

Operating & Capital Budgets

On the recommendation of the President, Trustee Perez made a motion, seconded by Trustee Love and unanimously passed, to approve a resolution, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), to accept the operating budget for Rowan College of South Jersey. (resolution attached)

On the recommendation of the President, Trustee Love made a motion, seconded by Trustee Mecouch and unanimously passed, to approve a resolution, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), to accept the capital budget for Rowan College of South Jersey. (attached)

Employment Profile & Labor Contracts

On the recommendation of the President, Trustee DuBois made a motion, seconded by Trustee Perez and unanimously passed by roll call vote, to approve, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), a resolution authorizing, approving and consenting to the employment of all Cumberland County College employees. (attached)

	VOTE		VOTE
Ms. Ave' Altersitz	Yes	Mr. Ken Mecouch	Yes
Mr. Gene Concordia	Yes	Ms. Donna Perez	Yes
Mr. Len Daws	Yes	Dr. George Scott	Yes
Ms. Jean DuBois	Yes	Ms. Leslie White-Coursey	Yes
Mr. Benjamin Griffith	Yes	Mr. Douglas Wills, Esq.	Yes
Mrs. Ruby Love	Yes		

On the recommendation of the President, Trustee Love made a motion, seconded by Trustee Griffith and unanimously passed by roll call vote, to approve, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), a resolution authorizing, approving and consenting to the employment of all Rowan College at Gloucester County employees. (attached)

	VOTE		VOTE
Ms. Ave' Altersitz	Yes	Mr. Ken Mecouch	Yes
Mr. Gene Concordia	Yes	Ms. Donna Perez	Yes
Mr. Len Daws	Yes	Dr. George Scott	Yes
Ms. Jean DuBois	Yes	Ms. Leslie White-Coursey	Yes
Mr. Benjamin Griffith	Yes	Mr. Douglas Wills, Esq.	Yes
Mrs. Ruby Love	Yes		

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee DuBois and unanimously passed by roll call vote, to approve, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), a resolution consenting to current collective negotiated agreements of all Cumberland County College and Rowan College at Gloucester County employees. (attached)

	VOTE		VOTE
Ms. Ave' Altersitz	Yes	Mr. Ken Mecouch	Yes
Mr. Gene Concordia	Yes	Ms. Donna Perez	Yes
Mr. Len Daws	Yes	Dr. George Scott	Yes
Ms. Jean DuBois	Yes	Ms. Leslie White-Coursey	Yes
Mr. Benjamin Griffith	Yes	Mr. Douglas Wills, Esq.	Yes
Mrs. Ruby Love	Yes		

Service and Procurement Contracts

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee DuBois and unanimously passed to approve, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), a resolution assuming all service contracts and all procurement contracts of the Cumberland County College. (attached)

Cumberland County Campus Lease Agreement

On the recommendation of the President, Trustee Perez made a motion, seconded by Trustee Mecouch and unanimously passed to approve, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), a resolution authorizing execution of lease agreement with the Board of Chosen Freeholders of the County of Cumberland. (attached)

Designation of Affirmative Action/Title IX Officer & ADA/Section 504 Officer

On the recommendation of the President, Trustee Love made a motion, seconded by Trustee Altersitz and unanimously passed to approve, with the exception of non-vote status for both

Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), a resolution appointing Almarie Jones, Special Assistant to the President Diversity and Equity/Title IX (Main Campus) and Nathaniel Alridge, Jr. JD, Director I – Adjunct Faculty Development & Judicial Affairs (Branch Campus), as Affirmative Action/Title IX Officers, and Dennis Cook, Director I, Student Special Services (Main Campus) and Meredith Vicente, Senior Director I, Testing & Tutoring (Branch Campus), as the ADA/Section 504 Officers. (attached)

Rowan University Partnership Agreement

On the recommendation of the President, Trustee Love made a motion, seconded by Trustee Altersitz and unanimously passed to acknowledge and approve, with the exception of non-vote status for both Dr. Dunkins (pending NJ Governor confirmation), and Ms. Garcia Balicki, Esq. (pending official swearing in), a partnership agreement between Rowan University and Rowan Collage of South Jersey. (attached)

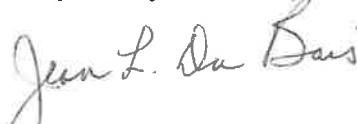
GENERAL PUBLIC COMMENT

None.

ADJOURNMENT

At 12:44 p.m. Trustee Perez made a motion, seconded by Trustee Mecouch and unanimously passed, to adjourn the meeting.

Respectfully submitted,



Jean L. DuBois, Secretary

Notes taken by Meg Resue



**RESOLUTION ADOPTING THE COLLEGE'S NAME CHANGE FROM
ROWAN COLLEGE AT GLOUCESTER COUNTY TO
ROWAN COLLEGE OF SOUTH JERSEY**


WHEREAS, on July 1, 2019 the Rowan College Board of Trustees adopted a resolution in support of changing the institution's name from Rowan College at Gloucester County to Rowan College of South Jersey; and


WHEREAS, Rowan College of South Jersey remains a two-year community college, now sponsored by the residents of Gloucester and Cumberland Counties through the Gloucester and Cumberland Counties respective Boards of Chosen Freeholders, and remains dedicated to both its communities and accepts responsibility of providing post-secondary educational opportunities to all who seek them; and

WHEREAS, Rowan College of South Jersey seeks to bring higher education within the geographic and financial reach of its residents by providing academic programs, cultural enrichment, and professional development; and

NOW, THEREFORE, BE IT RESOLVED by the Rowan College Board of Trustees that it does hereby ratify the renaming of the institution from Rowan College at Gloucester County to, "Rowan College of South Jersey".

ADOPTED at the Board of Trustees of Rowan College of South Jersey meeting held on July 1, 2019.


Chair Gene J. Concordia


Secretary Jean L. DuBois







Middle States Commission on Higher Education

3624 Market Street, Philadelphia, PA 19104 Tel: 267-284-5000 www.msche.org

June 27, 2019

Dr. Frederick Keating
President
Rowan College at Gloucester County
1400 Tanyard Road
Sewell, NJ 08080

Dear Dr. Keating:

I am writing on behalf of the Middle States Commission on Higher Education to inform you that on June 27, 2019, the Commission acted as follows:

To acknowledge receipt of the complex substantive change request. To include the merger with Cumberland County College within the scope of the institution's accreditation effective July 1, 2019. To note the complex substantive change request includes a merger of Rowan College of Gloucester County with Cumberland County College, and a name change of the institution to Rowan College of South Jersey. To direct a complex substantive change site visit as soon as practicable but no later than six months after July 1, 2019, the anticipated date of the transaction. To require notification of the date of the closing of the transaction. To require written evidence of approvals from all necessary licensing, regulatory, or other legal entities as necessary, including the United States Department of Education. To note the transfer of Cumberland County College student records, programs, and services to Rowan College of South Jersey. To note that the following branch campus is included within the institution's scope of accreditation: Cumberland Campus at 3322 College Drive, P. O. Box 1500, Vineland, NJ 08362-1500. To direct a substantive change site visit as soon as practicable but no later than six months after the commencement of instruction at the branch campus. To require immediate notification when instruction commences at the branch campus. To note that the Commission may rescind this action if instruction does not commence within one calendar year from the date of this action. To note that the following additional locations are within the institution's scope of accreditation: (1) Paula J. Ring Educational Center, at 10 Buck Street, Millville, NJ 08332, and (2) Arts and Innovation Center, at 321 North High Street, Millville, NJ 08332. To direct a substantive change site visit to one of these locations as soon as practicable but no later than six months after the commencement of instruction at the locations. To require immediate notification when instruction commences at each location. To note that the Commission may rescind this action if instruction does not commence within one calendar year from the date of this action. To request a supplemental information report, due March 1, 2020, providing

an updated status of the merged institutions. To remind the institution of its obligation to inform the Commission about any and all developments relevant to this action. To note the Commission may rescind this action if any developments reveal additional information that might have affected the Commission's decision or if the requested substantive change is not implemented within one calendar year from the date of this action. The next evaluation visit is scheduled for 2025-2026.

This serves as the Commission's official notification to the institution of this action. This action appears on the institution's Statement of Accreditation Status (SAS). If any of the information contained within the action appears to be factually incorrect, please send an email within 30 calendar days of the action to actions@msche.org.

Please visit the [Commission's policies and procedures](#) for more information:

[*Accreditation Actions Policy and Procedures*](#)

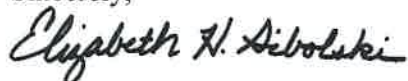
[*Accreditation Review Cycle and Monitoring Policy and Procedures*](#)

[*Communication in the Accreditation Process*](#)

[*Substantive Change Policy and Procedures*](#)

For questions about the Commission's actions, please contact the institution's assigned Commission staff liaison.

Sincerely,



Elizabeth H. Sibolski, Ph.D.
President



State of New Jersey

NEW JERSEY HIGHER EDUCATION
OFFICE OF THE SECRETARY OF HIGHER EDUCATION

P.O. Box 542

TRENTON, NJ 08625-0542

TELEPHONE: (609) 292-4310

FAX: (609) 292-7225

E-mail: oshe@oshe.nj.gov

ZAKIYA SMITH ELLIS, Ed.D
SECRETARY

PHILIP D. MURPHY
GOVERNOR

SHEILA Y. OLIVER
LT. GOVERNOR

June 13, 2019

To whom it may concern:

Kindly be advised that Cumberland County College and Rowan College at Gloucester County, two public county colleges in the State of New Jersey, have provided notice to the Office of the Secretary of Higher Education (OSHE) of the pending merger of the two colleges. In addition, the colleges have also provided notice to OSHE that Complex Substantive Change Applications for this merger are currently under review by the Middle States Commission on Higher Education, which is the institutional accrediting body for both colleges, and have provided OSHE with copies of those applications. Pending the applications' approval by the Middle States Commission on Higher Education, this merger is anticipated to become final on July 1, 2019.

It is the understanding of OSHE that, pursuant to the planned merger, Rowan College at Gloucester County (RCGC) will become Rowan College of South Jersey (RCSJ). At the same time, Cumberland County College (CCC) will cease to operate as an independent institution of higher education and the current CCC campus will become a branch campus of RCSJ and the current RCGC campus will become the new main campus of RCSJ. Furthermore, the organizational structure of RCSJ and composition of the RCSJ Board of Trustees will be implemented in accord with the State statutory requirements that apply when a county college is operated by more than one county.

Kindly be further advised that, pending approval of the Complex Substantive Change Applications by the Middle States Commission on Higher Education and the final completion of the merger process, OSHE will recognize Rowan College of South Jersey as a single institution of higher education.

Sincerely,

A handwritten signature in blue ink, appearing to read "Zakiya Smith Ellis".

Dr. Zakiya Smith Ellis
Secretary of Higher Education

c: Eric Taylor, Esq.
Dr. Frederick Keating, President, RCGC
Dr. Shelly O. Schneider, Interim President, CCC



Resolution: Allocation of Operating Aid

Approved by the NJCCC Operations and Collaboration Committee on June 12, 2019

Rowan College at Gloucester County (RCGC) and Cumberland County College have entered into a jointure agreement to become Rowan College of South Jersey (RCSJ) effective July 1, 2019, pending approval of the Middle States Commission on Higher Education. The Cumberland Branch Campus of RCSJ will operate as a separate entity under the guidance and jurisdiction of the RCSJ Board of Trustees. As a result, and at the request of RCGC, the Cumberland Branch Campus and the RCSJ main campus in Gloucester County will be treated as separate entities for the purpose of the allocation of state operating aid under the funding formula maintained by the New Jersey Council of County Colleges.



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED FISCAL YEAR 2020 BUDGET.

WHEREAS, Rowan College of South Jersey has a need to adopt the FY2020 operating budget, and

WHEREAS, the FY2020 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects and a drawdown from unrestricted fund balance) totaling \$68,814,434; and

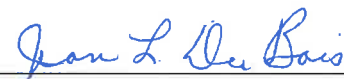
WHEREAS, the budget includes pension and health benefit increases, continued funding of approved positions at contracted rates, as well as the continuation of current vendor contracts;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 1st day of July 2019 that the Fiscal Year 2020 operating budget had been acknowledged and accepted.

ADOPTED at the Board of Trustees of Rowan College of South Jersey meeting held July 1, 2019.


Chairperson Gene J. Concordia

Attested:


Secretary Jean L. DuBois



ROWAN COLLEGE OF SOUTH JERSEY
1400 TANYARD ROAD
SEWELL, NJ 08080

PROPOSED OPERATING BUDGET FOR SCHOOL YEAR
July 1, 2019 to June 30, 2020

Operating
Appropriations for
School Year 2019-2020

CURRENT OPERATING INCOME

County Appropriation for Current Operating Expenses	\$ 14,692,600
State Appropriation for Current Operating Expenses	9,102,731
Student Tuition and Fees Collected from Students	41,078,480
Other Income	3,375,800
Drawdown from Unrestricted Fund Balance	890,025
Reserve for Capital Projects	<u>(325,202)</u>
TOTAL OPERATING INCOME	<u>\$ 68,814,434</u>

CURRENT OPERATING EXPENSES

Instruction	\$ 20,928,912
Public Service	352,462
Academic Support	4,396,504
Student Services	8,989,023
Institutional Support	9,431,907
Operation/Maintenance of Plant/Capital	7,989,208
Fringe Benefits	16,038,910
Debt Service	58,000
Auxiliary	379,508
Capital Projects	<u>250,000</u>
TOTAL OPERATING EXPENSES	<u>\$ 68,814,434</u>

ROWAN COLLEGE OF SOUTH JERSEY
GLOUCESTER CAMPUS
1400 TANYARD ROAD
SEWELL, NJ 08080

PROPOSED OPERATING BUDGET FOR SCHOOL YEAR
July 1, 2019 to June 30, 2020

Operating
Appropriations for
School Year 2019-2020

CURRENT OPERATING INCOME

County Appropriation for Current Operating Expenses	\$ 8,100,000
State Appropriation for Current Operating Expenses	5,802,731
Student Tuition and Fees Collected from Students	30,067,798
Other Income	852,300
Drawdown from Unrestricted Fund Balance	390,025
Reserve for Capital Projects	<u>(325,202)</u>
TOTAL OPERATING INCOME	<u>\$ 44,887,652</u>

CURRENT OPERATING EXPENSES

Instruction	\$ 14,319,460
Public Service	82,523
Academic Support	2,693,338
Student Services	6,188,689
Institutional Support	5,294,903
Operation/Maintenance of Plant/Capital	4,964,471
Fringe Benefits	11,195,760
Debt Service	58,000
Auxiliary	<u>90,508</u>
TOTAL OPERATING EXPENSES	<u>\$ 44,887,652</u>

ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
1400 TANYARD ROAD
SEWELL, NJ 08080

PROPOSED OPERATING BUDGET FOR SCHOOL YEAR
July 1, 2019 to June 30, 2020

	Operating Appropriations for <u>School Year 2019-2020</u>
<u>CURRENT OPERATING INCOME</u>	
County Appropriation for Current Operating Expenses	\$ 6,592,600
State Appropriation for Current Operating Expenses	3,300,000
Student Tuition and Fees Collected from Students	11,010,682
Other Income	2,523,500
Drawdown from Unrestricted Fund Balance	<u>500,000</u>
TOTAL OPERATING INCOME	<u>\$ 23,926,782</u>
 <u>CURRENT OPERATING EXPENSES</u>	
Instruction	\$ 6,609,452
Public Service	269,939
Academic Support	1,703,166
Student Services	2,800,334
Institutional Support	4,137,004
Operation/Maintenance of Plant/Capital	3,024,737
Fringe Benefits	4,843,150
Auxiliary	289,000
Capital Projects	<u>250,000</u>
TOTAL OPERATING EXPENSES	<u>\$ 23,926,782</u>



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED FISCAL YEAR 2020 CAPITAL BUDGET

WHEREAS, Rowan College of South Jersey has a need for a FY2020 capital budget, and

WHEREAS, the Chapter 12 funds are available thru the issuance of County debt and funded equally by the State and County; and


WHEREAS, Rowan College of South Jersey will use the \$4,700,000 for various building and infrastructure renovations and repairs as described in the College's Facilities Long Range Master Plan;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees on the 1st day of July, 2019 that the Fiscal Year 2020 capital budget had been acknowledged and accepted.

ADOPTED at the Board of Trustees of Rowan College of South Jersey meeting held July 1, 2019.


Chairperson Gene J. Concordia

Attested:


Secretary Jean L. DeBos



ROWAN COLLEGE OF SOUTH JERSEY
1400 TANYARD ROAD
SEWELL, NJ 08080

PROPOSED CAPITAL BUDGET FOR SCHOOL YEAR
JULY 1, 2019 to JUNE 30, 2020
GLOUCESTER CAMPUS

	<u>Capital Appropriations for School Year 2019-2020</u>
<u>CAPITAL SOURCES</u>	
County Share of Capital Bonds	\$1,700,000
Anticipated State Reimbursement of Bond Principal	<u>1,700,000</u>
TOTAL CAPITAL SOURCES – COUNTY BOND ISSUE	<u>\$3,400,000</u>
 <u>CAPITAL USES</u>	
Various building and infrastructure renovations and repairs	<u>\$3,400,000</u>
TOTAL CAPITAL USES	<u>\$3,400,000</u>

PROPOSED CAPITAL BUDGET FOR SCHOOL YEAR
JULY 1, 2019 to JUNE 30, 2020
CUMBERLAND CAMPUS

	<u>Capital Appropriations for School Year 2019-2020</u>
<u>CAPITAL SOURCES</u>	
County Share of Capital Bonds	\$ 650,000
Anticipated State Reimbursement of Bond Principal	<u>650,000</u>
TOTAL CAPITAL SOURCES – COUNTY BOND ISSUE	<u>\$1,300,000</u>
 <u>CAPITAL USES</u>	
HVAC improvements and Renovations to Various Buildings, Energy Related Improvements and Conference Center Upgrades	<u>\$1,300,000</u>
TOTAL CAPITAL USES	<u>\$1,300,000</u>



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AUTHORIZING, APPROVING AND CONSENTING TO THE EMPLOYMENT OF ALL CUMBERLAND COUNTY COLLEGE EMPLOYEES

WHEREAS, the Jointure Agreement, dated November 12, 2018, entered into between the Board of Trustees of Cumberland County College, the Board of Chosen Freeholders of the County of Cumberland, the Board of Trustees of Rowan College at Gloucester County and the Board of Chosen Freeholders of the County of Gloucester authorized the establishment of Rowan College of South Jersey ("RCSJ") to serve Gloucester and Cumberland Counties upon the closing of Cumberland County College ("CCC"); and


WHEREAS, on July 1, 2019 the Board of Trustees (hereinafter the "Board") of RCSJ was established; and

WHEREAS, the Board, pursuant to the Jointure Agreement, desires to authorize, approve, and consent to the employment of all CCC employees; and


NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey as follows:

1. The Board hereby authorizes, approves, and consents to the employment by RCSJ of any CCC employee employed by CCC on the date of execution of this resolution (Exhibit "7A").
2. All employees who normally receive individual employment contracts will receive a two (2) year individual employment contract with a two (2) percent increase on July 1, 2020.
3. Agrees that RCSJ shall recognize the length of service of such former CCC employees at CCC for the purpose of pension, seniority, longevity, and all other purposes, except as otherwise restricted by law or contract. Pursuant to N.J.S.A. 18A: 60-9, RCSJ may, but is not required, after such former CCC employee has been employed by RCSJ for two consecutive years of service, grant tenure to any prior tenured CCC faculty hired for the RCSJ Cumberland County Campus.
4. All resolutions, orders and other actions of the College in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed, or revoked.
5. All actions heretofore taken and documents prepared or executed by or on behalf of the College by its officials and by the College's professional advisors, in connection with the foregoing resolutions, or any other action in connection with or related to the same, are hereby ratified, confirmed, approved, and adopted.

