



**Rowan College**  
of SOUTH JERSEY  
**BOARD OF TRUSTEES MEETING**

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**REGULAR SESSION MINUTES**  
**March 9, 2021**

Chair Gene Concordia called the Regular Session of the Board of Trustees of Rowan College of South Jersey to order at 6:00 p.m., held via internet conferencing technology.

Meg Resue, Special Assistant to President and Board of Trustees, read the Open Public Meetings Act Statement: “In compliance with the ‘Open Public Meetings Act’ of the State of New Jersey, adequate notice of this meeting of the Rowan College of South Jersey Board of Trustees was provided by the forwarding of a notice on December 2, 2020, to *The South Jersey Times*, and *The Daily Journal*, the Gloucester and Cumberland County Commissioner Directors, Education Liaisons, Administrators, and both campus college communities.”

Meg Resue led the Pledge of Allegiance.

Roll call followed by Meg Resue:

**Members Present:**

Ms. Ave’ Altersitz  
Mr. Gene Concordia  
Mr. Len Daws  
Rev. Dr. James Dunkins (6:56 p.m.-L)  
Ms. Garcia Balicki, Esq.  
Mr. Benjamin Griffith  
Mr. Ken Mecouch  
Ms. White-Coursey  
Mr. Douglas Wills, Esq.  
Dr. Frederick Keating, President, Ex-Officio

**Members Absent:**

Ms. Jean DuBois  
Ms. Ruby Love

**Advisors Present:**

Mr. Chris Gibson, Esq.

Chair Gene Concordia welcomed everyone present for the meeting.

**PRESIDENT’S REPORT**

For the President’s Report Dr. Keating introduced Susan Nardelli, Special Assistant to the President, Institutional Advancement to explain the Service Industry Advertising Gold Winner Award the Communications and Marketing Team received for the College’s Integrated Marketing Campaign – Online Classes at RCSJ, which was active during the pandemic. The holistic team effort was judged on consistent messaging thorough digital ads, social media, and video, managing to beat out competition from the likes of Comcast, Jefferson Radiology and Special Olympics - scoring front page coverage in the South Jersey Times. (award attachment)

The President noted that the Gloucester County Mega-site remains active administering vaccines and there is currently conversation for the Cumberland campus to provide this community service to vaccinate educators in Cumberland County. Governor Murphy was on the Gloucester campus this past weekend and he made the comment acknowledging that RCSJ was the only college in the state that took on hosting a vaccination mega-site.

Dr. Keating provided the Trustees with the background on the renaming of the Academic Building on the Cumberland campus and the Adult Center for Transition (ACT) on the Gloucester campus. The renaming of the buildings on both campuses was vetted by committee in compliance with college policy and appears under the Planning/Facilities section.

Dr. Keating provided a PowerPoint presentation providing the Board of Trustees with a synopsis of the 2021 balanced budget, the 2022 proposed budget, and the Chapter 12 budgets for each campus, once approved they will go on to the Board of School Estimate during the first week in April. Upon reflection if the Trustees needed further clarification after this evening please give Dr. Keating a call. He also noted, the College auditors were now engaged, however, the report was not ready to present tonight and will be presented at a later meeting.

Dr. Keating spoke to have a soft opening for July 1, welcoming back more staff returning to incrementally populate the campus. As more employees get vaccinated and he remains optimistic the campus once again come life with a safe hybrid return to campus opening for the fall semester. On a positive note, CARES stimulus funding appears eligible to aid back-up teaching labor, air quality control options, glass, doors, PPE, spacing, furniture, smart classrooms, and technology enhancement. As a cost saving measure, the college executed a retirement incentive plan which garnered over a \$1 million on Gloucester campus and about a quarter of a million on Cumberland campus in labor relief. We are still waiting to sort out if revenue loss from lost enrollments is eligible to tap from the 22 million in stimulus funding allotted to the college, but this remains unclear at this time.

Dr. Keating reiterated that the Board was wise to approve 1 year extension to the unions contract with a zero percent salary increase in December, but he asked the Board to be careful with that thought as we go forward, should we realize additional monies from the stimulus act that we never anticipated back when we created this budget last year – the college may come back to you to consider rethinking that percentage increase at zero and perhaps putting money into the increment, but time will tell if the federal money arrives, if at all.

The final aspect of the President's presentation was the review of the 10 key points of the college's reconstruction concept to facilitate building a new and better college for today and tomorrow. The reconstruction of the college will take time to implement, as well as strategically building enrollment. This could take potentially up to 2 to 3 years.  
(PowerPoint attached)

### **ACCEPTANCE OF MINUTES**

The January 12, 2021 Regular Session Meeting minutes were approved as published.

### **FINANCE**

**Mr. Nick Burzichelli**, VP & COO presented the informational financial statements and asked if there were any questions; there were none heard. Mr. Burzichelli reviewed the tuition & fees documents and noted that Dr. Keating explained the budget documents thoroughly in his presentation, that he did not need to go over them again.

**Informational Item:** Combined RCSJ Financial Statements (inclusive of separate campus statements) for the month ending January 31, 2021. (attached)

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Griffith and passed, approving the following items 1 through 8 (resolutions attached):

1. FY2021 RCSJ-Gloucester Revised Operating Budget
2. FY2021 RCSJ-Cumberland Revised Operating Budget
3. FY2022 RCSJ-Gloucester Operating Budget
4. FY2022 RCSJ-Cumberland Operating Budget
5. FY2022 RCSJ-Gloucester Tuition & Fee Schedule
6. FY2022 RCSJ-Cumberland Tuition & Fee Schedule
7. FY2022 RCSJ-Gloucester Capital Budget (Chapter 12)
8. FY2022 RCSJ-Cumberland Capital Budget (Chapter 12)

### **PLANNING/FACILITIES**

**Mr. Nick Burzichelli**, VP & COO indicated there were no crime statistics to report on either campus. He then moved on to introduce the other planning/facilities items for Board action.