ADOPTED at the Board of Trustees of Rowan College of South Jersey meeting held July 1, 2019.


Chair Cheryl S. Concordia

Attested:


Secretary Jean L. DuBois



First Name	Last Name	Position	HIRED	2020	2021
Nathanial	Alridge, J.D.	Director I - Adjunct Faculty Development & Judicial Affairs	07/01/04	\$65,325.00	\$66,632
Joshua	Austin	Developmental Education Support Coordinator	08/20/07	\$56,476.00	\$57,606
Heather	Bense	Director III - Student Counseling & Wellness Services	09/01/15	\$68,170.00	\$69,533
Tiffany	Bonsall	Director II - College Registrar	02/17/10	\$60,926.00	\$62,145
Deborah	Bradshaw-Bartley	Director II - Performing Arts	09/01/05	\$70,309.00	\$71,715
Robert	Champa	Senior Director II - Radiography	01/03/01	\$83,401.00	\$85,069
Judith	Cirucci	Senior Instructional Designer	04/23/12	\$56,339.00	\$57,466
Jairne	Connolly	Director III - CASS	09/22/10	\$65,265.00	\$66,570
Jonathan	Dijamco	Assitant Director- Athletics	02/01/18	\$53,586.00	\$54,658
Kyle	Dodge	Web & New Media Coordinator	03/01/19	\$53,947.00	\$55,026
Lynn	Eimer	Programmer and Application Developer	06/22/15	\$59,291.00	\$60,477
Michael	Goonan	Director III - Workforce Education & Career Services	01/01/17	\$65,265.00	\$66,570
Keith	Gorman	Director III - Athletics	07/01/13	\$70,293.00	\$71,699
Jacqueline	Greenwell-Sandro	Director II - Fine Arts	03/20/02	\$70,339.00	\$71,746
Beatrice	Hughes	Director I - Conference & Events Center Operations	07/22/98	\$69,006.00	\$70,386
Douglas	Mauil	Institutional Research Analyst	11/16/16	\$52,185.00	\$53,229
Patricia	Mooneyham	Assistant Director - Workforce	01/18/17	\$52,185.00	\$53,229
Danielle	Nicastro	Assistant Director - Practical Nursing Program	09/01/07	\$64,223.00	\$65,507
Melissa	Oliva	Developmental Education Support Coordinator	12/01/18	\$52,185.00	\$53,229
Trinee	Parson	Student Development Advisor	06/18/08	\$52,185.00	\$53,229
Nyambura	Phillips	Director III - Admissions & Recruitment	03/01/18	\$74,389.00	\$75,877
Frank	Piccioni	Student Development Advisor	04/01/17	\$52,640.00	\$53,693
William	Reyes	Enrollment Technical Specialist	09/20/95	\$55,586.00	\$56,698
Reta	Rios	Director I - Career Services	07/27/09	\$58,562.00	\$59,733
Samuel	Santos	Programmer and Application Developer	09/21/99	\$59,291.00	\$60,477
Patti	Schmid	Head Librarian II	09/01/92	\$84,861.00	\$86,558
Donald	Slomin	Director II - Network and Computer Systems	08/17/12	\$60,962.00	\$62,181
Paula	Smaniotto	Nursing Laboratory Coordinator	04/01/19	\$52,185.00	\$53,229
Amanda	Sorshek	Assistant Director, EOF	02/01/16	\$57,169.00	\$58,312
Steve	Stolar	Student Development Advisor	10/06/80	\$62,724.00	\$63,978
David	Stump	Director I - Grant Development & Management	03/18/09	\$65,225.00	\$66,530
Jennifer	Thomas	Assistant Director - Grant Development & Management	05/16/19	\$54,513.00	\$55,603
Maurice	Thomas	Director III - Financial Aid	12/15/14	\$81,041.00	\$82,662
Meredith	Vicente	Senior Director I - Disabilities Support Services	08/01/07	\$65,845.00	\$67,162
Melissa	Wright	Senior Assistant Director, Testing & Tutoring	09/01/94	\$61,540.00	\$62,771
Marie	Bailey	Bursar - Technical Specialist	04/16/85	\$48,668.00	\$49,641
Crystal	Durham	Administrative Assistant - CASS	10/01/17	\$38,972.00	\$39,751
LaToya	Gibbons	Recruiter - Veterans & Transfer	03/16/12	\$48,017.00	\$48,977
Andrea	Enders	Admissions Assistant	08/19/17	\$39,722.00	\$40,516
Parth	Eubanks-Leach	Administrative Assistant - ECHS	02/09/10	\$38,972.00	\$39,751
Patricia	Gilmore	ABE Supervisor - Workforce	09/22/10	\$38,972.00	\$39,751
Regina	Glover	Financial Aid Assistant	04/01/17	\$39,982.00	\$40,782
Timothy	Grussenmeyer	Recruiter - Enrollment Services	05/01/16	\$43,642.00	\$44,515
Debra	Iacovelli	Administrative Assistant - Athletics	08/25/08	\$38,972.00	\$39,751
Nancy	James	Communications and Marketing Assistant	11/21/07	\$43,377.00	\$44,245
Kevin	Kolva	Senior Conference Center Supervisor	01/03/95	\$42,983.00	\$43,843
Christopher	Lopez	Administrative Assistant - Student Life and Student Services	02/12/18	\$38,972.00	\$39,751
Traci	Mayo	Intake Specialist, Displace Homemakers Grant	08/01/17	\$38,949.00	\$39,728
Brooke	Mendibles	Alumni/Events Specialist II	07/01/19	\$39,389.00	
Yajjara	Montero	Administrative Specialist - EOF	10/01/16	\$35,557.00	\$36,268
Sheena	Plummer	Assistant to the Director of Foundations/Alumni	06/22/11	\$43,377.00	\$44,245
Vanessa	Reynolds	Student Account Specialist II	10/19/12	\$39,753.00	\$40,548
Evelyn	Rodriquez	Supervisor - One Stop Enrollment Services	07/21/99	\$43,377.00	\$44,245
Linda	Scully	Senior Administrative Assistant - Arts & Humanities	05/09/08	\$47,713.00	\$48,667
Marilou	Weber	Administrative Assistant - Testing/Tutoring	01/02/18	\$40,992.00	\$41,812
Joyce	Webster	Administrative Assistant - Nursing/Allied Health/Health Sciences	10/18/13	\$38,972.00	\$39,751
Jacquelyn	Whilden	Administrative Assistant - BESS	11/27/00	\$45,425.00	\$46,334
James	Piccone	Vice President, Chief Administrative Officer	09/01/07	\$148,000.00	\$150,960
Ismail	Asadov	Executive Director - Auxiliary Services	12/09/10	\$90,067.00	\$91,868
George	Booskos	Director III - Comptroller	11/01/18	\$75,116.00	\$76,618
Tracy	Butcher	Assitant to the Director/Accounts Payable	08/12/09	\$44,244.00	\$45,129
Bernard	Castro	Executive Director - IT	06/16/04	\$92,001.00	\$93,841
Deirdre	Conroy	Associate Dean - Nursing, Health Science & Allied Health	08/16/17	\$86,520.00	\$88,250
Maryann	Dombroski	Assistant to the President/BOT Liasion	11/01/17	\$47,713.00	\$48,667
Rosemarie	Fiscus	Director III - Human Resources	10/01/18	\$75,179.00	\$76,683
Gayle	Gates	Director II - Finance & Budget	05/21/07	\$70,000.00	\$71,400

Maud	Goodnight	Executive Director- University Center	09/24/79	\$115,335.00	\$117,642
Terrence	Hardee	Executive Director - Workforce and Career Services	12/01/16	\$82,820.00	\$84,476
Dina	Jeffreys	Accountant I	01/01/19	\$38,972.00	\$39,751
Maria	LeBlanc	Director II - Foundations/Alumni	07/01/18	\$60,926.00	\$62,145
Lynn	Lichtenberger	Dean - Education, Humanities and Behavioral Science	09/18/02	\$102,824.00	\$104,880
Susan	Nardelli	Specialist Assistant to the President - Institutional Advancement	02/16/17	\$70,000.00	\$75,000
Edward	Myers	Purchasing Agent	06/01/18	\$54,560.00	\$55,651
Sheree	Pace, J.D.	Director I - Assessment	11/22/13	\$56,590.00	\$57,722
Alexandra	Salzar	Accountant I	10/01/17	\$40,792.00	\$41,608
Kellie	Slade	Executive Director - Student Services	07/08/02	\$90,628.00	\$92,441
Kimberly	Somers	Director I - Payroll	02/18/98	\$60,336.00	\$61,543
Jennifer	Sweeney	Assistant to the Vice President	04/28/08	\$47,713.00	\$48,667
Darlene	Rooney	HR Assistant	08/01/18	\$30,163.00	\$30,766
Lauren	Vilimas	Director II - Compensation and Benefits	07/18/16	\$60,926.00	\$62,145
William	Addison	Assistant Professor I	09/01/11	\$64,439.00	\$65,728
Deborah	Brooks-Flathery	Associate Professor	01/03/05	\$64,603.00	\$65,895
Jeffrey	Burke	Associate Professor	02/01/77	\$93,346.00	\$95,213
Judith	Capuzzi	Associate Professor	09/01/98	\$71,938.00	\$73,377
Richard	Curcio	Associate Professor	07/11/88	\$78,820.00	\$80,396
Shelly	Dean	Associate Professor	07/19/85	\$71,595.00	\$73,027
Adrian	DeWindt-King	Professor	09/01/88	\$83,219.00	\$84,883
William	Dugan	Assistant Professor II	09/01/00	\$62,390.00	\$63,638
Kathleen	Felice	Assistant Professor I	09/01/09	\$66,854.00	\$68,191
Donald	Forcinito	Associate Professor	09/01/99	\$61,719.00	\$62,953
Marilyn	Gardenhire	Associate Professor	09/01/90	\$85,673.00	\$87,386
Valerie	Gouse	Assistant Professor II	09/03/02	\$63,186.00	\$64,450
Carole	Grusemeyer	Associate Professor	09/01/05	\$64,562.00	\$65,853
Jennifer	Haller	Associate Professor	09/01/07	\$62,204.00	\$63,448
Jan	Hanselman	Assistant Professor I	09/22/10	\$58,301.00	\$59,467
Kelly	Hayden	Librarian	08/01/18	\$60,876.00	\$62,094
Mary	Herlihy, Esq.	Professor	09/01/89	\$95,245.00	\$97,150
Arthur	Horn	Counselor - EOF	09/24/07	\$61,856.00	\$63,093
Karrol	Jordan	Assistant Professor I	01/17/07	\$56,373.00	\$57,500
Charles	Kocher	Professor	09/01/00	\$77,024.00	\$78,564
Charles	LaPalme	Associate Professor	09/01/09	\$63,754.00	\$65,029
John	Lore	Assistant Professor I	09/01/03	\$58,693.00	\$59,867
Kelly	Master	Assistant Professor II	09/01/17	\$58,112.00	\$59,274
Michael	Mills	Assistant Professor I	01/01/07	\$61,423.00	\$62,651
Earle	Myers	Assistant Professor II	09/01/18	\$57,968.00	\$59,127
Majid	Noori	Professor	09/02/03	\$71,751.00	\$73,186
Barbara	Peacock	Senior Radiology Clinical Coordinator	09/01/92	\$86,149.00	\$87,872
Renee	Post	Assistant Professor I	01/18/11	\$63,452.00	\$64,721
Mark	Randa	Assistant Professor I	09/01/07	\$63,196.00	\$64,460
Sandra	Hartman-Reid	Associate Professor	01/19/00	\$69,722.00	\$71,116
Sarah	Shapiro	Associate Professor	09/01/05	\$65,207.00	\$66,511
Linda	Slomin	Senior Counselor - EOF	07/25/88	\$81,575.00	\$83,207
Mary	Thorstensen	Assistant Professor I	08/25/03	\$57,134.00	\$58,277
Kimberly	Thow	Associate Professor	09/01/08	\$67,329.00	\$68,676
John	Wojtowicz	EOF - Mental Health Counselor	02/16/17	\$57,694.00	\$58,848
Melissa	Young	Assistant Professor II	09/01/12	\$58,478.00	\$59,648
Mark	Zorzi	Assistant Professor II	09/01/19	\$57,477.00	\$58,627
Jennifer	Aron	Library Services Assistant	06/02/98	\$35,702.00	\$36,416
Carmen	Cattagi Jr.	Library Services Assistant	07/16/19	\$35,702.00	
Jenise	Rosa	Student Account Specialist	12/01/16	\$38,972.00	\$39,751
Aida	Torres	One Stop Enrollment Representative III	01/01/19	\$34,502.00	\$35,192
David	Brecht	Technical Assistant - IT Support Specialist	12/01/16	\$35,714.00	\$36,428
Zorida	Stolar	Senior Technical Assistant II - Financial Aid	09/09/91	\$54,012.00	\$55,092
David	D'Ascoli	Technical Assistant - IT Support Specialist	11/05/07	\$45,620.00	\$46,532
Karen	Henry	Technical Assistant III - Financial Aid	04/10/04	\$45,244.00	\$46,149
Melanie	Martinez	Technical Assistant III - Financial Aid	10/19/12	\$44,135.00	\$45,018
Brandon	Pugh	Technical Assistant II - Instructional Technical Support Specialist	12/01/16	\$38,972.00	\$39,751
Barbara	Robinson	Technical Assistant III - Financial Aid	05/01/16	\$47,716.00	\$48,670
Richard	Taylor	Learning Assistant III - Science Lab	08/20/09	\$50,294.00	\$51,300

First Name	Last Name	Position	DOH	Salary
Rimma	Asadov	Student Life and Athletics Attendant	09/30/13	\$ 14.40
Cleo	Burrus	Administrative Assistant, STEM	07/01/18	\$ 21.41
David	Caputo	Evening Administrator and Technical Support	09/09/08	\$ 19.61
Helen	Cardoso	Student Development Advisor, H S I Grant	07/01/19	\$ 28.67
Janet	Cardoso	Proctor/Tutor	08/01/17	\$ 21.77
Diane	Cavagnaro	Director, MSU Programs	10/24/11	\$ 35.09
Yolanda	Colon	One Stop Enrollment Representative III	07/20/15	\$ 19.33
Stacey	DeRose	Lab Assistant, Chemistry	08/01/14	\$ 26.09
Toni	DiTomo	Learning Assistant, English	07/01/18	\$ 25.50
Jean	Erwin	Secretary I - Student Life	10/18/06	\$ 15.12
Garbriel	Garcia	Student Development Advisor, H S I Grant	06/01/16	\$ 28.67
Maria	Giordano	Purchasing Representative	05/01/19	\$ 16.75
Katherine	Givens	Librarian	08/21/17	\$ 34.13
Jerry	Gonzalez	Evening Administrator and Technical Support	07/21/04	\$ 19.61
Kelly	Grennon	Events Scheduler	10/01/17	\$ 19.01
Tioni	King	Marketing Assistant	03/01/19	\$ 16.57
Carmin	Laurens	Administrative Specialist, Workforce Education	09/01/18	\$ 19.27
Cynthia	Leon	Receptionist, Workforce Education	04/01/19	\$ 12.54
Dorothy	Perna	Technical Assistant II, Disability Services	10/29/03	\$ 23.84
Lucinda	Phillips	Technical Assistant IV, Workforce	05/09/05	\$ 30.85
Albert	Price	Academic Technical Specialist, H S I Grant	05/01/17	\$ 28.25
Catherine	Raymond	Administrative Specialist, Arts and Innovation Center	07/01/18	\$ 18.96
Joanne	Salvatore	Radiology Lab Assistant	07/22/08	\$ 24.10
Todd	Saul	Receiving/Shipping/Mail Clerk II	04/25/91	\$ 14.29
Michael	Schiapelli	Student Development Advisor	01/03/11	\$ 28.67
Patricia	Schneider	Lab Assistant, Biology	08/01/14	\$ 26.09
Jennifer	Schwarz	Administrative Specialist - Student Support Services	06/01/19	\$ 18.96
Alice	Soto	Technical Assistant III, ESL	09/01/18	\$ 25.50
Beverly	Stubbs	Administrative Specialist, Workforce Education	06/26/17	\$ 19.21
Annette	Vargas	Secretary I - ABE	04/01/17	\$ 14.15
Heather	Ware	Librarian	11/01/18	\$ 33.89
Randolf	Wilfong	Administrative Specialist, Arts and Innovation Center	01/01/19	\$ 18.96

First Name	Last Name	DOH
Mary	Abel	1/21/2015
Joseph	Akinskas	02/01/1984
Roy	Alabado	09/01/2010
Edwin	Alicea	01/22/2013
Robert	Allen	06/16/2008
Luis	Almeyda	09/01/2017
Joseph	Alvarez	09/01/2016
Martha	Alvarez	11/28/2018
Shanita	Alvarez	09/01/2013
Lola	Ames	09/01/2013
David	Anderson	09/01/2005
Sharon	Andress	01/22/2018
Elizabeth	Arthur	01/24/2011
Andrew	Assini	09/01/2018
Mark	Avant	01/21/2014
Kimberly	Ayres	07/01/2001
Robert	Baerman	09/01/2017
Lawrence	Bakely	09/01/2007
Tanjore	Balasubramaniam	09/01/2018
Theresa	Ballas	09/01/2009
Lavett	Ballard	09/01/2018
Jinny	Balulao	01/25/2016
Ashley	Barber	09/01/2014
Stella	Barber	09/01/2010
Charles	Barnes	01/21/2015
Richard	Bassett	02/18/2019
Jennifer	Bates	09/01/2015
James	Battavio	09/01/2013
Luana	Becker	09/05/2008
Dawn	Behm	09/01/2015
Mark	Benedetto	09/01/2014
Peg	Beninati	01/18/1989
Earl	Benjamin	01/09/2019
Ellis	Benjamin	01/15/2018
Fang-chi	Benson	09/01/2013
Michael	Bergen	09/01/2008
Andrea	Bianco-Rieti	01/21/2014
Robert	Blakely	01/23/2012
Jason	Bonas	09/01/2016
Kimberly	Bonato	09/01/2014
Christine	Bowden	01/26/2009
Kathy	Brown-Fisher	09/01/2013
Michael	Brodzik	09/01/2013
Gerald	Bruman	09/01/2016
Daniel	Buckley	09/01/2013
E. Scott	Burlingame	09/01/2016

Michael	Cagno	09/01/2005
Giovanna	Capizola	09/01/2003
Linda	Caputa	09/01/2016
Sherry	Caputo	09/01/2016
Rachel	Cetel	01/22/2018
Brandie	Cesari	01/25/2016
Cynthia	Choo	09/01/2018
Benjamin	Cisrow	09/01/2013
Alicia	Cocca	09/01/2015
Robert	Cole	11/08/2018
Tiffany	Connelly	01/23/2017
Carol	Copsey	09/01/2010
Kevin	Corcoran	01/21/2014
Christopher	Corr	09/01/2017
Lisa	Cossaboon	01/25/2016
Georgette	Costello	09/01/2018
Alexandra	Cretu	09/01/2018
Timothy	Cwik	10/17/2018
Michael	D'Imperio	01/22/2018
Deborah Ann	DaGrosa	01/21/2014
Jeffrey	Davidson	09/01/2012
Gloria	DeLaRosa	09/01/2015
Meredith	DeFeo-Fiori	09/01/2009
Robert	DeFrank	09/01/1986
Michael	DeMarco	01/23/2017
Kenneth	Dieterly	09/01/2018
Frank	DiMauro	09/01/2018
Adam	Doherty	01/21/2014
Stephen	Donahue	01/22/2019
May	Dong	01/21/2019
Matthew	Douthitt	01/21/2019
Terra	Dower	01/26/2009
Amanda	Drabkoski	01/23/2017
Heidi	Dugan	01/25/2010
Isaac	Dunn	09/01/2013
Lacey	Early	09/01/2016
John	Ebert	09/01/2016
Paul	Ellenberg	09/01/2005
Oding	Ellis	01/21/2014
Anntania	Emanuel	01/21/2019
Catherine	Ensslen	01/25/2016
Melissa	Falance	09/01/2015
Kelly	Fallows	09/01/2012
Keith	Ferrante	09/01/2017
Daid	Field	09/01/2012
Georgeann	Figueroa	01/25/2016
Gae Brett	Finch	09/01/2001
Veronica	Floyd	01/22/2018

Rebecca	Force	01/21/2019
John	Fordyce	09/01/1999
Edward	Gaine	01/22/2013
Merrit	Gant	01/21/2015
Jane	Garner	09/01/2010
William	Gilson	09/13/1991
Megan	Girock	01/22/2018
Nathan	Goldschmidt	01/21/2019
Shemekia	Green	01/23/2017
Charloette	Grussenmeyer	09/01/2017
John	Guida	01/25/1999
Dania	Gullo	09/01/2007
Carolyn	Hagel	09/01/2018
Norma	Harris	09/01/2013
Stacy	Haynes	09/01/2013
Jay	Hennicke	09/01/2017
Monica	Heppel	01/21/2014
Janette	Herbert	01/02/2007
Jiselle	Hernandez-Luciano	01/24/2011
David	Heyel	09/01/2017
Jenise	Hilliam	09/01/2018
Edward	Hodan	01/21/2019
Paul	Hoffman	01/22/2008
Michael	Howle	09/01/2017
Ryan	Hoxworth	01/24/2011
Barbara	Hughes	09/01/2018
Dennis	Hurley	09/01/2001
Janette	Hurley	01/21/2003
Carol	Iaconelli	09/01/2018
Anthony	Iaconelli	01/21/2019
Andrew	Ingersoll	01/23/2017
Miriam	Jamil	09/01/2012
John	Janetta	01/26/2004
Seetha	John-Holmes	03/23/2006
Karen	Jones	01/23/2017
Frederic	Kaplan	09/01/2004
Michael	Kenney	01/01/2018
Kevin	Konstantinos	09/01/2018
David	Kroon	09/01/2016
Erin	Kulp	01/23/2017
Kelly	Kuwabara	01/01/2018
Rosemary	Lafferty	09/01/2018
Martha	Langley	09/01/2007
Michael	Laun	01/21/2014
Tuan	Le	09/01/2018
Mary Ann	Lincks	01/16/2019
Zelrecka	Lindsey	09/01/2015
Grace	Litterer	01/25/2016

William	Lobach	01/23/2017
Jill	Lombardo	08/23/2000
Tina	Lopez	01/22/2018
Melissa Ann	Lynch	01/21/2014
Joy	MacMahon	01/21/2019
Bernadette	Mahoney	09/01/2018
Ryan	Malone	09/01/2018
Alicja	Mariano	02/24/2009
James	Marketto,	09/01/2011
Rafael	Martinez	09/01/2018
Richard	Mason	09/01/2002
Michele	Matish	09/01/2013
Joseph	Matriccino	09/01/2014
Danielle	McDevitt	01/23/2012
Theresa	McKay-Booth	09/01/2011
Nadya	McLaughlin	09/01/2018
Natalee	McLeary	01/23/2017
Janette	Mead	01/21/2019
Jewel	Medley	09/01/2016
Anne	Merryman	09/01/2013
Thomas	Messer	09/01/2005
Timothy	Mihok	01/23/2015
Anthony	Morales	01/22/2018
Carlos	Morales	09/01/1999
Joseph	Moreno-Valencia	09/01/2018
Lauren	Muffley,	09/01/2018
Leanna	Mullen	09/01/2018
Janise	Nee	09/01/2012
James	Ney	09/01/2005
Lani	Nguyen	09/01/2011
Lauren	Nickle	01/21/2014
Amanda	Nnachetam	09/01/2013
Colleen	O'Donnell	01/21/2003
Donna	Oktem	09/01/2017
Brian	Orak	01/21/2019
William	Ott	09/01/2014
Doris	Paladino	09/01/2007
Carol	Palermo	09/01/1997
Sandra	Paredes	09/01/1998
Carlos	Parker	01/02/2012
Teresa	Paterno	09/01/2004
Donna	Pearson	09/01/2008
Danielle	Pennino	09/01/2016
Christylynn	Petersen	09/01/2016
Dennis	Pfeiffer	01/23/2017
Sheila	Pierce-Williams	01/22/2013
Rolando	Placeres Jimenez	09/01/2018
Karla	Pope	01/21/2019

Shilpa	Rathore	01/23/2017
Nancy	Reeves	09/01/2018
Robert	Reiger	09/01/2003
Terri	Rhoades	09/01/2008
Jennifer	Riggio	01/26/2009
John	Robinson	01/25/2010
Joseph	Rooney	01/22/2018
Leontien	Rotteveel	01/21/2019
Leona	Salvatore	01/25/2010
Jessica	Sanders	09/01/2017
Christina	Sanchez	12/03/2018
Nicholas	Saumweber	09/01/2016
Shirley	Schiavone	09/01/2017
Rachel	Schlachta	09/01/2001
Patricia	Schneider	01/22/2008
Ada Guterrez	Scott	01/31/2005
Shirley	Sever	09/01/2016
Maurice	Sheets	09/01/2012
Patricia	Shelley	09/01/2000
Kyle	Sheppard	09/01/2018
Jean-Phillippe	Silva	01/22/2013
Mark	Skarstedt	09/01/2010
Jill	Sluka	01/26/2004
Margaret	Smallwood	09/01/2017
Jerry	Smith	02/28/2003
Louis	Spyes	09/01/2010
Carol	Stahler	09/01/2010
Richard	Stahler	01/23/2012
Helen	Stanley	09/01/2018
Roberta	Stewart	01/26/2009
Treemanisha	Stewart	09/01/2011
Valerie	Stirm	09/01/2009
Elizabeth	Stiles	01/22/2018
Julie	Stratton	12/20/1996
Ryan	Suppi	01/23/2017
Lorraine	Swain	09/01/2014
Michelle	Swerdlow	09/01/2016
Paul	Swierczynski	09/01/2017
Tambria	Swift	01/22/2013
John	Tatarowicz	01/22/2018
Matthew	Tavener	09/01/2014
Cosmo	Terrigno	09/01/2000
Brenda	Torres	09/01/2018
Susan	Tull	09/01/2018
Sarla	Wadhvani	02/01/1988
Hebah	Wahab	09/01/2018
Jane	Walsh	09/01/2013
Hui-Ching	Wang	09/01/2012

Dwayne	Watkins	01/25/2010
Donna	Weems	09/01/2016
Steve	Weissman	01/22/2018
Todd	Welcz	09/01/2001
Mark	Wheeler	09/01/2018
Christina	Whilden	01/21/2014
Mary	Wijsmuller	01/22/2007
Tara	Will	01/25/2010
Erin	Williams	09/01/2017
Richard	Wilson	09/01/2017
Kimberly	Woeller	09/01/2016
Jason	Wolbach	09/01/2016
Michael	Worthy	09/01/2018
Colleen	Wright	01/22/2008
Shelly	Yamasaki	01/22/2018
Gary	Yeager	10/21/1997
Harry	Young	09/01/2003
Salmon	Yusuff	07/01/2012
Kimberly	Zebley	09/01/2013

First Name	Last Name	Hire Date	Pos Title
Beth	Acosta	7/1/2016	Instructor PACE
Michael	Ahearn	9/16/2017	Temp Pt Support
Roy	Alabado	9/1/2010	Part Time Academic Advisor
Adriana	Alvarado	3/22/2018	Title V Peer Coach Bilingual
Doris	Arias	9/24/2018	Project Assist Tutor
Lizmary	Arriaga	6/6/2018	HSI- Supplemental Instructor
Denise	Arrigo	1/23/2006	Instructor, UPF
Elizabeth	Arthur	9/1/2010	Instructor Contract Training
Suzanne	Bacon	7/1/1998	Coordinator CAP
Leslie	Bailey	2/15/2017	Tutor
Ashley	Barber	8/26/2008	Instructor SAFK
Giovanni	Barragan	3/9/2018	Title V Peer Coach Bilingual
William	Bartley	6/2/2013	Temp Pt Support
Lori	Benton-Janetta	9/1/2014	Tutor
Crystal	Bermudez	7/1/2016	Pace-HiSET-ABE
Christa	Bogan	10/4/2018	Project Assist Tutor
Christa	Bogan	10/4/2018	Student Support Services - Tutor
Diana	Borshchik	9/3/2018	Tutor
Gerald	Bose	6/1/2012	Instructor PACE
Kaila	Boyer	3/1/2017	Substitute Athletic Trainer
William	Brock	9/25/2017	Tutor
Deirdre	Brown	9/14/2018	Temporary Sda - Career Assistance
Jerald	Bryant	9/15/2015	Part Time Misc
Anne	Buckwheat	4/15/2013	Temp Pt Support
Anne	Buckwheat	4/15/2013	Instructor SAFK
Evan	Burdsall	8/31/2017	Tutor
Angela	Calakos	3/12/2018	Instructor ABE

Patricia	Campanell	4/1/2017	Temp Receptionist
David	Capelli	5/6/2019	Part Time Event Staff
Hunter	Capps	9/11/2017	Tutor
Kaycee	Chandler	9/28/2018	Project Assist Tutor
Oleh	Chernenko	9/1/2018	CFGM-EOFTUTOR
Elizabeth	Chesebro	9/25/2017	Tutor
Kevin	Clark	3/28/2018	Tutor
Marsha	Coleman	12/3/2018	Assistant Coach, Softball
Giovani	Colon Matos	1/14/2019	PACE-FWS-ABE
James	Connor	3/7/2019	Assistant Coach, Men's Soccer
Princess	Cortes	10/2/2017	Call Center
Pamela	Costanzo	1/18/2019	Supplemental Instructor-Math
James	Coyle	9/1/2012	Instructor - English
Ignatius	Cruz	6/1/2016	Part Time Event Staff
Stephanie	Cruz	1/22/2018	Student Support Services - Tutor
Roxanne	D'Amato	11/27/2017	Instructor ABE
Jesse	Delgado	2/1/2016	Title V Part Time Advisor
Kristin	DellaVecchia	9/5/2017	CFGM-EOFTUTOR
Sage	DelValle	6/19/2018	Part Time Event Staff
Zuleika	D'Emilio	8/21/2017	Bilingual Call Operator
Marcie	DeWey	11/2/2018	Instructor PACE
Carlos	Diaz	9/9/2016	Part Time Event Staff
Kenneth	DiEterly	8/13/2018	Math Brush-Up Instructor
Michael	DiPersia	9/26/2011	Part Time Event Staff
Karen	Dodge	2/26/2018	Project Assist Tutor
Amanda	Dolbow	2/25/2019	EOF Tutor

Iris	Drackett	4/10/2019	Instructor Prof Dev - CNA
Andrew	Driscoll	1/27/2009	CEC - Event Manager
Jillian	Durham-Pierce	1/4/2019	Representative III PT Temporary, One Stop Enrollment Servic
Daniel	Dusharm	9/5/2017	CEC - Event Manager
Lorraine	Dutta	3/7/2019	Instructor, Clay College
Michael	Farinelli	3/19/2003	Part Time Event Staff
Bruce	Farquhar	2/19/2019	Supplemental Instructor-Math
Bruce	Farquhar	2/19/2019	Math Brush-Up Instructor
Ryan	Fay	11/18/2015	HSI-Tutor
Anthony	Festa	10/1/2016	Instructor PACE
Yajaira	Flores	3/1/2015	Bilingual Call Operator
Michael	Freund	1/20/2012	Assistant Coach, Baseball
Merritt	Gant	1/21/2015	Part Time Help
Robert	Garcia	10/15/2000	CEC - Event Manager
Jessica	Garcia	9/1/2018	Tutor
Arturo	Garcia Morales	2/8/2019	Project Assist Tutor
Jane	Garner	9/1/2010	Tutor
Samantha	Giraffo	11/20/2017	Tutor
Samantha	Giraffo	11/20/2017	CFGM-EOFTUTOR
Joanne	Gittone	1/1/2012	Misc Position
Noel	Gomez	8/25/2009	Part Time Event Staff
Kiara	Gonzalez	9/18/2018	Project Assist Tutor
Ahmad	Graves-El	3/16/2017	Temp PT Game Management Support
Deborah	Guice	7/16/2018	Call Center
Meagan	Haddock	8/1/2017	STPR - Event Staff

Christopher	Hambleton	7/22/2009	Maintenance Overtime
Nyeisha	Harper	1/9/2017	Project Assist Tutor
Ashley	Hatton	1/25/2019	Notetaker
Kimberly	Henderson	9/1/2018	PT Lab Technician
Cindy	Hernandez	12/8/2016	Title V Part Time Advisor
Liza	Hernandez	10/12/2010	Lab Assistant Humanities
Zhen	Holmes	8/30/2017	Project Assist Tutor
Ryan	Hoxworth	9/15/2004	Instructor SAFK
Patricia	Huffman	12/1/2016	Instructor ABE
Barbara	Hughes	4/16/2018	Instructor PACE
Janet	Hurley	1/21/2003	Instructor - English
Scott	Jarvie	6/20/2018	Part Time Event Staff
Carol	Jayne	5/30/2018	CB2R-Tutor
Christianna	Joshi	9/10/2018	HSI-Tutor
Connor	Keenan	9/6/2016	Tutor
Gerard	Keimer	8/1/2018	Instructor PACE
Michael	Kenney	1/1/2018	Instructor PACE
Kimberly	King-Webster	11/5/2018	Instructor PACE
Taylor	Kolva	9/30/2016	CEC - Event Manager
Monica	Kolva	2/18/2015	Temp Pt Support
Trevor	Kraus	2/6/2018	Tutor
Nadine	Lafond	5/21/2018	Instructor, Clay College
Giuseppe	Lamberti	1/10/2019	Head Coach, Men's Soccer
Martha	Langley	9/1/2007	Lab Assistant Humanities
Cynthia	Lascarez	6/1/2018	Project Assist Tutor
Valerie	Leek	1/14/2019	Instructor Prof Dev - CNA
Jane	Leggieri	6/2/2013	Part Time Academic Advisor
Mary	Lide	9/1/2008	Tutor
Brianna	Lincks	5/10/2019	Part Time Event Staff

Mary Ann	Lincks	2/1/2012	Instructor PACE
Michael	List	10/16/2017	Models
Evelyn	Lopez	6/1/2018	Instructor PACE
Elba	Lopez	6/1/2018	Title V Peer Coach Bilingual
Tina	Lopez	9/27/2017	Nursing Tutor
Tonya	Lore	10/16/2014	Instructor PACE
Brooke	Luciano	1/9/2009	Temp Pt Support
William	Luciano	3/1/2012	Temp Pt Support
Dyanna	Magee	8/23/2018	HSI-Tutor
Dorothy	Marketto	9/26/2011	Call Center
Mona	Mauro	12/1/2009	Title V- Supplemental Instructor
Joshua	Maybrook	8/30/2018	Tutor
Paulette	Mayo	1/25/2019	Instructor Prof Dev - CNA
Theresa	McGlinchey	10/1/2018	Instructor Durand Glass
Shawn	McGovern	8/1/2013	STPR - Event Staff
Aniyah	McGriff	2/25/2019	Project Assist Tutor
Shawn	McHugh	3/1/2019	Assistant Coach, Men's Soccer
Magic	Mears	8/15/2018	Head Coach, Softball
Erin	Mercer	12/1/2017	Instructor Durand Glass
Anne	Merryman	9/1/2013	Math Brush-Up Instructor
Timothy	Mihok	10/1/2012	Instructor PACE
John	Miller	8/15/2018	Assistant Coach, Men's Basketball
Sylvia	Mohammed	1/15/2014	Tutor
Christopher	Mohan	6/1/2012	Instructor ABE
Barbara	Mongelluzzo	10/3/2016	Instructor ABE
Kynaat	Moosvi	9/27/2017	EOF Tutor
Anthony	Morales	11/4/2014	Instructor PACE
Jose	Moreno-Valencia	10/20/2016	Tutor
Robert	Myers	2/17/2011	Test Proctor