Informational Item: Campus Safety Crime Statistics Report – Rowan College of South Jersey Campus Safety Crime Statistics for January and February 2021 for both campuses (attached).

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Balicki and passed, approving the following items 1 through 2 (resolutions attached):

1. Renaming of the Cumberland Campus Academic Building
2. Renaming of the Gloucester Campus Adult Center for Transition Building

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Mecouch and passed, approving the following items 1 through 3 (resolutions attached):

1. Contract agreement – W.J. Gross Inc.
2. Purchase agreement – Central Jersey Equipment
3. Purchase agreement – Phillips Corporation

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Daws and passed, with Trustees White-Coursey and Altersitz abstaining, approving the following items 1 through 2 (resolutions attached):

1. Purchase agreement – Amatrol Engineering Trainers
2. Purchase agreement – Pocket Nurse

### **PERSONNEL**

Mr. Burzichelli, VP & COO reviewed and discussed the personnel actions listed below for action.

On the recommendation of the President, Trustee Griffith made a motion, seconded by Trustee Balicki, unanimously approving the Personnel Actions as presented: (documents attached)

1. Personnel Actions for the RCSJ Gloucester and Cumberland Campuses

### **ACADEMIC SERVICES**

Dr. Brenden Rickards, Vice President, Academic Services provided a brief overview the academic plans for the summer and fall semesters and then reviewed the listing of grants for Board action.

On the recommendation of the President, Trustee Balicki made a motion, seconded by Trustee Griffith, approving, the following items 1 through 3: (resolution attached)

1. NJ Dept. of Human Service, R.S.V.P. Senior Corps Health Insurance Assistance Program Grant
2. NJ Dept. of Law and Public Safety, Law Enforcement Training & Equipment Fund Grant
3. Gloucester County & RCSJ-Gloucester as the One-Stop American Job Center Workforce Learning Link & Adult Literacy Programs

### **PUBLIC PORTION**

Chair Concordia asked Public comment:

Jesus Calixto – SGA President – Cumberland campus asked if more STEM 3+1 opportunities would be developed with Rowan University. Dr. Rickards, Provost answered is this question and told him to call him directly for more details.

Samantha Bicking – SGA President – Gloucester campus asked if student clubs and organizations would be meeting in-person this fall semester. Judy Atkinson, VP, Student Services indicated that there will be a safe practices plan to conduct these meetings in the fall.

### **ADJOURNMENT**

At 7:11 p.m., Trustee Griffith made a motion, seconded by Trustee Mecouch. The motion was unanimously approved to adjourn the regular meeting.

Respectfully submitted,



Benjamin Griffith, Secretary

Notes taken by Meg Resue



18TH ANNUAL

**SIA AWARDS**

Service Industry Advertising Awards The Achievement of

*Gold Winner*

PRESENTED TO:

Rowan College of South Jersey  
Rowan College at Gloucester County

FOR THE OUTSTANDING WORK OF:

Integrated Marketing Campaign  
Online Classes at RCSJ





Board Meeting, March 9, 2021  
President Frederick Keating, Ed.D.

A photograph of a person walking on a paved path on a university campus. The person is wearing a dark jacket and light-colored pants. In the background, there is a large, multi-story building with a prominent entrance and a clock tower. Bare trees are visible in the foreground and background, suggesting a cooler season.

# The Heavy Cost of an Empty Campus

Decades of disinvestment left public research universities overexposed to Covid-19.

*The Chronicle of Higher Education*  
February 5, 2021  
Volume 67, Issue 11



# Gloucester and Cumberland Campus Financial Summaries

## 2020 - 2021

Gloucester Campus	Cumberland Campus
ONE YEAR – The Time Lost	ONE YEAR – The Time Lost
\$1.2 MILLION – The Amount Lost	\$1.4 MILLION – The Amount Lost
12.8 % - Enrollment Lost	25.1 % - Enrollment Lost
\$1.2 MILLION - Amount from Reserve	\$1.4 MILLION - Amount from Reserve

## 2021 - 2022

Gloucester Campus	Cumberland Campus
JULY 1, 2021 – Soft Opening	JULY 1, 2021 – Soft Opening
SEPTEMBER 1, 2021 – Return to Campus (Hybrid)	SEPTEMBER 1, 2021 – Return to Campus (Hybrid)
\$500,000 – The Amount from Reserve	\$920,930 – The Amount from Reserve
TBD – The New Enrollment	TBD – The New Enrollment
TBD – CARES/Stimulus \$\$	TBD – CARES/Stimulus \$\$



# Budget Components 2022

## Gloucester Campus

Federal Funding		CARES/Stimulus Funding \$ TBD
State Funding		Flat Funding/\$5 million ÷19 campuses = \$265,000 +/-
County Funding		Flat Funding / \$500,000 increase
College Funding		Flat Enrollment \$157/ Credit (Tuition & Fees) \$5.00 increase
		includes new \$2.00/credit Admin Systems Fee
Reserve	\$ 500,000	
	\$ 42,003,500	<b>Balance Budget</b>
Carryover	0	
Labor Contracts		All Units Under Contract 06/30/22
Benefit Costs		Six-month Contract
Reserve Capital Projects	\$ 282,952	
Reserve Admin Systems Fee	\$ 282,952	





# Budget Components 2022

## Cumberland Campus

Federal Funding		CARES/Stimulus Funding \$ TBD
State Funding		Flat Funding/\$5 million ÷19 campuses = \$265,000 +/-
County Funding		Flat Funding / \$467,400 increase
College Funding		Flat Enrollment
		\$157/ Credit (Tuition & Fees)    \$5.00 increase
		includes new \$2.00/credit Admin Systems Fee
Reserve	\$ 920,930	
	\$ 21,967,245	<b>Balance Budget</b>
Carryover		0
Labor Contracts		All Units Under Contract 06/30/22
Benefit Costs		Six-month Contract
Reserve Capital Project	\$ 97,340	
Reserve Admin Systems Fee	\$ 97,340	