Lauren	Nickle	12/16/2013	Math Brush-Up Instructor
Cindy	Nielsen	1/7/2016	Instructor Contract Training
Michele	Norton	7/1/2017	Instructor, Clay College
Merlis	Nova	9/12/2018	Title V - Tutor
Veronica	Ochoa	7/1/2018	Tutor
Luz	Ojeda	7/6/1977	Title V Part Time Advisor
Joshua	O'Neill	2/10/2017	Assistant Coach, Baseball
Julia	Oria	10/8/2018	Tutor
Sevgi	Ozturk	10/1/2018	HSI-Tutor
Julia	Pacitto	9/1/2012	Title V- Supplemental Instructor
Doris	Paladino	9/1/2007	Lab Assistant Humanities
Omaira	Parrilla	9/1/2013	Stage Hands
Theresa	Paterno	9/1/2004	Supplemental Instructor-Math
Marcus	Patterson	3/18/2019	Math Brush-Up Instructor
Sergio	Perez	9/28/2015	Title V - Tutor
Eleazar	Perez Lopez	2/1/2019	Tutor
Christylynn	Petersen	9/1/2016	HSI- Supplemental Instructor
Amber	Pierce	9/25/2017	Instructor - Displaced Homemkers
Robert	Polk	4/4/2017	Head Coach Women's Soccer
Daryl	Ponder- Rynkiewicz	11/17/2003	Instructor - English
Dylan	Rainear	2/6/2019	Project Assist Tutor
Marquis	Reece	11/29/2017	Part Time Event Staff
Sydnee	Reyes	5/13/2019	Student Accounts Specialist - Part time

Teresa	Rhoades	9/1/2008	Supplemental Instructor-Math
Lydia	Rivera	5/20/2014	Part Time Academic Advisor
Caitlyn	Rivera	9/11/2018	Tutor
Nicole	Rodriguez	2/15/2018	Student Support Services - Tutor
Dana	Rosado	2/8/2019	Project Assist Tutor
Hector	Rosario	10/3/2017	Tutor
Leontien	Rotteveel	7/1/2017	Instructor, Clay College
Andrea	Ruiz	9/26/2018	Project Assist Tutor
Shirley	Santos	10/1/2017	Title V - Translator
Sonya	Saul	6/1/2012	Temp Part Time ABE
Joshua	Sbrana	1/30/2019	Title V- Supplemental Instructor
Cynthia	Scharon	10/28/2016	Title V - Tutor
Rachel	Schlachta	6/25/2001	Instructor PACE
Sheridan	Scully	9/3/2018	STPR - Event Staff
Matthew	Serra	3/15/2012	Part Time Event Staff
Thomas	Shaw	8/10/2018	Choreographer
Kyle	Sheppard	8/1/2018	Chorus Director
David	Sheridan	3/1/2014	Head Coach, Cross Country
Kathryn	Shollenberger	10/19/2018	Tutor
Ryan	Sickles	8/26/2015	Instructor, Clay College
Brandi	Smith	11/18/2017	Instructor PACE
Diana	Solazzo	1/11/2007	Part Time Event Staff
Carol	Stahler	9/1/2010	NCAT-Lab Assistant
Richard	Stahler	1/2/2012	Lab Assistant Math
Darrin	Stalling	7/16/2018	Head Coach, Men's Basketball
Richard	Stelts	9/16/2015	Tutor

Andrew	Taylor	2/22/2010	HSI-Tutor
Ruth	Thompson	9/16/2013	Lead Call Center Operator
Christopher	Totora	9/21/2004	STPR - Event Staff
Mellisa	Trivigno	3/1/2017	Instructor PACE
Susan	Tull	8/29/2017	Instructor PACE
Kierston	Turner	2/1/2019	Project Assist Tutor
Miguel	Vargas	6/28/2015	Part Time Help
Joseph	Vargo	6/15/2013	Part Time Help
Juan	Vasconez	11/27/2017	Instructor ABE
Ian	Volz-Price	9/22/2017	Part Time Event Staff
Zachary	Wentzell	2/27/2019	Tutor
Courtney	West	2/17/2012	Assistant Coach, Cross Country
Michelle	White	9/18/2017	Instructor PACE
Brianna	Williams	2/7/2019	Project Assist Tutor
Thomas	Williams	9/1/2018	Instructor PACE
Kimberly	Woeller	7/6/2011	Instructor Contract Training
Michael	Worthy	2/1/2016	Tutor
Lauren	Wymbs	10/19/2012	Instructor PACE
Viktoriia	Yeremenko	9/12/2018	Title V - Tutor
Kimberly	Zebley	7/31/2013	Tutor




RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AUTHORIZING APPROVING EMPLOYMENT TO ALL ROWAN COLLEGE AT GLOUCESTER COUNTY COLLEGE EMPLOYEES

WHEREAS, on July 1, 2019 the Board of Trustees (hereinafter the "Board") of RCSJ was established; and


NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey as follows:

1. All employees who normally receive individual employment contracts will receive a two (2) year individual employment contract and receive a 2.55 (.75 for hourly employees) percent increase on July 1, 2020.
2. Title and scope changes to reflect shared services of RCGC employees to the Cumberland Campus (Exhibit "7B").
3. All resolutions, orders and other actions of the College in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.
4. All actions heretofore taken and documents prepared or executed by or on behalf of the College by its officials and by the College's professional advisors, in connection with the foregoing resolutions, or any other action in connection with or related to the same, are hereby ratified, confirmed, approved and adopted.

ADOPTED at the Board of Trustees of Rowan College of South Jersey meeting held July 1, 2019.

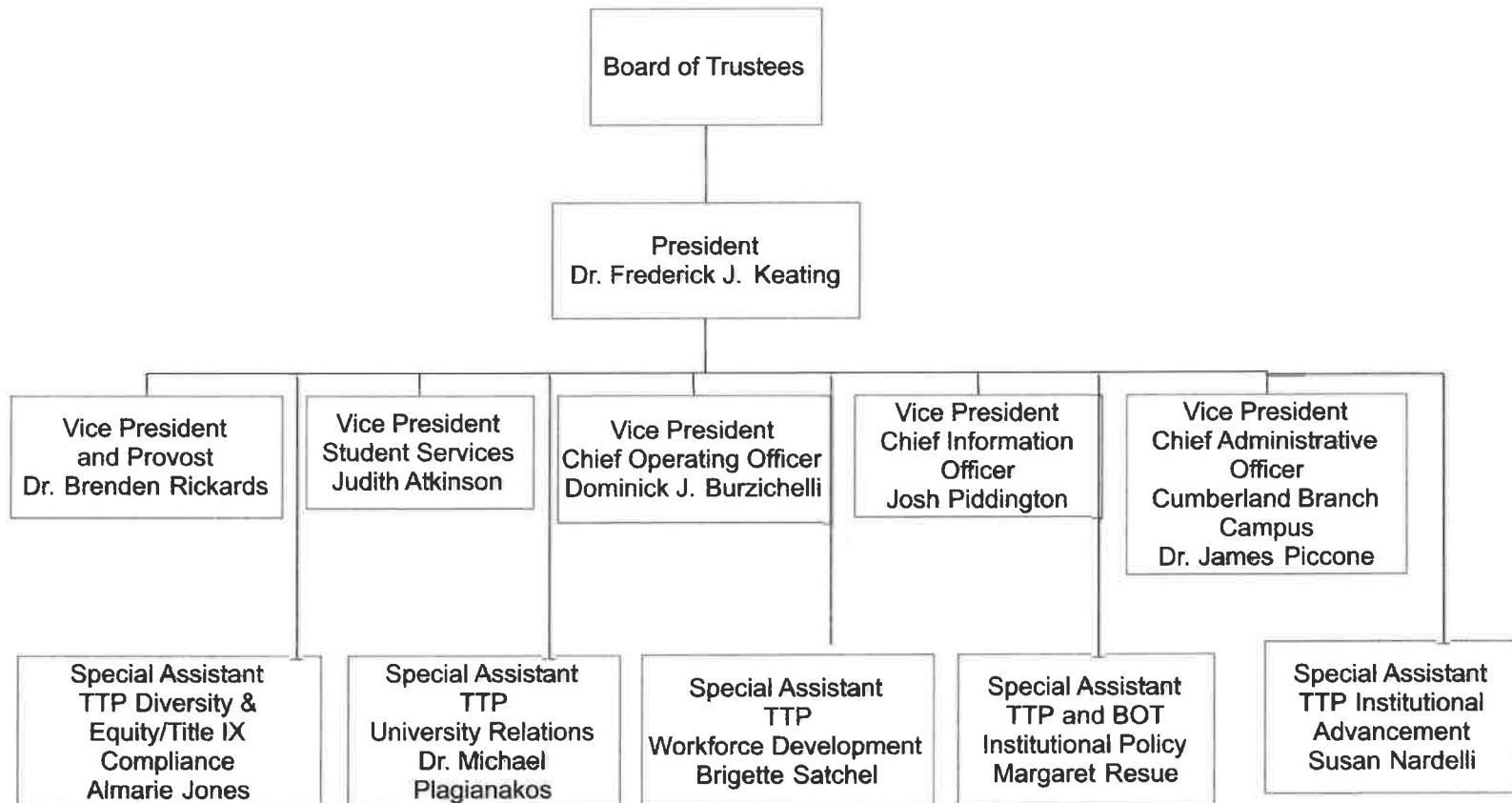

Chair Gene J. Concordia

Attested:


Secretary Jean L. Du Bois



OFFICE OF THE PRESIDENT Executive Cabinet



Executive Cabinet will be operating in a shared services agreement.

RCSJ - Gloucester- Main Campus

Name	Position	2018-19 Salary	4% Scope	SubTotal	2.5% Annual	2019-20 Total
			-	-	-	-
N. Burzichelli	Vice President	159,868.71	6,394.75	166,263.46	4,156.59	170,420.04
J. Atkinson	Vice President	142,936.10	5,717.44	148,653.54	3,716.34	152,369.88
B. Rickards	Vice President	130,000.00				145,000.00
J. Piddington	Vice President	136,714.53	5,468.58	142,183.11	3,554.58	145,737.69
A. Jones	SATTP	100,911.10	4,036.44	104,947.54	2,623.69	107,571.23
B. Satchell	SATTP	102,292.97	4,091.72	106,384.69	2,659.62	109,044.31
M. Resue	SATTP	69,708.50				75,000.00
M. Plagianakos	SATTP	93,795.00	3,751.80	97,546.80	2,438.67	99,985.47



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES CONFIRMING ALL PRIOR ACTIONS AND CONTRACTS OF THE ROWAN COLLEGE AT GLOUCESTER COUNTY BOARD OF TRUSTEES.

WHEREAS, the Jointure Agreement, dated November 12, 2018, entered into between the Board of Trustees of Cumberland County College, the Board of Chosen Freeholders of the County of Cumberland, the Board of Trustees of Rowan College at Gloucester County and the Board of Chosen Freeholders of the County of Gloucester authorized the establishment of Rowan College of South Jersey ("RCSJ") to serve Gloucester and Cumberland Counties upon the closing of Cumberland County College ("CCC"); and

WHEREAS, on July 1, 2019 the Board of Trustees (hereinafter the "Board") of RCSJ was established; and

WHEREAS, the Board desires to confirm all prior actions and contracts approved by the Rowan College at Gloucester County Board of Trustees; and


NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey as follows:

1. The Board hereby severally authorizes, ratifies, confirms and adopts any and all actions and contracts previously entered into by the Rowan College at Gloucester County Board of Trustees.
2. All resolutions, orders, and other actions of RCSJ in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed, or revoked.
3. All actions heretofore taken and documents prepared or executed by or on behalf of the RCSJ by its officials and by the RCSJ's professional advisors, in connection with the foregoing resolutions, or any other action in connection with or related to the same, are hereby ratified, confirmed, approved, and adopted.

ADOPTED at the Board of Trustees of Rowan College of South Jersey meeting held July 1, 2019.


Chair Gene J. Concordia

Attested:


Secretary Jean L. DuBois



RCGC Professional Service Contracts

Solicitor/General Counsel Legal Services – Archer

Labor & Employment Counsel (Main Campus) - Brown & Connery, LLP

Labor & Employment Counsel (Cumberland Branch) – Grace, Marmero & Associates, LLP

Construction Related Legal Services – Angelini, Viniar & Freedman, LLP

Architectural Design Services – Garrison Architects

Construction Manager Consulting Services – GreyHwak

Civil Engineering Consulting Services – Federici & Akin, PA

Mechanical-Electrical HVAC Engineering Consulting Services –Miller-Remick

RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES CONSENTING TO CURRENT COLLECTIVE NEGOTIATED AGREEMENTS OF ALL CUMBERLAND COUNTY COLLEGE AND ROWAN COLLEGE AT GLOUCESTER COUNTY EMPLOYEES

WHEREAS, the Jointure Agreement, dated November 12, 2018, entered into between the Board of Trustees of Cumberland County College, the Board of Chosen Freeholders of the County of Cumberland, the Board of Trustees of Rowan College at Gloucester County and the Board of Chosen Freeholders of the County of Gloucester authorized the establishment of Rowan College of South Jersey (“RCSJ”) to serve Gloucester and Cumberland Counties upon the closing of Cumberland County College (“CCC”); and

WHEREAS, on July 1, 2019 the Board of Trustees (hereinafter the “Board”) of RCSJ was established; and

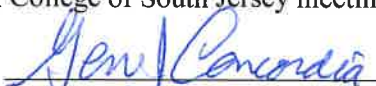

WHEREAS, the Board, pursuant to the Jointure Agreement, desires to authorize, approve, and consent to the CCC collective negotiated agreements; and

WHEREAS, the Board desires to authorize, approve and consent to a 1 year extension of the CCC and RCGC collective negotiated agreements; and


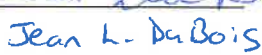
NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey as follows:

1. Authorizes, approves, and consents to the Faculty Association of CCC, the Administrators Association of CCC, The Federated Association of Employees, The Technical Assistants Association of CCC, and the Staff Association of CCC all of which are set to expire June 30, 2021 (Exhibit “7C1”).
2. Authorizes, approves, and consents to the RCGC Faculty Association, the RCGC Directors Association, the RCGC Administrators Association, the RCGC Technical/Academic Professional Staff Association, the RCGC Educational Association Facilities Group, the RCGC Education Association Support Staff Group, and the RCGC Education Association Support Staff Group (part time) all of which are set to expire June 30, 2021 (Exhibit “7C2”).
3. Also agrees the rights of any employee of CCC hired by RCSJ pursuant to this Resolution shall be limited to employment at RCSJ’s Cumberland County Campus and such employees shall have no right to transfer to, or bump any employee employed at, RCSJ’ Gloucester County Campus.
4. Also agrees the rights of any employee of RCGC hired by RCSJ pursuant to this Resolution shall be limited to employment at RCSJ’s Gloucester County Campus and such employees shall have not right to transfer to, or bump any employee employed at, RCSJ Cumberland County Campus.
5. The Board further agrees that RCSJ shall recognize the length of service of such former CCC employees at CCC for the purpose of pension, seniority, longevity and all other purposes, except as otherwise restricted by law or contract. Pursuant to N.J.S.A. 18A: 60-9, RCSJ may, but is not required, after such former CCC employee has been employed by RCSJ for two consecutive years of service, grant tenure to any prior tenured CCC faculty hired for the RCSJ Cumberland County Campus.
6. All resolutions, orders and other actions of the College in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed, or revoked.
7. All actions heretofore taken and documents prepared or executed by or on behalf of the College by its officials and by the College’s professional advisors, in connection with the foregoing resolutions, or any other action in connection with or related to the same, are hereby ratified, confirmed, approved, and adopted.

ADOPTED at the Board of Trustees of Rowan College of South Jersey meeting held July 1, 2019.


Chair 

Attested:


Secretary 



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Offices of the Presidents

Amended January 29, 2019

On Wednesday, December 12, 2018, a meeting was held on the campus of Cumberland County College (CCC) that enabled CCC's labor leaders, higher administration and President, the President of Rowan College of Gloucester County (RCGC), and Union Leaders (AFT and NJEA) to confer regarding merger-related workforce issues. Conversation was cordial and productive. Consensus understanding of the following principles was achieved:

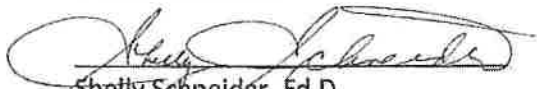
- As per the August 2018 MOU signed by the Community College Boards and Freeholders from Cumberland and Gloucester Counties, employees of CCC will become employees of RCGC, under the new RCSJ name, post-merger, and all aspects of their current contract will remain in force.
- Also as per the MOU, length of service at CCC shall follow employees into their new positions at RCSJ regarding pension, seniority, longevity and all other purposes.
- The terms of the current employment contracts for both CCC and RCGC are scheduled to end on June 30, 2020. It is agreed that employment stability is of benefit to the merged schools, employees and students. To that end, employment contracts will be extended for one year with no change in contract language or conditions except for the salary increase for that year of extension. It was agreed that this increase shall be 2%.
- Again, in an attempt to enhance stability, the Presidents of both colleges agree to sign a recommendation to the new RCSJ Board, citing this signed memorandum, that new Individual Letters of Employment to be issued to all employees post-merger, with a term of two years.
- While acknowledging that New Jersey Statute does not enable tenure to follow faculty members into their new position with RCSJ, it does allow fast-tracking of that tenure. To that end, a list of tenured CCC faculty will be endorsed by both Presidents with the recommendation that, on the earliest date allowed by statute (two years and one day after initiation of RCSJ employment), or as soon thereafter as practicable, the endorsed list will be submitted to the RCSJ Board with the recommendation that the full list be granted tenure. This list will include faculty members who become eligible for tenure during that two year interval.

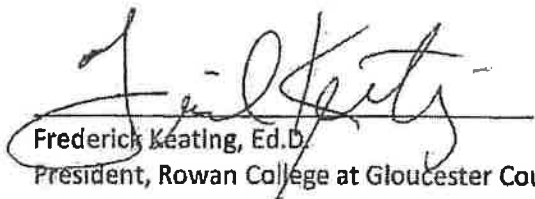
Pending ratification by CCC collective bargaining units, the Presidents of each institution will recommend these terms to the RCSJ Board of Trustees upon its seating, for their approval.

List of those present at the December 12, 2018 meeting:

<u>Individual</u>	<u>Representing</u>
Faik Asadov	Staff Association
Samantha Brewer	Administrators Association
George Booskos	Cumberland County College
Veronica Chainey	Administrators Association
Robert Clark	Cumberland County College
Richard Gomez	American Federation of Teachers
Jan Hanselman	Faculty Association
Karen Henry	Technical Assistants Association
Frederick Keating	Rowan College at Gloucester County
Oron Nahom	New Jersey Education Association
James Piccone	Cumberland County College
Shelly Schneider	Cumberland County College
Linda Scully	Federated Association of Cumberland Employees
Richard Taylor	Technical Assistants Association
Lauren Vilimas	Cumberland County College

Dated Signatures:


Shelly Schneider, Ed.D.
President, Cumberland County College



Frederick Keating, Ed.D.
President, Rowan College at Gloucester County

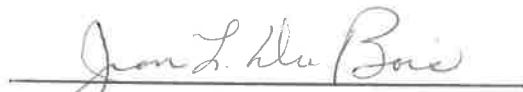

Administrators Association

Faculty Association

Federated Assn. of Cumberland Employees Staff Association

Technical Assistants Association


Chair, RCST BOT


Secretary, RCST BOT

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MEMORANDUM OF AGREEMENT

REGARDING THE COLLECTIVELY NEGOTIATED AGREEMENT

BY AND BETWEEN

ROWAN COLLEGE OF SOUTH JERSEY

AND

THE FACULTY ASSOCIATION OF CUMBERLAND COUNTY COLLEGE

All provisions of the current Collective Bargaining Agreement will remain in full force and effect without modification, except as follows:

This Memorandum of Agreement incorporates the entire understanding of the parties on all matters which were or could have been the subject of negotiations. The undersigned negotiators agree to recommend this Memorandum of Agreement for ratification to their respective Board of Trustees/Association membership.

1. One (1) year contract extension:

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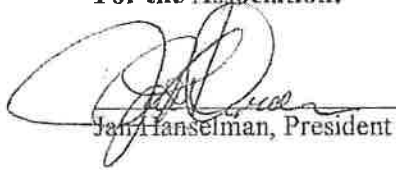
3. Individual employment contracts:

All unit members who normally receive individual employment contracts, will receive two-year individual employment contracts during the spring of 2019, which will remain in effect through June 30, 2021.

4. Credit for accrued years of service:

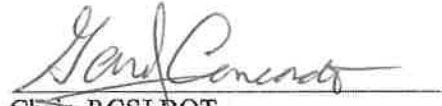
All unit members will continue to accrue credit for individual years of service in addition to those accrued as of June 30, 2019. Such accruals will remain in full force and effect in connection to each member's pension plan and seniority rights at the Cumberland campus.

For the Association:


Jani Hanselman, President 2/6/19
Date


John Lore, Vice President 2 FEB 19
Date

For Rowan College of South Jersey:


Chair, RCSJ BOT 7-1-19
Date


Secretary, RCSJ BOT 7/1/19
Date


Frederick Keating, President, RCSJ 2/8/19
Date

For Cumberland County College:


Shelly Schneider, Interim President, CCC 2/7/19
Date

721

MEMORANDUM OF AGREEMENT

REGARDING THE COLLECTIVELY NEGOTIATED AGREEMENT

BY AND BETWEEN

ROWAN COLLEGE OF SOUTH JERSEY

AND

THE CUMBERLAND COUNTY COLLEGE TECHNICAL ASSISTANTS ASSOCIATION

All provisions of the current Collective Bargaining Agreement will remain in full force and effect without modification, except as follows:

This Memorandum of Agreement incorporates the entire understanding of the parties on all matters which were or could have been the subject of negotiations. The undersigned negotiators agree to recommend this Memorandum of Agreement for ratification to their respective Board of Trustees/Association membership.

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For the Association:

 2-4-19
Richard Taylor, President Date

 2-4-19
Karen Henry, Vice President Date

For Rowan College of South Jersey:

 7-1-19
Chair, RCSJ BOT Date

 7/1/18
Secretary, RCSJ BOT Date

 2-5-19
Frederick Keating, President, RCSJ Date

For Cumberland County College:

 2/5/19
Shelly Schneider, Interim President, CCC Date

761

MEMORANDUM OF AGREEMENT

REGARDING THE COLLECTIVELY NEGOTIATED AGREEMENT

BY AND BETWEEN

ROWAN COLLEGE OF SOUTH JERSEY

AND

THE CUMBERLAND COUNTY COLLEGE STAFF ASSOCIATION

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For the Association:


Faik Asadov, President 02/01/2019
Date


For Rowan College of South Jersey:


Cheryl Conordia
Chair, RCSJ BOT 7-1-19
Date


Jean L. DuBois
Secretary, RCSJ BOT 7/1/19
Date


Frederick Keating, President, RCSJ 2-5-19
Date

For Cumberland County College:


Shelly Schneider, Interim President, CCC 2/5/19
Date

MEMORANDUM OF AGREEMENT

REGARDING THE COLLECTIVELY NEGOTIATED AGREEMENT

BY AND BETWEEN

ROWAN COLLEGE OF SOUTH JERSEY

AND

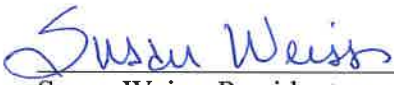
THE ROWAN COLLEGE AT GLOUCESTER COUNTY ADMINISTRATORS ASSOCIATION


All provisions of the current Collective Bargaining Agreement remain in full force and effect without modification, except as follows.

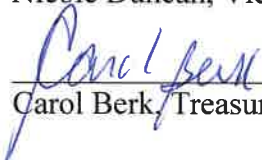
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For the Association:



Susan Weiss, President 7/29/19
Date

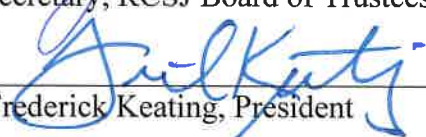

Nicole Duncan, Vice President 1/29/19
Date


Carol Berk, Treasurer 1/29/19
Date

For the College:


Chair, RCSJ Board of Trustees 7-1-19
Date


Secretary, RCSJ Board of Trustees 7/1/19
Date


Frederick Keating, President 2/13/19
Date

MEMORANDUM OF AGREEMENT

REGARDING THE COLLECTIVELY NEGOTIATED AGREEMENT

BY AND BETWEEN

ROWAN COLLEGE OF SOUTH JERSEY

AND

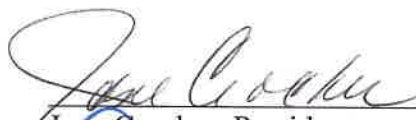
THE ROWAN COLLEGE AT GLOUCESTER COUNTY DIRECTORS ASSOCIATION

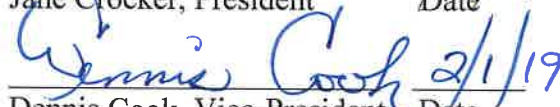
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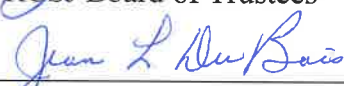
For the Association:

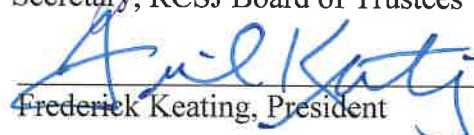

Jane Crocker, President 1/31/19
Date


Dennis Cook, Vice-President 2/1/19
Date

For the College:


Chair, RCSJ Board of Trustees 7-1-19
Date


Secretary, RCSJ Board of Trustees 7/1/19
Date


Frederick Keating, President 2/13/19
Date

MEMORANDUM OF AGREEMENT

REGARDING THE COLLECTIVELY NEGOTIATED AGREEMENT

BY AND BETWEEN

ROWAN COLLEGE OF SOUTH JERSEY

AND


THE ROWAN COLLEGE AT GLOUCESTER COUNTY FACULTY ASSOCIATION

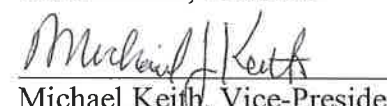
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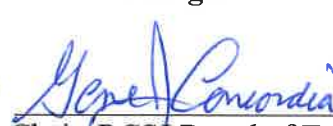
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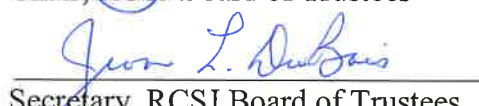
For the Association:

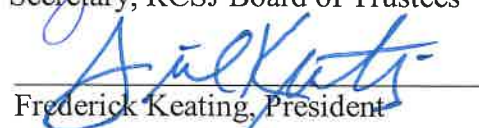

Oron Nahom, President 7/4/2019
Date


Michael Keith, Vice-President 2/4/2019
Date

For the College:


Chair, RCSJ Board of Trustees 7-1-19
Date


Secretary, RCSJ Board of Trustees 7/1/19
Date


Frederick Keating, President 2/13/19
Date

MEMORANDUM OF AGREEMENT

REGARDING THE COLLECTIVELY NEGOTIATED AGREEMENT

BY AND BETWEEN

ROWAN COLLEGE OF SOUTH JERSEY

AND

THE RCGC TECHNICAL/ACADEMIC PROFESSIONAL STAFF ASSOCIATION

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For the Association:



Ken Rothfuss, President 2/1/19
Date

For the College:



Gene Concordia
Chair, RCSJ Board of Trustees 7-1-19
Date



Jean L. Du Bois
Secretary, RCSJ Board of Trustees 2/1/19
Date



Frederick Keating, President 2/13/19
Date

MEMORANDUM OF AGREEMENT

REGARDING THE COLLECTIVELY NEGOTIATED AGREEMENT

BY AND BETWEEN

ROWAN COLLEGE OF SOUTH JERSEY AND

THE RCGCEA FACILITIES GROUP

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3. Other terms and conditions:

All other terms and conditions contained within the current Collective Bargaining Agreement in effect on July 1, 2019 thru June 30, 2020, shall be extended in full force and effect through June 30, 2021

For the Association:

Michelle P. Capanas
Michelle Capanas, President Date

For the College:

Gene Concordia 7-1-19
Chair, RCSJ Board of Trustees Date

Jon L. DuBois 7/2/19
Secretary, RCSJ Board of Trustees Date

Frederick Keating 2/13/19
Frederick Keating, President Date

MEMORANDUM OF AGREEMENT

REGARDING THE COLLECTIVELY NEGOTIATED AGREEMENT

BY AND BETWEEN

ROWAN COLLEGE OF SOUTH JERSEY

AND

THE RCGCEA SUPPORT STAFF GROUP

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For the Association:

Michelle P. Capanas
Michelle Capanas, President Date

For the College:

Gene Conardis 7-1-19
Chair, RCSJ Board of Trustees Date

Jon L. DuBois 7/1/19
Secretary, RCSJ Board of Trustees Date

Frederick Keating 2/13/19
Frederick Keating, President Date

MEMORANDUM OF AGREEMENT

REGARDING THE COLLECTIVELY NEGOTIATED AGREEMENT

BY AND BETWEEN

ROWAN COLLEGE OF SOUTH JERSEY

AND

THE RCGCEA PART-TIME SUPPORT STAFF GROUP

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For the Association:

Michelle P. Capanas
Michelle Capanas, President Date

For the College:

Gene Conordia 7-1-19
Chair, RCSJ Board of Trustees Date

Jean L. Du Bois 7/1/19
Secretary, RCSJ Board of Trustees Date

Frederick Keating 2/13/19
Frederick Keating, President Date



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES ASSUMING ALL SERVICE CONTRACTS AND ALL PROCUREMENT CONTRACTS OF THE CUMBERLAND COUNTY COLLEGE

WHEREAS, the Jointure Agreement, dated November 12, 2018, entered into between the Board of Trustees of Cumberland County College, the Board of Chosen Freeholders of the County of Cumberland, the Board of Trustees of Rowan College at Gloucester County and the Board of Chosen Freeholders of the County of Gloucester authorized the establishment of Rowan College of South Jersey ("RCSJ") to serve Gloucester and Cumberland Counties upon the closing of Cumberland County College ("CCC"); and

WHEREAS, on July 1, 2019 the Board of Trustees (hereinafter the "Board") of RCSJ was established; and


WHEREAS, the Board desires to assume all service contracts listed on Exhibit "A" attached hereto previously entered into by the CCC; and

WHEREAS, the Board desires to assume all Procurement contracts listed on Exhibit "B" attached hereto previously entered into by the CCC; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey as follows:

1. The Board hereby severally authorizes, ratifies, confirms and assumes all service contracts listed on Exhibit "8A" attached hereto previously entered into by the CCC.
2. The Board hereby severally authorizes, ratifies, confirms and assumes all Procurement contracts listed on Exhibit "8B" attached hereto previously entered into by the CCC.
3. All resolutions, orders and other actions of RCSJ in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed, or revoked.
4. All actions heretofore taken and documents prepared or executed by or on behalf of the RCSJ by its officials and by the RCSJ's professional advisors, in connection with the foregoing resolutions, or any other action in connection with or related to the same, are hereby ratified, confirmed, approved, and adopted.

ADOPTED at the Board of Trustees of Rowan College of South Jersey meeting held July 1, 2019.


Chair Gene J. Concordia

Attested:


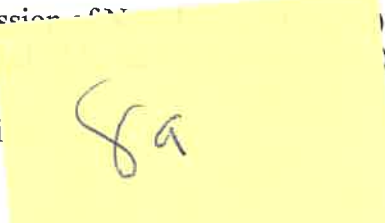

Secretary Sean L. DeBosis



Exhibit A
Cumberland Campus Contracts, Agreements, and Cooperatives

Cooperative purchasing affiliations:

The Educational Services Commission (NJCC) ()
OMNIA Partners (formerly National)
E&I Cooperative
NJCCC Joint Purchasing Consortium
Sourcewell
NJEdge



Existing contracts:

Action Signs - Merger sign updates and installation
Aflac – Supplementary insurance
Data Network Solutions – Hosted VOIP telephone services
Saik Asodov – Maintenance III employment agreement
Assessment Technologies Institute – Nursing assessment software and testing
Barnes & Noble – Bookstore services
Bowman & Company, LLP – Audit services
Paul T. Bucci – Evaluation of HIS STEM Grant
Care Plus Solutions, Inc. - Wellness services
Clear Channel – Digital billboard lease
Culinart – Dining services
Crompco – Underground storage tank testing
Data Network Solutions – VOIP system
Ellucian – ERP Software
George Washington Carver Education Foundation – ECHS program consulting
Hobsons – Starfish enterprise success software platform
Honeywell – Flex automation and EBI services service (HVAC controllers)
Horizon Blue Cross Blue Shield of New Jersey – Employee medical/dental
Inspira – Athletic trainer services (as needed)
K&R Vending Services – Vending machines
Millville Urban Redevelopment Arts and Innovation Corp. – Arts center lease
National Instruments - Multisim software site license
NelNet Business Solutions – Payment processing
New Jersey Community College Insurance Pool – Workman's comp
NJEdge – Internet access and network support
Paul Bucci – Grant consulting
Pitney Bowes – Mail processing machine lease
Ricoh USA – Copy machine's
Riggins – A/B operator consulting (underground storage tank operator)
RST Security & Investigations – Overnight security
Scantron – Scantron machine service contract
Scenario Learning D/B/A Vector Solutions – SafeColleges student & staff training
Steris – Autoclave service agreement
Stewart Business Systems (Xerox) – Printer management services

Union Roofing – Roofing replacement for five campus buildings

Agreements:

ALMS Center – Bridgeton adult education MOU

Bridgeton Public Schools – ECHS agreement

Vineland Public Schools – ECHS agreement

Millville Public Schools – ECHS agreement

Buena Public Schools – ECHS agreement

Cumberland County Board of Vocational Education - Articulation

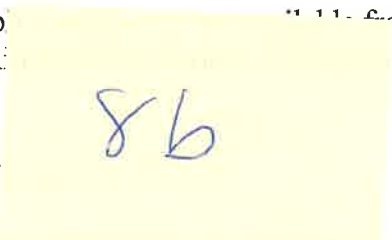
Cumberland Regional Board of Education – ECHS agreement

Medical / Construction / Industrial Training Center – Adult education

New Jersey Child Assault Prevention Regional Training Center – NJCAP Grant

Exhibit B
Cumberland Campus Annual Exceptions
Estimated Cost

18A:64A-25.5 (3) Materials or supplies purchased from more than one potential bidder, including without limitation those which are patented or copyrighted



Steris Corp – Autoclave maintenance \$21,000

18A:64A-25.5 (6) - Textbooks, copy materials, produced publications and services incidental thereto, library reference and circulation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services

Amazon, Atlanta, GA \$17,000
Barnes and Noble College Booksellers, Philadelphia, PA \$1,364,000.00
NJEdge VALE – Library Database Services \$27,000

18A:64A-25.5 (7) Food supplies and services including food supplies and management contracts for student centers, dining rooms and cafeterias; or

Culinart, Plainview, NY \$300,000

18A:64A-25.5 (8) - The supplying of any product or the rendering of any service by the public utility which is subject to the jurisdiction of the Board of Public Utilities, in accordance with tariffs and schedules of charges made, charged and exacted, filed with said board

Atlantic City Electric \$665,000
Landis Sewerage Authority \$57,700
South Jersey Gas Co & South Jersey Energy \$250,000
Vineland Municipal Utilities \$327,000
Direct Energy Marketing \$140,000

18A:64A-25.5 (12) Publishing of legal notices in newspapers, as required by law

Daily Journal \$20,000

18A:64A-25.5 (19) – The provision of goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware.

NJCCC – Blackboard LMS	\$10,023.81
Blackboard - Ally & SAAS (JPC 3yr, period 2)	\$38,110.00
Turnitin - Plagiarism Prevention	\$10,000.00
Hobsons Inc. – Starfish Student Success Platform	\$42,000.00
Honeywell Building Solutions – Business Integrator System	\$17,732.00
Sonitrol – Security System	\$63,000.00

Cumberland Campus estimated purchases through New Jersey State Contracts

Dell	\$200,000
HP	\$50,000
CDW Government	\$50,000
GovConnection	\$50,000
NJEDGE.Net	\$200,000
ePlus	\$75,000
Microsoft	\$50,000
Aspire, Inc	\$75,000
NWN Corp.	\$50,000
Promedia Technology Services, Inc	\$50,000
Krueger International	\$75,000
Commercial Interiors	\$50,000
SHI International Corp	\$50,000
Ricoh	\$100,000
Xerox	\$50,000



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES AUTHORIZING EXECUTION OF LEASE AGREEMENT WITH THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF CUMBERLAND

WHEREAS, the Jointure Agreement, dated November 12, 2018, entered into between the Board of Trustees of Cumberland County College, the Board of Chosen Freeholders of the County of Cumberland, the Board of Trustees of Rowan College at Gloucester County and the Board of Chosen Freeholders of the County of Gloucester authorized the establishment of Rowan College of South Jersey ("RCSJ") to serve Gloucester and Cumberland Counties upon the closing of Cumberland County College ("CCC"); and


WHEREAS, on July 1, 2019 the Board of Trustees (hereinafter the "Board") of RCSJ was established; and

WHEREAS, the Board, pursuant to the Jointure Agreement, desires to enter into a lease agreement with the Board of Chosen Freeholders of the County of Cumberland for the prior CCC campus; and


NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Rowan College of South Jersey as follows:

1. The Board hereby authorizes, approves, and consents to the execution of the lease agreement with the Board of Chosen Freeholders of the County of Cumberland, according to the specific terms and conditions set forth in the agreement.
2. All resolutions, orders, and other actions of RCSJ in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed, or revoked.
3. All actions heretofore taken and documents prepared or executed by or on behalf of the RCSJ by its officials and by the RCSJ's professional advisors, in connection with the foregoing resolutions, or any other action in connection with or related to the same, are hereby ratified, confirmed, approved, and adopted.