# Revenue Projections 2022

## Gloucester Campus

Government Allocations		
Federal	\$	TBD
State of New Jersey	\$	5,939,447
Gloucester County	\$	8,600,000
Student Tuition and Fees	\$	26,266,156
Other Income	\$	1,263,800
Reserve Capital	\$	(282,952)
Reserve Admin Systems Fee	\$	(282,952)
Unrestricted F/B	\$	500,000
<b>Total Revenue</b>	<b>\$</b>	<b>42,003,500</b>



# Revenue Projections 2022

## Cumberland Campus

Government Allocations	
Federal	\$ TBD
State of New Jersey	\$ 3,259,603
Cumberland County	\$ 7,060,000
Student Tuition and Fees	\$ 10,154,892
Other Income	\$ 766,500
Reserve Capital	\$ (97,340)
Reserve Admin Systems Fee	\$ (97,340)
Unrestricted F/B	\$ 920,930
<b>Total Revenue</b>	<b>\$ 21,967,245</b>

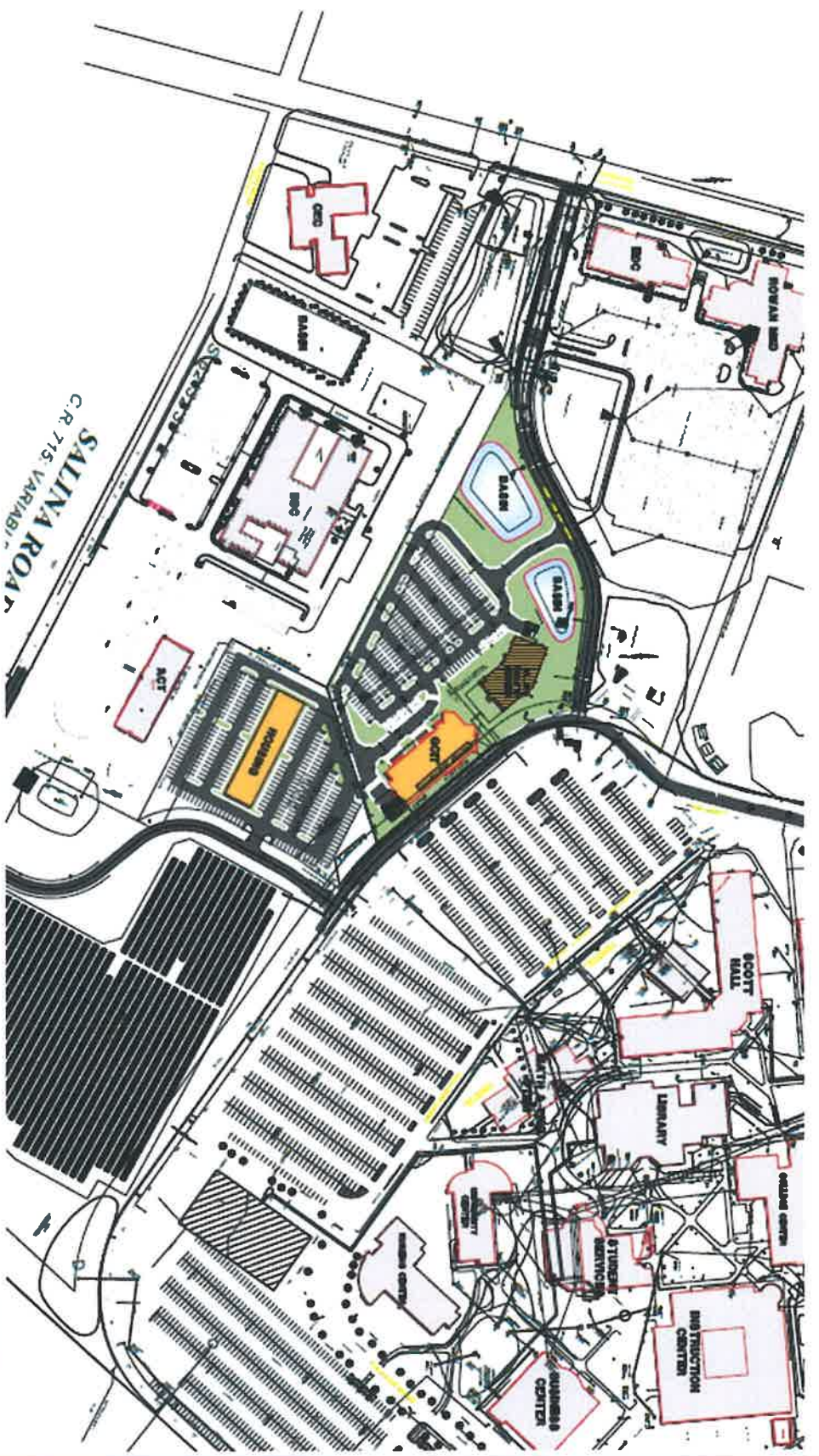
## Capital Projects 2021 – 2022



### Chapter 12 Redevelopment \$5,172,000

- Various building infrastructure renovations and repairs
- **Securing Our Children's Future Bond Act \$4,000,000**
- Addition to Allied Health Center





**GAMILLSON**  
Architects

Professional Architectural and Engineering Firm  
1000 N. 10th St., Suite 100  
Camden, NJ 08102  
Tel: 856-967-1111 Fax: 856-967-1112