ADOPTED at the Board of Trustees of Rowan College of South Jersey meeting held July 1, 2019.


Chair Gene J. Concordia

Attested:


Secretary Jean L. DuBois





**RESOLUTION TO APPROVE AFFIRMATIVE ACTION/TITLE IX OFFICERS
and ADA/SECTION 504 OFFICERS**

WHEREAS, Rowan College of South Jersey is a recipient of federal financial assistance; and

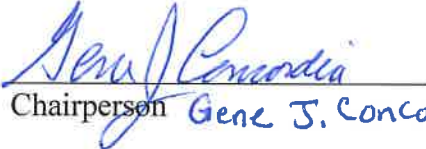
WHEREAS, Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 – 1688 states that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance; and

WHEREAS, Title VII prohibits employment discrimination based on race, color, religion, sex, and national origin; and


WHEREAS, in accordance with Board Policy 7001 the College shall annually appoint individuals who will be responsible for oversight of Affirmative Action (AA), Equal Employment Opportunity (EEO), Title IX and the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act of 1973.; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby appoints Almarie Jones, Special Assistant to the President Diversity and Equity/Title IX (Main Campus) and Nathaniel Alridge, Jr. JD, Director I – Adjunct Faculty Development & Judicial Affairs (Branch Campus), as Affirmative Action/Title IX Officers and Dennis Cook, Director I, Student Special Services (Main Campus) and Meredith Vicente, Senior Director I, Testing & Tutoring (Branch Campus), as the ADA/Section 504 Officers.

ADOPTED at the Board of Trustees of Rowan College of South Jersey meeting held July 1, 2019.


Chairperson Gene J. Concordia

Attested:


Secretary Jean L. DuBois



 **Rowan College**
GLOUCESTER COUNTY +  **Rowan University** Relationship

- Rowan Start • Rowan County Internship
- Rowan Choice • Rowan Wellness Center
- Rowan Transfer • Rowan Medicine – SOM
- Rowan 3 + 1 • Rowan International
- Rowan Work & Learn • Rowan Inspira Network



Rowan
Work & Learn
CONSORTIUM

Rowan
CHOICE
A Premier Partnership

PARTNERSHIP AGREEMENT

by and between

ROWAN UNIVERSITY

and

ROWAN COLLEGE OF SOUTH JERSEY

Dated: July 1, 2019

PARTNERSHIP AGREEMENT

In recognition of the jointure between Rowan College at Gloucester County and Cumberland County College to form Rowan College of South Jersey, this PARTNERSHIP Agreement (this "Agreement"), is entered into and effective on July 1, 2019, by and between ROWAN UNIVERSITY ("Rowan") and ROWAN COLLEGE OF SOUTH JERSEY ("RCSJ"), each a "Party" and together the "Parties".

I. PURPOSE

This Agreement shall supersede the document that was dated January 10, 2014 and shall update practices, services, academic programs, and educational pathways in order to ensure an accurate reflection of the relationship of the Parties and ensure continued collaboration in Program development to benefit the students of the State of New Jersey. However, the Parties continue to be committed to the following:

- i. To establish a framework for continued collaborative and joint educational offerings, intended to expand access to quality higher education and to continuing professional education in Gloucester County, Cumberland County, and the State of New Jersey as a whole;
- ii. To foster a network among the institutions partnering with Rowan to offer an expansive range of high quality, unique educational opportunities at a relatively lower net cost to the students throughout the region;
- iii. To explore best practices and mutually beneficial efficiencies in the administrative, technical and academic operations in order to reduce costs and improve student success;

II. PARTIES' OBLIGATIONS

- i. Parties agree and acknowledge that collaboration is critical to the continued success of the Program. As such, Parties agree to meet at least once each Semester to review the processes articulated in this Agreement, new program development, and other key issues in this Agreement.
- ii. Each Party shall establish a Primary Representative (whether an individual or particular office/unit) for the management of the relationship, attendance at the above-referenced meetings, and the communication of decisions relating to partnership issues.

III. MULTIPLE EDUCATIONAL PATHWAYS

Through this partnership, students shall have the opportunity to pursue an education that places emphasis on quality, flexibility, and the acquisition of skills and competencies that are relevant to current and future labor market needs as reported by independent external sources such as departments of labor, chambers

of commerce and market research organizations. Depending on the specific discipline/area of study, students shall have access to the following options/pathways for program completion:

- i. Certificates of undergraduate study of 100- and 200-level on either campus of RCSJ or online;
- ii. Associate's degrees on the main campus of RCSJ or online;
- iii. Certificates of undergraduate study of 300- and 400-level on either campus of RCSJ, main campus of Rowan, or delivered through Rowan Online.¹
- iv. Bachelor's degree on the main campus of RCSJ, main campus of Rowan or delivered through Rowan Online.

IV. ACADEMIC DEGREE FORMATS

Depending on the discipline/area of study, students shall have access to the following degree formats:

- i. Associate's degree with multiple credentials including certificates of completion issued for years one and two. This degree is to be completed online or at the main or branch campus of RCSJ.
- ii. 2+2 Bachelor's degree consisting of first two years of RCSJ curriculum, instruction, and pricing plus last two years of Rowan's curriculum, instruction, and pricing. While the first two years are to be completed on the main campus of RCSJ or online, the last two years can be completed as follows, provided the RCSJ student meets all application requirements of Rowan University Admissions, and those of the degree of choice:
 - a. Main or branch campus of RCSJ
 - b. Camden campus of Rowan
 - c. Main campus of Rowan
 - d. Through Rowan Online
- iii. 3+1 Bachelor's degree consisting of first two years of RCSJ curriculum, instruction and pricing, plus third year of Rowan curriculum with RCSJ instruction and pricing, plus fourth year of Rowan curriculum, instruction and pricing. While the first three years are to be completed on the main campus of RCSJ, the fourth year can be completed as follows, provided the RCSJ student meets all application requirements of Rowan University Admissions, and those of the degree of choice:
 - a. On the main or branch campus of RCSJ (Appendix A)
 - b. Through Rowan Online

Note that in the case of 3+1 programs that are offered both in Glassboro and at RCSJ, students must pursue the 4th year of the program at RCSJ. See section XII for further details.

¹ Consideration for deviation from the identified pathway may be made in the case of students requiring accommodations under other applicable law.

- iv. RCSJ students who transferred to Rowan prior to completing an Associate's degree shall have the opportunity to return to RCSJ to earn the Associate's degree retroactively and pursue one of the options mentioned above. Both institutions will facilitate and support effective degree completion through use of Clearinghouse, FERPA waivers, and any other appropriate means.

V. ADMISSION INTO THE PROGRAMS

- i. Regardless of the degree's format a RCSJ student who has been admitted to RCSJ shall be admitted to Rowan provided the student:
 - a. has successfully obtained or will obtain before enrolling in Rowan an Associate's degree;
 - b. has satisfied all other applicable Rowan Admissions and program-specific requirements and is in good standing with RCSJ.

VI. TRANSFERABILITY OF CREDITS

The transferability of credits from RCSJ to Rowan will be determined in accordance with the Comprehensive Statewide Transfer Agreement, commonly referred to as the "Lampitt Law", Rowan's transfer of credits policy, and any existing articulation agreement addressing specific programs.

VII. ADMISSIONS PROCESS

- i. RCSJ will facilitate transmittal of detailed application-level information to Rowan, following the data-sharing processes and standards set forth by both parties. Each applicant will be required to sign a consent form permitting RCSJ and Rowan to share such student's information.
- ii. Rowan will waive student application fees for admission through this program
- iii. RCSJ will provide to Rowan an electronic access to and/or copy of each participating student's transcript, other academic and enrollment records in a timely manner, free of charge, so that Rowan may monitor items such as (but not limited to) student start dates, course selection, grade point average, credits completed, and active or inactive status. This process will be completed by way of automatic data transfer for 3+1 programs and upon request of 2+2 programs.
- iv. Prior to enrollment at Rowan, each participating student will be required to (a) confirm his or her continued intent to matriculate at Rowan and (b) indicate the Rowan program in which such student desires to enroll. After Rowan's receipt of such information through established data-feed channels, RCSJ, in consultation with Rowan, shall continue to screen, advise and counsel such student as to financial aid, program-specific prerequisites and other administrative matters relating to such student's planned matriculation at Rowan.

- v. Following a participating student's matriculation at Rowan, upon request Rowan shall provide to RCSJ the following information with respect to such student: (a) whether such student is still attending Rowan; (b) whether such student has completed 64 credits, thereby making said student eligible for reverse credit transfer; (c) whether the student is maintaining a 2.0 GPA; and (d) whether such student has graduated. To facilitate this transfer of information, Rowan will request a FERPA release from all students upon admission.

VIII. FINANCIAL AID

- i. For students pursuing a 2+2 Bachelor's degree, Financial Aid will be processed and provided by RCSJ during the first two years of the program, and by Rowan during the last two years of the program.
- ii. For students completing 3+1 degree programs, students will receive financial aid from the appropriate funder based upon applicable laws, regulations and agreements in effect at the time of enrollment. When necessary for the benefit of the student, consortium agreements may be initiated (refer to Attachment B).
- iii. Students pursuing a 2+2 Bachelor's degree who matriculate to Rowan as a transfer student may be considered for Rowan institutional scholarship funds following standard and proprietary formulae employed by Rowan to determine institutional scholarship for all transfer students. All rules, regulations, guidelines and limitations of Rowan institutional scholarship will apply to such students. Rowan will be the sole responsible party for communicating information related to Rowan institutional scholarship to such students. Students may be additionally considered for the "Finish Smart" Scholarship, GiveBack Scholarship, and/or the Gloucester County Intern Scholarship Program.
- iv. Students pursuing a 3+1 Bachelor's degree will not be eligible for Rowan institutional scholarship funds in years 1, 2 and 3 of the delivery of the program. Students in year 4 of the delivery of the program may be considered Rowan institutional scholarship funds following the parameters set forth in Section VII, subsection iii of this document

IX. TUITION AND FEES

Rates discussed below apply only to courses that take place at RCSJ or online.

- i. For 2+2 programs:
 - a. Courses pertaining to the first two years of the program shall be charged at RCSJ tuition and fee rates.
 - b. Courses pertaining to the last two years of the program shall be charged at Rowan tuition and fee discounted rate as negotiated and agreed by the parties.

- ii. For 3+1 programs:
 - a. Courses pertaining to the first three years of the program shall be charged at RCSJ tuition and fee rates.
 - b. Courses pertaining to the last year of the program shall be charged at Rowan tuition and fee discounted rate as negotiated and agreed by the parties.

Tuition, fees, and discounts shall be reviewed on a yearly basis and at least 6 months prior to the launching of a new academic year.

X. STUDENT SERVICES

The Parties shall ensure that they collaborate relating to the rights and responsibilities to assure services supporting student growth, engagement, wellness, and academic success among Rowan University students enrolled in 2+2 or 3+1 academic programs on the Campus of RCSJ. The division of rights and responsibilities is more fully described in Appendix C to this Agreement.

XI. OPERATIONS & LOGISTICS

- i. Rowan University and RCSJ will designate appropriate members of their staff and administration to identify opportunities and to resolve challenges relating to the partnership across a broad range of academic and administrative functions. These support lines are described below.
- ii. RCSJ will continue to provide a full-time, on-site Program Director/Coordinator to manage the day-to-day operations of the Partnership inclusive of infrastructure (allocation of space for Rowan staff), master program mapping, schedules, enrollment projections, and identification of new academic programs based on market demand. The RCSJ Program Director/Coordinator will communicate on a regular basis with his/her Rowan counterpart (see below) to ensure a smooth operation. The RCSJ Program Director/Coordinator will be fully funded by RCSJ as of July 1, 2022, with a three (3) year transition period reducing the total cost by one-third on July 1 of each subsequent year beginning July 1, 2019.
- iii. Rowan will appoint a Program Manager as the person responsible for Rowan's academic and services offerings on the campus of RCSJ. This manager will oversee the support to be provided to Rowan students on matters related to program application, financial aid, course registration, etc. The position will coordinate with various offices at Rowan University regarding the need for additional resources to support partnership initiatives such as 3+1 or any future pathway programs. The Rowan Program Manager will be fully funded by Rowan.
- iv. RCSJ will provide, free of charge, appropriate space to house Rowan personnel and faculty. Rowan University will purchase any equipment needed for said personnel and coordinate with RCSJ as to

infrastructure needs/requirements and will reimburse RCSJ for expenditures on behalf of its staff and/or faculty.

XII. ACADEMIC PROGRAMMING

- i. As of the effective date of this Agreement, the current list of academic programs offered under the terms of the Agreement are provided in Appendix A.
- ii. The establishment of new academic program offerings shall be agreed upon by both institutions in accordance to established procedures as shown in Appendix D.
- iii. Each institution shall designate a representative to serve as a point of contact for all planned academic offerings.
- iv. A determination of new academic offerings will be based on market demand, workforce readiness, program development, program implementation costs, required resources and budget, competitive analysis, and accessibility for students. In addition,
 - a. The Parties will agree to consider 3+1 Program majors, which provide a unique program offering and those programs that do not duplicate or minimize enrollments of an existing Rowan University program or Partner College program within close proximity (less than thirty miles) unless there is conclusive evidence that program demand exists as revealed by independent sources or through data provided by the parties.
 - b. The Parties will acknowledge and agree to develop value-added credentials that allow learners to assemble or stack a series of traditional degree based credentials and promote upward career mobility.
 - c. The Parties will agree to provide enrollment data for existing programs as a justification for new academic offerings.
 - d. The Parties will agree to an analysis of administrative and development resources necessary to meet the intended timeframe to program launch.
- v. The parties agree that in the case of current 3+1 programs that are duplicative of Rowan's offerings in Glassboro, there will be a concerted effort to address such programs if enrollments decline over two consecutive terms. Furthermore, RCSJ will make every possible effort to dissuade students in duplicative 3+1 programs of pursuing the 4th year of such programs in Glassboro.
- vi. The Parties agree and acknowledge that neither Party shall attempt to implement a new Program without agreement by the designated representatives of each institution.
- vii. Academic units from both institutions responsible for program development agree to engage their respective faculty and advisors to ensure a cohesive curricular sequence of no more than 120 credits to obtain a baccalaureate degree.

XIII. METRICS

Programs offered face-to-face in the RCSJ campus need to have a minimum number of 15 students in the program courses to make this initiative economically feasible. To this end, RCSJ must provide at least twice a year a report with the following projections: (a) first year students enrolling at RCSJ; (b) RCSJ current students qualified and intent to pursue the second half of a 2+2 program; (c) RCSJ current students qualified and intent to pursue the 3rd year of a 3+1 program; (d) RCSJ current students qualified and intent to pursue the 4th year of a 3+1 program, particularly for programs where the 4th year work will take place on RCSJ campus and/or online.

Parties shall meet to determine the specific program goals for enrollment following the execution of this Agreement.

In addition, Rowan will produce periodic assessments to make sure that enrollments in all programs are consistent with these goals. When enrollment in any program shows a decline over two consecutive terms, the Parties will make a joint decision whether continuation of the program is mutually beneficial.

XIV. MARKETING AND RECRUITING

Recruiting of students for 2+2 and 3+1 programs must be a coordinated effort with strategies approved by both institutions. Rowan must be an active participant in RCSJ events that target prospective students that are interested in obtaining a bachelor's degree in the 2+2 or 3+1 format. Furthermore, the Parties agree and acknowledge that they shall only advertise and market agreed upon programs. The parties further agree to coordinate all marketing efforts and published materials prior to public release.

Failure to comply with this provision shall be considered a material breach of this agreement and parties agree and acknowledge that injunctive relief may be pursued to prevent or address such breach.

XV. PUBLICATIONS

No party shall use the other party's name, graphic mark or logo (cumulatively, "brand") in any descriptive or promotional literature or communication of any kind without the other party's prior written approval. Parties shall provide one another with an advance copy of media releases relating to this Agreement and the Parties' collaboration at least seven (7) business days prior to publication and shall agree not to publish any such materials without approval of same. Failure to comply with this provision shall be considered a material breach of this agreement and parties agree and acknowledge that injunctive relief may be pursued to prevent or address such breach.

XVI. EXCLUSIVITY

- i. RCSJ agrees that its primary partnership for degree completion, certificate programs, and other academic matters shall be with Rowan.
- ii. The Parties agree and acknowledge that RCSJ may continue its existing partnerships with other institutions as identified on Schedule B of the original Agreement. However, RCSJ shall work with Rowan to minimize existing partnerships in areas where Rowan provides identical programs.
- iii. RCSJ specifically agrees and acknowledges that it shall not enter into any new or expanded academic affiliations with any institution of higher education without the explicit written consent of Rowan. RCSJ shall present any new program development options to Rowan for Rowan's consideration. If Rowan elects not to move forward within thirty (30) days of receipt of the proposal and does not demonstrate progress of the program through its curriculum process within one (1) year RCSJ shall be permitted to move forward with another partner of its choosing.
- iv. Nothing in this Agreement shall affect or limit Rowan's ability to open and operate satellite or branch campuses within or outside the State of New Jersey under the Rowan name, including with other county colleges.
- v. Further, the Parties agree that if legislation permits RCSJ to offer four year degrees on its campus independent of any affiliation with Rowan or if RCSJ elects to proceed independently to offer any four year degree in its campus, RCSJ will not offer such degree while a Party to this Agreement. Offering such a program shall be considered a breach of this Agreement.
- vi. Failure to comply with this provision shall be considered a material breach of this agreement and parties agree and acknowledge that injunctive relief may be pursued to prevent or address such breach.

XVII. TERM, RENEWAL, AND TERMINATION

- i. Term: For only one time, the term of this agreement shall be one (1) year, starting on 7/1/2019 and ending on 6/30/2020.
 - a. During the first year of the agreement, the parties agree to discuss the development and implementation of new programs, including 2+2, 3+1, and four year degrees submitted by RCSJ. Such discussions will contemplate aspects such as market demand, integrity of the Rowan brand, and revenue sharing according to the protocol described in Appendix E.