Rowan College South Jersey Gloucester Campus  
Proposed Master Plan

Sheet Title	SK-45
Scale	AS SHOWN
Date	11/11/11
Drawn by	SK-45
Checked by	SK-45





# Critical Institutional Issues: 2021-2022

## Capital Projects Cumberland Campus

**\$4.45 million**



**New Allied Health Center \$2,700,000**

- Inspira Health Network
- Rowan University

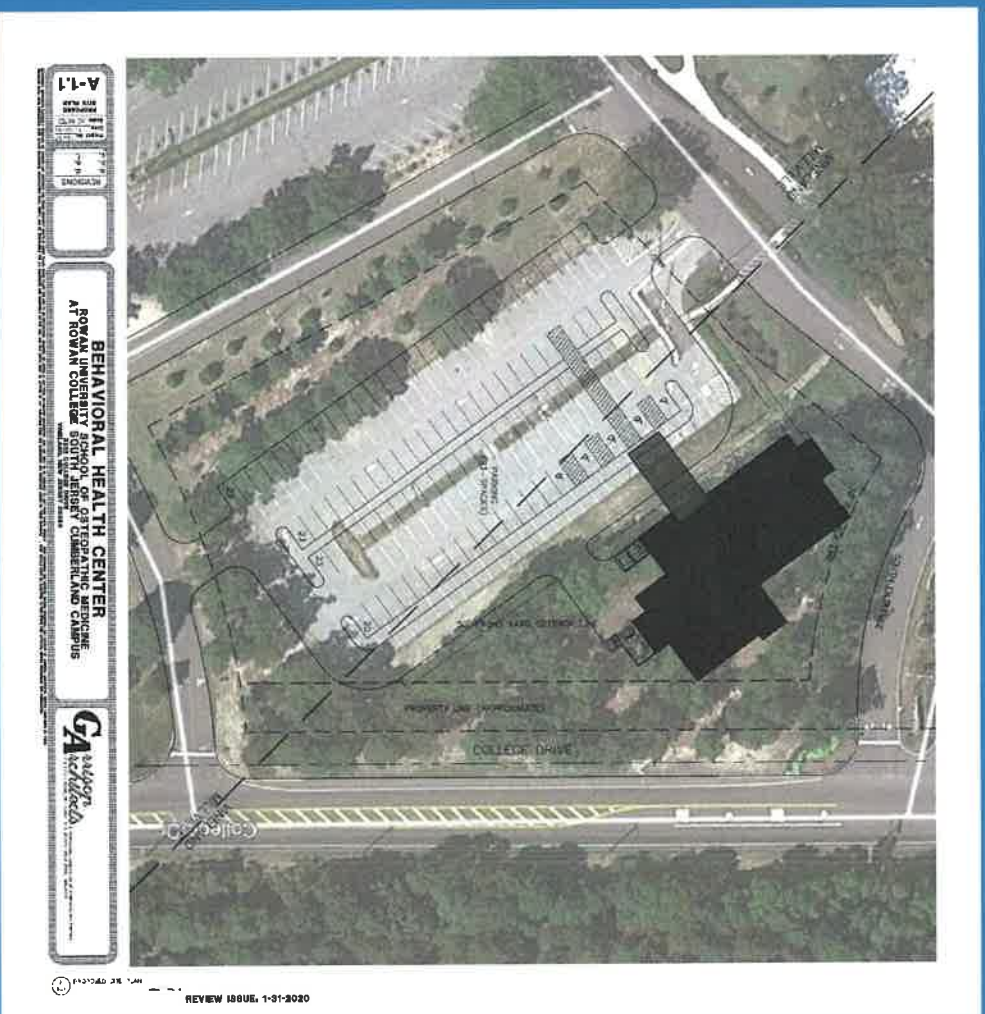
**Various building infrastructure renovations and repairs \$1,750,000**



# Critical Institutional Issues: 2021 -2022

Capital Projects –  
Cumberland Campus

Public-Private  
Partnerships Redevelopment





# Combined Budget Overview 2022

## Gloucester and Cumberland Campuses

Anticipated Revenue	\$	63,310,399
Reserve Capital	\$	(380,292)
Reserve Admin Systems Fee	\$	(380,292)
Unrestricted F/B	\$	1,420,930
<b>Total Budget</b>	<b>\$</b>	<b>63,970,745</b>



# Office of the President

## RCSJ Top Ten Reconstruction Priorities \*

1. Rowan University MOU – 3+1 Degree Partnership
2. Academic Matrix – Degrees & Certificates
3. Develop an Online Campus Division
4. Establish a new Career & Technical Education
5. Enrollment Management Plan
6. Enterprise Resource Planning (ERP) System
7. Social Equity, Diversity & Inclusion Plan
8. Master Facility Plan/Redevelopment & Repurpose Assets
9. Financial and Personnel Refinement
10. Rowan College of South Jersey: The Brand

\* The above priorities align with the Rowan College of South Jersey 2020-2023 Strategic Plan

# SAFETY AND SECURITY DEPARTMENT



## REPORT

**TO:** Meg Resue, Special Assistant to the President  
**FROM:** Paul Babcock, Director of Campus Safety and Security  
**DATE:** February 1, 2021  
**SUBJECT:** **CRIME STATISTICS for the month of January 2021**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

DESCRIPTION	GLOUCESTER	CUMBERLAND
Burglary	0 Incidents	0 Incidents
Criminal Trespass/Trespassing	0 Incidents	0 Incidents
Possession of Controlled Dangerous Substances	0 Incidents	0 Incidents
Underage Alcohol Consumption	0 Incidents	0 Incidents
Thefts	0 Incidents	0 Incidents
Harassment	0 Incidents	0 Incidents
Criminal Mischief	0 Incidents	0 Incidents
Receiving Stolen Property	0 Incidents	0 Incidents
False Public Alarms	0 Incidents	0 Incidents
Emergency Notifications	0 Incidents	0 Incidents
Assault	0 Incidents	0 Incidents
Sexual Assault/Contact	0 Incidents	0 Incidents
Hate Crimes	0 Incidents	0 Incidents
Violence Against Women	0 Incidents	0 Incidents
Timely Warnings	0 Incidents	0 Incidents
Motor Vehicle Accidents/Incidents	0 Incidents	0 Incidents
Fire	0 Incidents	0 Incidents
Medical Assist/Incidents	0 Incidents	0 Incidents
Other Incidents	0 Incidents	0 Incidents



# SAFETY AND SECURITY DEPARTMENT



## REPORT

**TO:** Meg Resue, Special Assistant to the President  
**FROM:** Paul Babcock, Director of Campus Safety and Security  
**DATE:** March 1, 2021  
**SUBJECT:** **CRIME STATISTICS for the month of February 2021**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

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Emergency Notifications	0 Incidents	0 Incidents
Assault	0 Incidents	0 Incidents
Sexual Assault/Contact	0 Incidents	0 Incidents
Hate Crimes	0 Incidents	0 Incidents
Violence Against Women	0 Incidents	0 Incidents
Timely Warnings	0 Incidents	0 Incidents
Motor Vehicle Accidents/Incidents	0 Incidents	0 Incidents
Fire	0 Incidents	0 Incidents
Medical Assist/Incidents	0 Incidents	0 Incidents
Other Incidents	0 Incidents	1 Incidents

ROWAN COLLEGE OF SOUTH JERSEY  
MONTHLY OPERATING REPORT  
FOR THE MONTH ENDING JANUARY 31, 2021

	1/31/2021		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
<b>Current Operating Revenues</b>			
Educational and General			
Student Tuition - Credit	\$ 23,903,018	\$ 20,549,205	\$ (3,353,813)
Police Academy - Tuition	80,000	10,143	(69,857)
Fire Academy - Tuition	52,000	22,000	(28,039)
Continuing Education	2,037,900	581,231	(1,484,679)
Fees	14,887,900	13,260,236	(1,623,764)
Out of County	240,000	60,000	(178,407)
Government Appropriations			
State	9,093,800	4,581,578	(4,583,232)
Police Academy - State Funding	198,500	116,322	(82,718)
Fire Academy - State Funding	9,400	12,901	(3,929)
Continuing Ed - State Funding	107,168	62,515	(44,653)
County	14,492,600	13,173,461	(1,319,139)
Police Academy - County Funding	50,000	29,167	(20,833)
Fire Academy - County Funding	50,000	29,167	(20,833)
ACT Center - County Funding	100,000	58,333	(41,667)
Federal		437,848	
Other Revenues	557,500	48,859	(508,641)
Auxiliary Enterprises	1,676,300	609,172	(1,067,128)
Administrative Revenue	288,974		(288,974)
Drawdown from Unrestricted Fund Balance	743,000		(743,000)
County Debt Forgiveness	575,000		(575,000)
Federal (GEERF)			
<b>Total Revenues</b>	<b>\$ 69,142,855</b>	<b>\$ 53,542,397</b>	<b>\$ (16,038,306)</b>
<b>Current Operating Expenditures</b>			
Instruction - Total	\$ 24,575,623	\$ 12,359,428	\$ 12,216,195
Personnel - FT	10,537,834	5,406,774	5,131,060
Personnel - FT OT, OL, Misc	2,973,549	1,931,951	1,041,598
Benefits	5,897,545	2,449,136	3,448,409
Personnel - PT	4,603,356	2,413,754	2,189,602
Expenses	563,339	157,813	405,526
Continuing Education - Total	\$ 2,277,301	\$ 960,726	\$ 1,316,575
Personnel - FT	701,000	448,030	252,970

Personnel - FT OT, OL, Misc	225	-	225
Benefits	399,267	197,351	201,916
Personnel - PT	517,708	175,483	342,225
Expenses	659,101	139,862	519,239
Police Academy - Total	\$ 467,349	\$ 203,278	\$ 264,071
Personnel - FT	264,899	122,442	142,457
Personnel - FT OT, OL, Misc	-	-	-
Benefits	143,585	53,444	90,141
Personnel - PT	34,529	24,124	10,405
Expenses	24,336	3,268	21,068
Fire Academy - Total	\$ 296,417	\$ 172,776	\$ 123,641
Personnel - FT	140,823	82,175	58,648
Personnel - FT OT, OL, Misc	6,049	3,207	2,842
Benefits	76,332	35,868	40,464
Personnel - PT	43,323	33,130	10,193
Expenses	29,890	18,396	11,494
Academic Support - Total	\$ 5,754,349	\$ 2,630,082	\$ 3,124,267
Personnel - FT	2,684,326	1,433,441	1,250,885
Personnel - FT OT, OL, Misc	91,704	38,806	52,898
Benefits	1,469,606	683,192	786,414
Personnel - PT	793,698	260,762	532,936
Expenses	715,015	213,881	501,134
Student Services - Total	\$ 12,702,454	\$ 6,077,754	\$ 6,624,700
Personnel - FT	6,546,007	3,680,682	2,865,325
Personnel - FT OT, OL, Misc	75,742	23,415	52,327
Benefits	3,567,048	1,729,316	1,837,732
Personnel - PT	1,059,407	328,576	730,831
Expenses	1,454,250	315,765	1,138,485
Institutional Support - Total	\$ 13,246,647	\$ 6,323,824	\$ 6,922,823
Personnel - FT	5,200,327	2,974,345	2,225,982
Personnel - FT OT, OL, Misc	21,500	500	21,000
Benefits	2,805,716	1,428,569	1,377,147
Personnel - PT	215,937	65,411	150,526
Expenses	5,003,167	1,854,999	3,148,168
Operating & Maintenance - Total	\$ 8,926,091	\$ 4,407,714	\$ 4,518,377
Personnel - FT	2,118,683	1,095,937	1,022,746
Personnel - FT OT, OL, Misc	125,839	30,631	95,208
Benefits	1,147,404	468,124	679,280
Personnel - PT	57,905	11,428	46,477
Expenses	5,476,260	2,801,594	2,674,666
Leasing Expenses	\$ 83,656	-	\$ 83,656
Retiree Benefits	\$ 431,766	203,342	\$ 228,424
Auxiliary Enterprises	\$ 381,202	10,675	\$ 370,527
<b>Total Operating Expenditures</b>	<b>\$ 69,142,855</b>	<b>\$ 33,349,599</b>	<b>\$ 35,793,256</b>