- ii. Renewal: It is expected that the renewal period shall be for ten (10) years, starting on 9/1/2020. Afterwards, this agreement shall renew automatically for successive two-year terms until terminated.
- iii. Termination:
 - 1. During the first ten (10) years following 7/1/2020, this agreement may be terminated by either Rowan or RCSJ by written notice to the other party if:
 - a. There has been a material breach of any of the covenants set forth in this agreement on the part of the other party;
 - i. The Parties agree and acknowledge that if RCSJ elects to offer a four year degree independent of its relationship with Rowan, such act shall constitute a breach of this agreement and RCSJ shall be required to immediately cease any and all uses of Rowan's name upon request of Rowan at the sole cost of RCSJ.
 - ii. If Rowan is required to pursue court action to achieve the cessation of the use of Rowan's name, RCSJ agrees that Rowan shall be entitled to all costs of any such enforcement action, including costs of litigation and attorneys' fees.
 - b. The other party shall cease to maintain its accreditation or licensure; or
 - c. The other party or any of its employees or agents shall engage in any conduct which could reasonably be expected to adversely affect the reputation of the party seeking termination.
 - 2. After the first ten (10) years following the effective date of this agreement (7/1/2020), either party may terminate this agreement (i) for any reason or no reason upon one year's notice to the other party or (ii) for breach as provided above.
 - 3. In the event that this agreement is terminated, it is understood and agreed that the termination will not apply to those students already accepted to Rowan and RCSJ under the terms of this agreement.

XVIII. MISCELLANEOUS

i. Notices

All notices required or permitted to be given under this Agreement shall be in writing and shall be deemed effective (a) upon receipt, refusal of receipt, or the date noted as uncollected when sent by certified or registered mail, postage prepaid and return receipt requested, or (b) the earlier of receipt or two (2) business days when sent by a nationally recognized overnight courier, or (c) when sent by email transmission with proof of successful transmission retained by sender and

confirmation of receipt provided by the recipient to the sender by return email, to the address set forth below or to such other addresses as the parties may hereto designate in writing.

If to RCSJ:
Rowan College of South Jersey
1400 Tanyard Rd.
Sewell, NJ 08080
Attention: President

If to Rowan:
Rowan University
201 Mullica Hill Rd.
Glassboro, NJ 08028
Attention: President

Attention:
With a copy to:
Archer Law
One Centennial Sq.
33 East Euclid Ave.
Haddonfield, NJ 08033

With a copy to:
The Office of General Counsel
Attention: General Counsel
(same address as above)

ii. Insurance

The liability of Rowan and its employees shall be subject to all the provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:1-1 et seq., (“Act”) the New Jersey Contractual Liability Act, N.J.S.A. 59-13-1 et seq., and the availability of appropriations.

Rowan does not carry public liability insurance but the liability of the State and the obligation of the State to be responsible for tort claims against the State or its employees are covered under the terms and provisions of the Act. The Act also creates a special self-insurance fund and provides for payment of claims under the Act against the State or against its employees, for whom the State is obligated to indemnify against tort claims which arise out of the performance of their duties.

RCSJ agrees to maintain policies of general liability insurance for itself and its employees with minimum limits of One Million Dollars (\$1,000,000) per occurrence and Three Million Dollars (\$3,000,000) in the annual aggregate. RCSJ will also maintain Worker’s compensation Insurance with statutory limits applicable to the laws of the State of New Jersey and other State or Federal jurisdictions required to protect RCSJ and its employees. This insurance shall include Employers’ Liability Protection with a limit of liability of not less than one million dollars (\$1,000,000) bodily injury, each occurrence, one million dollars (\$1,000,000) disease, each employee, and one million dollars (\$1,000,000) disease, aggregate limit. Certificates of insurance will be provided to Rowan upon request.

iii. Independent Entities

The parties are not, and shall not be, considered as partners, joint venturers, or joint employers. Each party shall be solely responsible for the acts or omissions of its officers, directors, agents, staff, students, employees and shall be responsible for any claims, causes of action, damages, or losses arising therefrom.

iv. Compliance with Law

The Parties agree not to discriminate on the basis of race, creed, color, age, sex, handicap, marital status, sexual preference, religion, national origin, or other classifications protected under applicable law.

v. Assignment

Neither party shall have the right to assign this Agreement without the prior written consent of the other party.

vi. Governing Law; Jurisdiction; Process; Dispute Resolution

This Agreement will be governed by and construed under the laws of the State of New Jersey without regard to conflicts-of-laws principles.

The Parties shall use best efforts to resolve the dispute(s) by non-binding mediation, which shall include the President and Chair of the Board of each institution. Demand for arbitration of any dispute not resolved by mediation shall be made within a reasonable time after the dispute has arisen, and shall in no event be made after the date when institution of legal or equitable proceedings for the resolution of such dispute would be barred by the applicable statute of limitations, as determined under the laws of the State of Jersey.

All disputes arising under this Agreement shall be resolved by arbitration in the State of New Jersey in accordance with the Commercial Arbitration Rules of the American Arbitration Association then currently in effect except to the extent specifically permitted in this Agreement for violations of the Publications, Exclusivity, and Marketing provisions. Any demand for arbitration shall include all disputes then known to the demanding party. Judgment upon the award rendered hereby may be entered in any court having competent jurisdiction thereof, or application may be made to such court for a judicial acceptance of the award and an order of enforcement, as the case may be.

XVIII. Counterparts and Amendments

This Agreement may be executed in one or more counterparts, each of which will be deemed to be an original of this Agreement and all of which, when taken together, will be deemed to constitute one and the

same Agreement. To the extent permitted by law, a signature delivered via facsimile or email will be considered as an original for the purposes of acknowledging and agreeing to the terms of this Agreement.

This Agreement supersedes any other similar agreement, written or otherwise or any representations made thereto, between the parties or any past practices of a nature provided for herein.

Realizing that the partnership between the Parties is new and will evolve over time, adjustments in the process and procedures employed to effectuate the terms and spirit of the Agreement may be implemented upon the written approval of both institutions' Presidents without the need for approval by the respective Boards of Trustees unless the proposed changes deviate in any material respect from the purposes of this Agreement. Material deviations, such as changed financial obligations, must be approved by the respective Boards of Trustees.

The Parties, and the signatories to this Agreement, represent that all necessary actions have been taken to authorize such execution.

IN WITNESS WHEREOF, the parties hereto have duly executed this instrument.

Rowan University

Rowan College of South Jersey

By: _____

By: _____

Printed: _____

Printed: _____

Title: _____

Title: _____

Date: _____

Date: _____

APPENDICES

- A. CURRENT PROGRAMS AND PROGRAMS AGREED BY THE PARTIES TO DEVELOP AND LAUNCH**
- B. FINANCIAL AID CONSORTIUM AGREEMENT**
- C. STUDENT SERVICES AGREEMENT**
- D. NEW PROGRAM DEVELOPMENT CRITERIA AND PARAMETERS**
- E. FOUR YEAR PROGRAMS SUBMITTED BY THE ROWAN COLLEGE**
- F. ROWAN CHOICE**

APPENDIX A

CURRENT PROGRAMS AND PROGRAMS AGREED BY THE PARTIES TO DEVELOP AND LAUNCH

	Bachelor's	3 + 1	2 + 2 Completion
Gloucester	<p>Proposed</p> <ul style="list-style-type: none"> • BAS Health Services Administration 	<p>Current</p> <ul style="list-style-type: none"> • Psychology • Nursing • Radio, TV, & Film • Criminal Justice <p>Fall 2019</p> <ul style="list-style-type: none"> • Exercise Science • Inclusive Education (Elementary) 	<p>Fall 2020</p> <ul style="list-style-type: none"> • Land Survey
Cumberland	<p>Proposed</p> <ul style="list-style-type: none"> • BAS Engineering Technologies: Mechatronics <p>Future</p> <ul style="list-style-type: none"> • BS Respiratory Therapy • BS Dental Hygiene 	<p>Fall 2019</p> <ul style="list-style-type: none"> • Psychology • Nursing • Radio, TV, & Film <p>Fall 2020</p> <ul style="list-style-type: none"> • Criminal Justice/Emergency Management <p>Fall 2021</p> <ul style="list-style-type: none"> • Inclusive Education (Early Childhood) • Exercise Science 	<p>Fall 2020</p> <ul style="list-style-type: none"> • Theater/Performing Arts
Online	<p>Proposed</p> <ul style="list-style-type: none"> • BAS IT/ Cybersecurity 	<p>Fall 2021</p> <ul style="list-style-type: none"> • Business 	<ul style="list-style-type: none"> • Construction Management • Health Studies • Law and Justice • Liberal Studies • Psychology • Nursing (RN-BSN)

APPENDIX B
BLANKET FINANCIAL AID CONSORTIUM AGREEMENT BETWEEN ROWAN COLLEGE OF SOUTH JERSEY
AND ROWAN UNIVERSITY

The two institutions named above are herein entering into a consortium agreement, which covers students enrolled at either institution with *the* purpose of obtaining a bachelor degree from Rowan University through a partnership degree program. Furthermore, both institutions agree to all terms and conditions contained herein.

1. Rowan University will be the Home Institution as the student is seeking a Bachelor's degree from Rowan University.
2. The Home Institution (*RU*) will accept all approved transfer credits earned by the student at the Host Institution (*RCSJ*) and will apply all approved transfer credits toward a degree earned by the student.
3. The Home Institution (*RU*) will be responsible for processing financial aid for all students once admitted and enrolled at the Home Institution (*RU*) on the basis of completion of the admissions process agreed to by both institutions. Prior to such admission, all aid will be processed by the Host Institution (*RCSJ*). The Host Institution (*RCSJ*) agrees to provide the Home Institution (*RU*) with a signed copy of the "3+1 Student Consortium Contract" no later than 10 days after the start of the Host Institution's (*RCSJ*) term.
4. The Host Institution (*RCSJ*) will be responsible monitoring student eligibility and providing the Home Institution (*RU*) with weekly enrollment updates.
5. The Home Institution (*RU*) will be responsible for calculating satisfactory academic progress, R2T4 calculations and reporting to the National Student Loan Database system. Both institutions will be responsible for record retention.
6. The Host Institution will calculate the student's Cost of Attendance which will include room and board, transportation, tuition, fees, and miscellaneous /personal costs. This information will be provided to the Home Institution prior to packaging.
7. To comply with the Title IV 14-day credit balance refund regulation, aid will be disbursed based on the Home Institution's (*RU*) regular disbursement schedule.
 - a. The funds will be transferred to Host Institution (*RCSJ*) within 7 days from the date of disbursement.
 - b. The Host Institution (*RCSJ*) will refund the students any credit balances above and beyond institutional charges within 7 days of receiving payment from Home Institution (*RU*).
 - c. In accordance with Title IV regulations, the Host Institution (*RCSJ*) will not pay non-institutional charges without prior authorization from the student.
 - d. Any uncashed credit balance refund checks will be analyzed no later than 120 days to ensure compliance with Title IV cash management guidelines. Credit

balances that require a return to the Department of Education will be sent to the Home Institution (*RU*) for processing no later than 140 days from the date of issuance.

e. The Host Institution (*RCSJ*) will not disburse any federal Title IV aid to students, subject to the consortium agreement.

8. In the event that a student becomes ineligible for any reason after disbursement, the Host Institution (*RCSJ*) agrees to reimburse the Home Institution (*RU*) within 30 days from the date of notification.

9. Any contracts developed regarding this agreement must be approved by both institutions prior to execution. The Host Institution (*RCSJ*) agrees to execute Student contracts each award year for students who are enrolled at both institutions. The Host Institution (*RCSJ*) agrees to disclose information regarding this agreement prior to students entering year 3.

10. The Host Institution (*RCSJ*) agrees to report enrollment and/or academic information to the Home Institution (*RU*) for students covered under this consortium agreement each academic year as follows: within 7 days of the start of the term and every week for the duration of the term. Enrollment and academic information includes, but is not limited to, hours of enrollment, changes to enrollment including drops and withdrawals, last dates of attendance/never attended (*NA*), and any grades received for the classes enrolled. This information should be reported to the Rowan University representative(s) as designated by the Home Institution (*RU*).

11. Enrollment status will be calculated on combined enrollment hours from the Host Institution (*RCSJ*) and the Home Institution (*RU*). All hours will be converted to semester credit hours

a. Full Time = 12 or more hours

b. Quarter Time = 9-11 hours

c. Half Time = 6-8 hours

d. Less than ½ time = 1-5 hours

e.

12. Tuition and fees are charged by each institution based on each institutions separate distinct tuition and fee policy.

13. Home Institution (*RU*) will report all grant and scholarship award amounts disbursed by the Home Institution financial aid office on the 1098Ts generated by the Home Institution. Host Institution (*RCSJ*) will be responsible for reporting all grant and scholarship award amounts, that are NOT disbursed by the Home Institution (*RU*), on the 1098Ts generated by the Host Institution (*RCSJ*).

14. Both parties agree to contact each other immediately in the event that one becomes ineligible for Title IV aid. Failure to comply with all federal and state regulations may result in immediate termination of this agreement.

15. This Agreement remains in effect until such time as either party submits a written request to terminate the Agreement. Requests to terminate this Agreement should be submitted to the Representative listed below. This Agreement will be considered cancelled 45 days after receipt of the submitted request but no sooner than the last day of the term during which the Agreement is cancelled.

APPENDIX C
STUDENT SERVICES AGREEMENT

I. SUMMARY OF PURPOSE

Rowan University and Rowan College of South Jersey (RCSJ) have a vested interest in the education of students and are committed to creating a collaborative, learning-centered environment that promotes student success. This document outlines services in support of student growth, engagement, wellness, and academic success among Rowan University students enrolled in an academic program occurring at RCSJ and through Rowan Online.

The purpose of this Student Services Appendix is to outline a division of shared rights and responsibilities to promote success among students seeking a bachelor's degree from Rowan University and enrolled in academic program course offerings at RCSJ and through Rowan Online. The parties agree to the following rights and responsibilities as identified in this Student Services Appendix.

Unless otherwise stated, RCSJ is responsible for provision of all student services to students while they are in the RCSJ years of the academic program (i.e., Years 1 and 2 of 2+2 programs and Years 1-3 of 3+1 programs). Thus, this agreement addressed primarily the Rowan University year(s) of the academic program, which due to location at RCSJ can require collaborative arrangements.

A. Academic Advising

1. Rowan University is responsible for providing academic advising to Rowan University students at RCSJ through the Division of Global Learning and Partnerships (Rowan Global). The Rowan Global academic advisor will be available at reasonable times and dates for academic advising meetings.
2. Rowan Global academic advisors will refer students to appropriate Glassboro campus resources including tutoring services, Counseling and Psychological Services, Disability Resources, and Office of Career Advancement. To the extent that relevant services exist and are accessible at the RCSJ campus as offered by RCSJ or Rowan University, the Rowan Global advisor will also refer students to those as per this agreement.

B. Academic Calendar

The RCSJ campus will remain open for classes in compliance with Rowan University's Academic Calendar with limited exceptions established by the College's contractual obligations.

C. Public Safety

1. Weather emergencies and closings will be at the discretion of RCSJ.
2. RCSJ will provide emergency closing notifications to Rowan University students matriculated into programs on the RCSJ campus.
3. Emergency Messaging
 - a. RCSJ utilizes a multi-modal communication service, to deliver time-sensitive notifications to students via phone calls, text messages, and emails.
 - b. Rowan University agrees to pay RCSJ an annual text messaging fee of \$1.50 per student, to deliver time-sensitive notifications to Rowan University students enrolled on the campus of RCSJ.

D. Bursar Services

1. Rowan University students enrolled in academic programs occurring at RCSJ's campus are offered the same in-person (in Glassboro) and online services through the Office of the Bursar as all other Rowan University students.
2. Book funding will be determined between the two institutions.

E. Financial Aid Counseling

1. Rowan University will manage financial aid in accordance with the existing Financial Aid Consortium agreement (Appendix B).
2. The Rowan Global Financial Aid Officer will maintain a monthly presence on the [insert] Campus of RCSJ during non-peak times to review individual aid eligibility, FAFSA questions, or other financial aid related questions. Additional support hours may be available as agreed upon by both parties, based on prior notice
3. Both institutions will work in partnership to provide high level of service to aid eligible students, and to ensure that federal, state and other accrediting and/or legal compliance is fully met.
4. Both institutions will work in partnership to provide assistance to students and to assure a high level of service to aid eligible students.

F. Textbooks and Learning Materials

1. Textbooks will be made available for purchase in the RCSJ bookstore to Rowan University students enrolled in courses on the campus of RCSJ.

2. Textbook adoptions for Rowan University courses held at the RCSJ campus will be submitted by appropriate Rowan University personnel to the RCSJ bookstore each semester by the deadlines provided by the RCSJ Course Materials Manager.

G. Identification Cards

1. Rowan University students entering a Rowan University program on the RCSJ campus will be issued an ID card that will provide access to the Campbell Library, events sponsored by the Office of Career Advancement, and other appropriate events on the Glassboro Campus.
2. RCSJ students who are eligible for an ID card will be able to submit their photo via the online application through RowanCard Services.
3. Rowan Global is responsible for mailing ID cards to RCSJ students or having them available for pick up at the RCSJ campus.
4. RCSJ college vendors will purchase Rowan card readers to ensure accessibility to credit balance refunds.

H. EOF

The Rowan University EOF program will request EOF funding for students enrolled on the RCSJ campus. Students will receive limited EOF related support services on the RCSJ campus from the Rowan Global academic advisor in collaboration with the Rowan University EOF transfer counselor. If the EOF program at Rowan University does not have funding for transfers, students will be requested as non-funded students on the Rowan University EOF roster.

I. Health and Wellness

1. Health forms: Rowan University students are required to submit mandatory health forms in accordance with NJ State Law and the RCSJ cohort policy. Student failure to comply will result in a \$100 late fee and an Immunization Hold on the student account. Information about health form requirements is available at <https://sites.rowan.edu/wellness/health/healthforms.html>.
2. All services provided to current RCSJ students will be available to Rowan University students enrolled in a university program on the RCSJ campus. Both parties acknowledge that there are limited health and wellness services on the RCSJ campus. RCSJ will use their existing emergency health care procedures for Rowan University students enrolled there.
3. Rowan University students enrolled at programs at RCSJ's campus can utilize the services of the Wellness Center, including Counseling & Psychological Services, in Glassboro.