ROWAN COLLEGE OF SOUTH JERSEY  
MONTHLY OPERATING REPORT  
FOR THE MONTH ENDING JANUARY 31, 2021  
Gloucester Campus

	1/31/2021			
	Budget Amount	Actual Y-T-D	Delta Y-T-D	
<b>Current Operating Revenues</b>				
Educational and General				
Student Tuition - Credit	\$ 16,885,347	\$ 15,016,242	\$ (1,869,105)	\$ 15,016,242
Police Academy - Tuition	80,000	10,143	(69,857)	10,143
Fire Academy - Tuition	52,000	23,961	(28,039)	23,961
Continuing Education	1,250,000	321,868	(928,132)	321,868
Fees	10,790,800	9,739,830	(1,050,970)	9,739,830
Out of County	40,000	15,438	(24,562)	15,438
Government Appropriations				
State	5,834,281	3,096,653	(2,737,628)	3,096,653
Police Academy - State Funding	198,523	115,805	(82,718)	-
Fire Academy - State Funding	9,430	5,501	(3,929)	-
Continuing Ed - State Funding	107,168	62,515	(44,653)	-
County	7,900,000	6,464,194	(1,435,806)	6,580,861
Police Academy - County Funding	50,000	29,167	(20,833)	-
Fire Academy - County Funding	50,000	29,167	(20,833)	-
ACT Center - County Funding	100,000	58,333	(41,667)	-
Federal		278,233	278,233	367,532
Other Revenues	200,000	20,696	(179,304)	20,696
Auxiliary Enterprises	652,300	367,532	(284,768)	367,532
Administrative Revenue	288,974		(288,974)	
Drawdown from Unrestricted Fund Balance	500,000		(500,000)	
County Debt Forgiveness	243,000		(243,000)	
Federal (GEERF)				
<b>Total Revenues</b>	<b>\$ 45,231,823</b>	<b>\$ 35,655,278</b>	<b>\$ (9,576,545)</b>	
<b>Current Operating Expenditures</b>				
Instruction - Total	\$ 16,520,005	\$ 8,530,416	\$ 7,989,589	
Personnel - FT	7,439,601	3,915,486	3,524,115	
Personnel - FT OT, OL, Misc	2,019,549	1,382,996	636,553	
Benefits	4,032,551	1,709,044	2,323,507	
Personnel - PT	2,751,515	1,437,822	1,313,693	
Expenses	276,789	85,068	191,721	
Continuing Education - Total	\$ 1,488,676	\$ 671,875	\$ 816,801	
Personnel - FT	439,029	328,869	110,160	
Personnel - FT OT, OL, Misc	225	-	225	
Benefits	237,971	143,546	94,425	
Personnel - PT	228,000	93,763	134,237	
Expenses	583,451	105,697	477,754	

Police Academy - Total	\$ 467,349	\$ 203,278	\$ 264,071
Personnel - FT	264,899	122,442	142,457
Personnel - FT OT, OL, Misc	-	-	-
Benefits	143,585	53,444	90,141
Personnel - PT	34,529	24,124	10,405
Expenses	24,336	3,268	21,068
Fire Academy - Total	\$ 296,417	\$ 172,776	\$ 123,641
Personnel - FT	140,823	82,175	58,648
Personnel - FT OT, OL, Misc	6,049	3,207	2,842
Benefits	76,332	35,868	40,464
Personnel - PT	43,323	33,130	10,193
Expenses	29,890	18,396	11,494
Academic Support - Total	\$ 3,682,638	\$ 1,666,826	\$ 2,015,812
Personnel - FT	1,692,565	932,239	760,326
Personnel - FT OT, OL, Misc	79,104	29,309	49,795
Benefits	917,436	406,907	510,529
Personnel - PT	473,748	133,037	340,711
Expenses	519,785	165,334	354,451
Student Services - Total	\$ 8,730,094	\$ 4,032,555	\$ 4,697,539
Personnel - FT	4,597,151	2,554,899	2,042,252
Personnel - FT OT, OL, Misc	69,242	18,962	50,280
Benefits	2,491,834	1,115,171	1,376,663
Personnel - PT	540,860	129,311	411,549
Expenses	1,031,007	214,212	816,795
Institutional Support - Total	\$ 7,701,167	\$ 3,733,063	\$ 3,968,104
Personnel - FT	3,178,812	1,882,108	1,296,704
Personnel - FT OT, OL, Misc	1,000	-	1,000
Benefits	1,723,040	821,509	901,531
Personnel - PT	118,273	48,991	69,282
Expenses	2,680,042	980,455	1,699,587
Operating & Maintenance - Total	\$ 5,828,759	\$ 2,745,419	\$ 3,083,340
Personnel - FT	2,026,815	1,043,471	983,344
Personnel - FT OT, OL, Misc	125,839	30,631	95,208
Benefits	1,098,612	455,458	643,154
Personnel - PT	57,905	11,428	46,477
Expenses	2,519,588	1,204,431	1,315,157
Leasing Expenses		-	\$ -
Retiree Benefits	\$ 431,766	203,342	\$ 228,424
Auxiliary Enterprises	\$ 84,952	7,721	\$ 77,231
<b>Total Operating Expenditures</b>	<b>\$ 45,231,823</b>	<b>\$ 21,967,271</b>	<b>\$ 23,264,552</b>



ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
MONTHLY OPERATING REPORT  
FOR THE MONTH ENDING JANUARY 31, 2021

	1/31/2021		
	Budget Amount	Y-T-D	Delta Y-T-D
<b>Current Operating Revenues</b>			
<b>Educational and General</b>			
Student Tuition - Credit	\$ 7,017,671	\$ 5,532,963	\$ (1,484,708)
Continuing Education	787,500	230,953	(556,547)
Fees	4,097,158	3,524,364	(572,794)
Out of County (Charge back)	200,000	46,155	(153,845)
	-		-
<b>Government Appropriations</b>			
State	3,259,603	1,413,999	(1,845,604)
County	6,592,600	6,592,600	-
<b>Other Revenues</b>			
Auxiliary Enterprises	357,500	28,163	(329,337)
	1,024,000	241,640	(782,360)
<b>Reserve Capital Proj</b>			
Reserve from FY19	575,000		(575,000)
Drawdown from Unrestricted Fund Balance	-		-
Federal (CARES Act)	-	159,615	159,615
<b>Total Revenues</b>	<b>\$ 23,911,032</b>	<b>\$ 17,770,452</b>	<b>\$ (6,140,580)</b>
<b>Federal (GEERF) Not Received</b>			
Federal (CRF) Not Received		-	-
<b>Potential Revenue with Federal Funds</b>	<b>\$ 23,911,032</b>	<b>\$ 17,770,452</b>	<b>\$ (6,140,580)</b>
<b>Current Operating Expenditures</b>			
<b>Instruction - Total</b>			
Personnel - FT	\$ 8,055,619	\$ 3,829,012	\$ 4,226,607
Personnel - FT OT, OL, Misc	3,098,234	1,491,288	1,606,946
Benefits	954,000	548,955	405,045
Personnel - PT	1,864,994	740,092	1,124,902
Expenses	1,851,841	975,932	875,909
	286,550	72,745	213,805
<b>Continuing Education - Total</b>			
Personnel - FT	\$ 788,625	\$ 288,851	\$ 499,774
Personnel - FT OT, OL, Misc	261,971	119,161	142,810
Benefits	161,296	53,805	107,491
Personnel - PT	289,708	81,720	207,988
Expenses	75,650	34,165	41,485
<b>Academic Support - Total</b>			
Personnel - FT	\$ 2,071,711	\$ 963,256	\$ 1,108,455
Personnel - FT OT, OL, Misc	991,761	501,202	490,559
	12,600	9,497	3,103

Benefits	552,170	276,285	275,885
Personnel - PT	319,950	127,725	192,225
Expenses	195,230	48,547	146,683
Student Services - Total	\$ 3,972,360	\$ 2,045,199	\$ 1,927,161
Personnel - FT	1,948,856	1,125,783	823,073
Personnel - FT OT, OL, Misc	6,500	4,453	2,047
Benefits	1,075,214	614,145	461,069
Personnel - PT	518,547	199,265	319,282
Expenses	423,243	101,553	321,690
Institutional Support - Total	\$ 5,545,479	\$ 2,590,761	\$ 2,954,718
Personnel - FT	2,021,514	1,092,237	929,277
Personnel - FT OT, OL, Misc	20,500	500	20,000
Benefits	1,082,676	607,060	475,616
Personnel - PT	97,664	16,420	81,244
Expenses	2,323,125	874,544	1,448,581
Operating & Maintenance - Total	\$ 3,097,332	\$ 1,662,295	\$ 1,435,037
Personnel - FT	91,868	52,466	39,402
Personnel - FT OT, OL, Misc		-	-
Benefits	48,792	12,666	36,126
Personnel - PT	-	-	-
Expenses	2,956,672	1,597,163	1,359,509
Debt Service	\$ 83,656	-	\$ 83,656
Retiree Benefits	\$ -	-	\$ -
Minor Capital	\$ -	-	\$ -
Auxiliary Enterprises	\$ 296,250	2,954	\$ 293,296
<b>Total Operating Expenditures</b>	<b>\$ 23,911,032</b>	<b>\$ 11,382,328</b>	<b>\$ 12,528,704</b>



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY -  
GLOUCESTER CAMPUS BOARD OF TRUSTEES TO APPROVE THE  
PROPOSED FISCAL YEAR 2021 REVISED BUDGET.**

**WHEREAS**, Rowan College of South Jersey - Gloucester Campus has a need to revise the FY2021 operating budget, and

**WHEREAS**, the revised FY2021 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects and a drawdown from unrestricted fund balance) totaling \$42,707,443; and

**WHEREAS**, the budget includes pension and health benefit increases, continued funding of approved positions at contracted rates, as well as the continuation of current vendor contracts;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 9<sup>th</sup> day of March, 2021 that the Fiscal Year 2021 revised operating budget had been acknowledged and accepted.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chairperson

Attested:   
Benjamin T. Griffith, Secretary



**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
FY21 BUDGET – REVISED**

**BUDGET TOTALS**

Category	FY21	FY21 Adjust	FY21 Revised	FY22
Anticipated Revenue	45,045,112	(3,312,240)	41,732,872	42,069,399
Budget Appropriations	(45,231,823)	2,524,231	(42,707,593)	(42,003,495)
Reserve Capital Proj.	(313,289)	30,338	(282,951)	(282,952)
Reserve Admin Systems Fee				(282,952)
Drawdown from Unrestricted Fund Balance	500,000	757,522	1,257,522	500,000
Surplus Increase / (Utilized)	-	-	-	-

\$ Increase / (Decrease)  
from prior year, Revenue  
including reserve (2,524,381) (703,948)

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% Increase / (Decrease)  
from prior year, Revenue  
including reserve (5.58%) (1.65%)