J. Student Conduct

1. Rowan University students are expected to abide by the Rowan University Student Code of Conduct, while on Rowan College at [insert] County (RCSJ) campus. The details of the Code of Conduct policy are located here:
<https://confluence.rowan.edu/display/POLICY/Student+Code+of+Conduct>
2. RCSJ is responsible for forwarding reports of any type of alleged misconduct by a Rowan University student to the Office of Community Standards at Rowan University.
 - a. The RCSJ Public Safety Office will follow current RCSJ Code of Conduct procedures regarding the removal of any student who is a threat to themselves, others or the college community. In this event, RCSJ will notify the Rowan University Office of Community Standards upon the student's removal.
3. The Office of Community Standards at Rowan University is responsible for adjudicating any alleged violation of the Rowan University Student Code of Conduct by any Rowan University student, while on RCSJ campus.
4. The students consent and expressly authorize Rowan University and RCSJ to release and share education records with and between each institution. Such consent will be obtained through the application process.
5. Any concerns relating to Rowan University student conduct can be forwarded to the Assistant Vice President for Civic Involvement at Rowan University.
6. Title IX of the Education Amendments of 1972 prohibits sex discrimination in all educational settings for both students and employees. Rowan University does not discriminate on the basis of sex, and all members of the University community have the right to be free from any form of sexual violence, sexual harassment, or sexual exploitation. Rowan University does not tolerate sexual harassment or sexual misconduct of any kind. Students found to be in violation of Title IX will be subject to appropriate University sanctions, up to and including dismissal from the institution. Students who wish to report sexual misconduct, harassment, or assault should follow the reporting procedures as outlined at <https://sites.rowan.edu/equity/titleix/index.html>

K. Veterans Affairs

1. Rowan University is responsible for providing financial aid, certification, and scholarship services to veteran students enrolled in Rowan University programs on the campus of RCSJ.
2. Rowan University will be responsible for parent letters for veteran students and will work in collaboration with the RCSJ Military Education & Veterans Services Office to provide parent letters when requested.

3. Students will need to complete paperwork and provide documentation to the Rowan Veterans Affairs Office and RCSJ Military Education & Veterans Services Office.
4. VA students who are enrolled in Year 3 of a 3+1 program are considered to be Rowan students for the purposes of veterans affairs as RCSJ is only approved by VA to be a two year program.
5. During Years 3 and 4, Rowan University will notify professors, RCSJ Military Education & Veterans Services Office, and other key individuals regarding official military business through e-mail correspondence.
6. Both institutions agree to work in collaboration to ensure that faculty and staff are sensitive to the needs of veteran students.
7. RCSJ is responsible for providing general resources to veteran students seeking information and assistance.

L. Disability Resources

1. Both institutions agree to work in collaboration to provide accommodations and assistance to students with various documented disabilities in accordance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990 to ensure that students with disabilities have every opportunity to succeed in their academics as active members of a higher education institution.
2. Disability Resources staff of both institutions will work in collaboration to coordinate and ensure accessible use of assistive technology, e-textbooks, audiotaped books (when available), and test administration in cooperation with the instructor, as well as other services as deemed necessary. Auxiliary services for students with hearing impairments, such as captioning of course materials and sign language interpreters, will be coordinated in advance of any new semester. Rowan University will be responsible for any costs that arise as a result of providing disability support for Rowan University students and will work in collaboration with relevant RCSJ staff to provide appropriate campus-based services and accommodations on the [insert] campus of RCSJ Rowan University Disability Resources Registration Forms can be found here:
<https://sites.rowan.edu/disabilityresources/forms.html>
3. Both institutions agree to work in collaboration to ensure that faculty and staff are sensitive to the needs of students with disabilities.
4. Testing accommodations: Both institutions agree to work in collaboration to ensure that students identified with disabilities requiring testing accommodations are provided with assistance and support in accordance with quality assurance measures established by the respective departments of both institutions and in accordance with law. Rowan University students with accommodations relevant to testing can use the RCSJ Testing Center, in accordance with current

RCSJ Testing Center policies and procedures. If there are extra expenses involving test administration for the Rowan University students, Rowan University shall be responsible for these expenses.

M. Office of Career Advancement

1. Rowan University students enrolled in programs at RCSJ may use the services of the Office of Career Advancement including the ability to attend all career events. Rowan University's Office of Career Advancement will have office hours/workshops periodically on an announced schedule each term to assist students in person at RCSJ, with additional days by appointment only, as needed. Additional services provided by RCSJ may be available on a space-available basis.

N. Student Activities

1. Rowan University students enrolled on the campus of RCSJ are eligible to participate in RCSJ sponsored activities and programs. Rowan University students are not eligible for leadership positions in RCSJ's clubs and organizations.

O. Tutoring and Academic Support Services

1. All current services provided to current RCSJ students by RCSJ will be provided to Rowan University students free of charge in accordance with quality assurance measures established by the Rowan College at [insert] County. Current RCSJ services include access to tutors for content within the first, second and third year of courses.
2. For academic support needs for Rowan University students, Rowan University staff and offices will collaborate to provide appropriate solutions.

II. CONTRACTUAL CONSIDERATIONS

Generally, except as expressly agreed to in the Parties' Agreement there shall be no fees paid by either party to the other party without prior review and agreement by both parties.

III. CONFIDENTIALITY OF STUDENT RECORDS

Pursuant to FERPA regulations and as described in the annual Confidentiality Information Statement in RCSJ's Academic Catalog, RCSJ may release educational records to Rowan University for any student who has expressed the intent to transfer to Rowan University.

APPENDIX D NEW PROGRAM DEVELOPMENT CRITERIA AND PARAMETERS

There are multiple pathways to attaining a Rowan University undergraduate degree through a **designated partnership college program**. This document outlines the policies and procedures for both academic departments wishing to develop/sponsor College Partnership degrees and for Partner College institutions seeking development of a partnership program. The **policies and procedures contained in this document apply to both the sending and receiving institution.**

I. Degree Program Definitions and Parameters:

2+2 programs (also referred to as Degree Completion) are offered either online or outside of Rowan University's main Glassboro campus. **They are available and marketed to the general public both regionally and nationally.** Degree completion programs are best suited for students holding an Associate's degree or 60+ credits. However, students with at least 24 credits are also eligible on a case-by-case basis. RC graduates holding an associate's degree and enrolling in any of the following programs will receive a discount off of the prevailing on-campus Rowan University tuition and fees. First and second year RC students may register for courses of these programs as non-matriculated, but will not qualify for the tuition discount.

3+1 programs (also referred to as Degree Completion) are offered either online or outside of Rowan University's main Glassboro campus. These programs allow Partner College graduates to earn a Bachelor's degree with a significant reduction in cost. Freshmen, sophomore and junior years are delivered on the Partner College campus by the Partnering College faculty at the Partnering College tuition rate. **During the senior year, courses continue to be delivered on the Partnering College campus or Rowan Online.** However, faculty and cost of the 4-year courses will be from Rowan University and courses will be charged at the Rowan Global discounted tuition rate. Students wishing to transfer to Rowan's main campus for their senior year may do so as regular transfers but will not qualify for the tuition discount.

II. Development Criteria for Partner College Programs

Request for Consultation

For Rowan academic departments seeking to develop/sponsor an academic program with a partnering institution, it is strongly recommended that the respective academic department/institution **submit a request for consultation to Rowan Global.** Early introduction of the program to Rowan Global for consultation offers the following benefits for program sponsors:

- Rowan Global review of the program with feedback regarding but not limited to its sustainability, market demand, implementation costs, required resources and budget, potential competition and accessibility for students.

- Analysis of administrative and development resources necessary to meet the intended timeframe to program launch.
- Rowan Global will provide recommendations for enhancement of the planned offering, if any, in its consultation.

Note: Priority will be given to 3+1 Program majors that do not duplicate or minimize enrollments of an existing program being offered at Rowan’s main campus or at another College Partner.

Request for Development

Program sponsors are asked to provide a **one-page abstract with supporting documentation** as described below:

- a. Degree Type and Name:
- b. Sponsors: The person(s) initiating the request for program development must be clearly indicated. All persons collaborating on the development of the program should be clearly indicated. Primary sponsorship for the proposal and responsibility for administration of the course must be clearly indicated.
- c. Need for Program:
 - Department provides a concise explanation of the purpose and learning objectives of the program
 - Partnering College/Institution must provide current enrollment data for existing programs to support need for program
 - Adequate faculty and staff resources
 - Adequate administrative resources to coordinate the program and manage its students
 - Market need and demand exists to maintain sufficient student enrollment
 - Program structure assures students are able to maintain timely academic progress
 - Program meets Rowan Global standards for logistical implementation including session styles and durations for online/hybrid courses
 - Program has consideration for accessible pathways for potential students who are not currently matriculated Rowan University undergraduates
- d. Relationship to Existing Programs:
 - Indicate applicable modes of delivery and locations for existing programs
 - Indicate applicable certificates that apply to the existing programs or certificates of undergraduate study under development*

***Note: Value Added Stackable Credentials that promote upward career mobility and allow learners to assemble or stack a series of traditional degree based credentials are strongly encouraged.**

e. Summary of Curriculum:

- Provide a detailed breakdown of the coursework by category and credit hours for each, including the total number of required hours for graduation. Categories may include, depending on the program, General Education/Rowan Core requirements, core coursework, CUGS, concentrations, program electives, and free electives
- Departments and partnering institution are required to articulate full degree requirements prior to year of 1st year of implementation on a standardized curriculum map
- Years (1-3) Course equivalencies are to be indicated on standardized curriculum map
- Necessary pre-requisites courses must be indicated on program document for years (3-4).

f. Fourth Year Admissions Requirements must be clearly indicated.

g. Implementation time frame:

- State the first semester the program is intended to be offered at partner institution and indicated third and fourth year implementation dates.
- Indicated projected enrollment for the program's first five years.
- Minimum enrollment of 15 are required beginning year **two** of program implementation.

i. Resources required (space, technologies, equipment, and staff).

APPENDIX E

FOUR YEAR PROGRAMS SUBMITTED BY THE ROWAN COLLEGE

In the event that legislation permits two year colleges to offer four year degrees, the parties agree to the following:

- a. Formation of an advisory board with two members from each institution representing both the academic and operational aspects related to the launching of a new program.
- b. Four year program proposed by RCSJ must be non-duplicative of any program offered by Rowan either online or in the campus of RCSJ.
- c. Approval of such a program must have the affirmative vote of the majority of the advisory board.
- d. The rationale for such a program must be within the spirit and parameters described in sections I (Purpose) and XII (Academic Programing) of this Agreement.
- e. The parties agree to enter into a revenue sharing model to be reviewed on an annual basis and tied to the cost of tuition for the RCSJ four year program.

APPENDIX F
ROWAN CHOICE

VII. Rowan Choice

The Rowan Choice program will provide access to students at RCSJ who wish to reduce the cost of a college education, while still getting a residential collegial experience. During their first year at RCSJ, a limited number of students may enroll in this program and will reside at Rowan University, while being enrolled in courses taught by RCSJ faculty in Rowan University facilities. After their first year, they will then have the option to continue their studies at RCSJ on its Deptford campus, or (if they satisfy all requirements for admission) transfer to Rowan after the one year. Rowan Choice is an exclusive program between Rowan University and RCSJ, and cannot be expanded to other county colleges.

All items below refer directly to the Rowan Choice program, and no other program between the parties. This section seeks to identify and clarify the particular components involved in the arrangement, as well as the responsibilities of each party to the students enrolled in the Rowan Choice program. The Parties acknowledge and intend that there must be flexibility in the Rowan Choice program; as such, they have the discretion to change the terms set forth herein upon approval by the President of each institution.

A. Rowan Choice Application and Selection

1. All students eligible to participate in Rowan Choice must apply to Rowan for admission.
2. Rowan, at its sole discretion but in consultation with RCSJ, will determine a number of qualified applicants per year for enrollment in Rowan Choice. Selected students must then confirm their decision to enroll in Rowan Choice with a non-refundable deposit.
3. These students will then be admitted to RCSJ, who will provide all aspects of enrollment management, advising and academic support for each student.
4. Rowan Choice students will be required to sign/accept a contract with Rowan and RCSJ setting forth the rights and obligations of the student and the institutions. Failure to sign this contract will result in denial of admission to (or, as appropriate, termination from) the Rowan Choice program.

B. Rowan Choice Academics

1. Any necessary remediation will be conducted by RCSJ.
2. Students enrolled in Rowan Choice will take fifteen (15) credits per semester, for two (2) semesters, totaling thirty (30) credits over the course of the academic year from RCSJ. There will be a prescribed set of courses which will be decided by RCSJ Academic personnel. The classrooms utilized for Rowan Choice will be subject to a rental agreement between RCSJ and

Rowan. Should a student wish to take courses that are not part of the prescribed schedule, (e.g. AP credit, CLEP scores) the student will have the option (to be offered and administered solely by RCSJ) of taking classes at the RCSJ campus.

3. Any lab courses will be taught in facilities on the RCSJ campus.
4. All books required for Rowan Choice courses will be available for purchase through the RCSJ Barnes & Noble Bookstore.
5. Upon the successful completion of two semesters in the Rowan Choice program, students will have the option of transferring to Rowan and matriculating at Rowan. Students who choose to remain in Rowan Choice will have that option provided there is availability.
6. RCSJ must notify Rowan immediately once a Rowan Choice student ceases to maintain academic eligibility or be in good behavioral standing at RCSJ. Remaining in good standing at RCSJ is a condition precedent to remaining in the Rowan Choice program. Rowan Choice students who cease to be in good standing with RCSJ are entitled to an appeals process with RCSJ according to the policies and procedures at RCSJ. Dismissal from the Rowan Choice program will be immediate when a Rowan Choice student is finally determined not to be in good standing with no further appeal.

C. Rowan Choice Housing/Campus Life

1. Students enrolled in the Rowan Choice program will be housed at Rowan in a location determined by Rowan University personnel. As such, they will be responsible for conducting themselves in full compliance with Rowan's housing policies. If a Rowan Choice student is terminated from Rowan housing, the student will automatically be removed from the Rowan Choice program at the end of the academic semester, but will be eligible to finish the current semester's coursework.
2. Rowan will assign students enrolled in the Rowan Choice to housing in the same manner as Rowan University students. RCSJ will be responsible for paying Rowan the standard housing charges for this housing each term, and will be solely responsible for obtaining payment from the RCSJ students enrolled in the Rowan Choice program.
3. Rowan Choice students will be required to enroll in a meal plan at Rowan. RCSJ will be responsible for paying Rowan these meal plan charges each term, and will be solely responsible for obtaining payment from the RCSJ students enrolled in the Rowan Choice program. Rowan Choice students will be eligible for increasing the number of meals purchased on a meal plan. They may do this directly with Rowan, at any time.

4. Rowan Choice students will be required to enroll in Rowan's student health insurance program, unless they satisfy the criteria for opting out of it. RCSJ will be responsible for paying Rowan these insurance charges each term, and will be solely responsible for obtaining payment from the RCSJ students enrolled in the Rowan Choice program.
5. Rowan Choice students will be eligible to participate in all activities, clubs and organizations, with the exception of the fraternities and sororities ("Greek life"), as well as use all facilities designated by Rowan University. RCSJ will be responsible for paying Rowan all applicable student fees each term, and will be solely responsible for obtaining payment from the RCSJ students enrolled in the Rowan Choice program.
6. Rowan Choice Students will not be eligible to participate in Rowan University intercollegiate athletic programs, either Division III or "club sports", but will be eligible to participate in Rowan intramural athletics programs offered by the Recreation Center.
7. Rowan Choice students are subject to both student codes of conduct set forth by Rowan University and RCSJ. This pertains to both academic and personal conduct.
8. Rowan Choice students will be subject to Rowan's Student Code of Conduct, including all processes, proceedings, and sanctions applied thereunder. Rowan Choice students shall have no appeal to RCSJ for any sanction imposed by Rowan, the decisions of which will be final. Rowan Choice students will also be subject to RCSJ's Student Code of Conduct, including all processes, proceedings, and sanctions applied thereunder. Rowan Choice students shall have no appeal to Rowan for any sanction imposed by RCSJ, the decisions of which will be final.

D. Rowan Choice Financial Aid

1. Rowan Choice students will matriculate as RCSJ students and will list RCSJ as their home institution on any Financial Aid documentation. (FAFSA, HESAA, etc.)
2. RCSJ will disperse funds relating to the cost of housing and campus life to Rowan University on behalf of the student.
3. The total cost of all program fees and costs (as set forth below in Section F) shall not exceed the Cost of Attendance (COA) identified by RCSJ's Financial Aid department.

E. Rowan Choice Transportation

1. A shuttle will be provided by RCSJ to transport students between the Rowan University campus in Glassboro and the RCSJ campus in Deptford. Any student, faculty or staff of Rowan or RCSJ may ride the shuttle without charge.
2. In the event of an emergency closing, the shuttle will be called to the RCSJ campus immediately, and Rowan Choice students will be notified with important information (time and location of pickup).

F. Rowan Choice Student Costs

1. Rowan Choice students shall be responsible for the following costs:
 - (a) RCSJ
 - i. Tuition
 - ii. Academic Fees
 - (b) Rowan University
 - i. Housing
 - ii. Meal Plan
 - iii. Student Health Insurance
 - iv. Student Activity Fee
 1. Student Club Fee
 2. After Hours Fee
 3. Student Center Fee
 4. Rec Center Fee
 5. IT Fee
2. Each party is responsible for setting its own costs.
3. The student will be billed by RCSJ at a flat rate, as a sum inclusive of all the student costs set forth above.

G. Rowan Choice Collection and Payment of Fees and Charges

1. RCSJ will be solely responsible for billing and collecting all Rowan charges, costs and fees set forth in Sections III and VI above. The amounts will become fixed, due and owing once Financial Aid is disbursed to Rowan Choice students.
2. RCSJ agrees that if Rowan is unable to collect charges imposed by Rowan on Rowan Choice students during the term (e.g., fines and penalties associated with parking, library collections fines, and other outstanding bills), RCSJ will place an “administrative hold” on the student’s account upon request from Rowan, until the charges are paid.

VII. Miscellaneous

A. Governing Law; Jurisdiction; Process; Mediation. In addition to the terms of the Agreement providing for arbitration to settle disputes, the Parties shall use best efforts to resolve the dispute(s) by non-binding mediation, which shall include the President and Chair of the Board of each institution. The statute of limitations for asserting claims shall be tolled for as long as those claims are submitted to mediation. Demand for arbitration of any dispute not resolved by mediation shall be made within a reasonable time after the dispute has arisen, and shall in no event be made after the date when institution of legal or equitable proceedings for the resolution of such dispute would be barred by the applicable statute of limitations, as determined under the laws of the State of Jersey.

B. Further MOUs Realizing that the partnership between the Parties is unique and still evolving, adjustments in the process and procedures employed to effectuate the terms and spirit of the Agreement may be implemented upon the written approval of both institutions’ Presidents without the need for approval by the respective Boards of Trustees unless the proposed changes deviate in any material respect from the purposes of this Agreement. Material deviations, including new or changed financial obligations, must be approved by the respective Boards of Trustees.

C. The Parties, and the signatories to this Agreement, represent that all necessary actions have been taken to authorize such execution.