**OPERATING BUDGET BY FUNCTION**

Program Code	Program Description	FY21	FY21 Adjust	FY21 Revised	FY22
10	Instruction	14,282,009	(51,371)	14,230,637	14,002,609
30	Public Service	83,369	(16,276)	67,093	67,093
40	Academic Support	2,707,079	(400,191)	2,306,888	2,084,778
50	Student Services	6,213,014	(844,481)	5,368,534	5,393,307
60	Institutional Support	5,978,127	(91,524)	5,886,603	5,569,077
70	Physical Plant	4,730,147	(107,597)	4,622,550	4,481,581
80	Employee Benefits	11,153,127	(1,009,807)	10,143,320	10,323,545
85	Debt Service	0	0	0	0
90	Auxiliary Services	84,952	(3,134)	81,818	81,706
<b>Grand Total</b>		<b>45,231,823</b>	<b>(2,524,231)</b>	<b>42,707,443</b>	<b>42,003,495</b>

\$ Increase (Decrease) over  
PY (2,524,381) (703,948)

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% Increase (Decrease)  
over PY (5.58%) (1.65%)

**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
FY21 BUDGET – REVISED**

**OPERATING SALARIES & BENEFITS**

Program Code	Program Description	FY21	FY21 Adjust	FY21 Revised	FY22
10	Instruction	13,367,543	(170,552)	13,538,095	13,309,777
30	Public Service	66,618	0	66,618	66,618
40	Academic Support	2,204,045	(101,244)	2,102,801	1,880,691
50	Student Services	5,182,007	(283,706)	4,898,302	4,923,270
60	Institutional Support	3,298,086	(100,756)	3,197,330	3,117,995
70	Physical Plant	2,210,559	(100,323)	2,110,236	1,969,267
80	Employee Benefits	11,153,127	(1,009,807)	10,143,320	10,323,545
90	Auxiliary Services	9,700		9,700	9,588
<b>Grand Total</b>		<b>37,491,685</b>	<b>(1,425,283)</b>	<b>36,066,402</b>	<b>35,600,750</b>

\$ Increase (Decrease)  
over PY

(1,425,283) (465,652)

% Increase (Decrease)  
over PY

(3.80%) (1.29%)

**OPERATING EXPENSES**

Program Code	Program Description	FY21	FY21 Adjust	FY21 Revised	FY22
10	Instruction	914,466	(221,924)	692,542	692,832
30	Public Service	16,751	(16,276)	475	475
40	Academic Support	503,034	(298,947)	204,087	204,087
50	Student Services	1,031,007	(560,775)	470,232	469,838
60	Institutional Support	2,680,042	9,232	2,689,273	2,451,082
70	Physical Plant	2,519,588	(7,274)	2,512,314	2,512,314
85	Debt Service	0	0	0	0
90	Auxiliary Services	75,252	(3,134)	72,118	72,118
<b>Grand Total</b>		<b>7,740,138</b>	<b>(1,098,948)</b>	<b>6,641,041</b>	<b>6,402,549</b>

\$ Increase (Decrease)  
over PY

(1,099,098) (238,297)

% Increase (Decrease)  
over PY

(14.20%) (3.59%)



**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
FY21 BUDGET – REVISED**

**REVENUE SUMMARY**

<b>Source of Revenue</b>	<b>FY21 Initial</b>	<b>FY21 Adjust</b>	<b>FY21 Revised</b>	<b>FY22 Initial</b>
<b>Government Allocation</b>				
County of Gloucester	8,100,000	500,000	8,600,000	8,600,000
State of New Jersey	6,149,402	(209,955)	5,939,447	5,939,447
	<b>14,249,402</b>	<b>290,045</b>	<b>14,539,447</b>	<b>14,539,447</b>
<b>Tuition</b>				
Academic	17,198,636	(2,244,086)	14,954,550	15,379,032
Out-of-County (charge back)	40,000		40,000	40,000
Police Academy	80,000	(40,000)	40,000	40,000
Fire Academy	52,000	(26,000)	26,000	
Continuing Ed Catalog	600,000	(300,000)	300,000	400,000
ACT Center	200,000	(100,000)	100,000	150,000
Customized Training	450,000	(250,000)	200,000	200,000
<b>Fees</b>				
General Service Fee	6,579,069	(637,098)	5,941,971	5,941,992
Construction Fee	313,289	(30,338)	282,951	282,952
Admin Systems Fee				282,952
Nursing Program Fee	550,000		550,000	550,000
Ford Asset Program Fee	60,000		60,000	60,000
Material Fee	1,324,356	(105,948)	1,218,408	1,169,671
Lab Instruction Fee	1,639,846	(131,188)	1,508,659	1,448,312
Graduation Fees	73,000		73,000	73,000
Transcript Fee	64,000		64,000	64,000
Miscellaneous Fees - Returned Check	15,240		15,240	15,240
Late Registration Fee	23,000	(12,000)	11,000	
Payment Plan Enrollment Fee	149,000		149,000	149,000
<b>Total Tuition &amp; Fees</b>	<b>29,411,436</b>	<b>(3,876,658)</b>	<b>25,534,778</b>	<b>26,266,151</b>

**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
FY21 BUDGET – REVISED**

**REVENUE SUMMARY (CONTINUED)**

Source of Revenue	FY21 Initial	FY21 Adjust	FY21 Revised	FY22 Initial
<b>Auxiliary Revenue</b>				
Cell Tower Commissions	21,800		21,800	21,800
Vending	25,000	(25,000)	0	15,000
Book Store	400,000		400,000	400,000
Facilities Usage	10,000		10,000	10,000
Wilmington University	95,000	(15,000)	80,000	80,000
Library Fees & Fines	2,000	(1,500)	500	500
<b>Entrance &amp; Proficiency Tests:</b>				
ACT Testing	20,000	(10,000)	10,000	15,000
Outside Testing	1,500	(750)	750	1,000
Nursing HESI Test	3,000	(2,500)	500	2,000
Nursing HESI Assessment A-2	50,000	(25,000)	25,000	35,000
NCLEX Review	10,000	(5,000)	5,000	7,000
GED Testing	6,500	(3,250)	3,250	4,000
TEAS Test	5,500	(4,000)	1,500	2,500
CLEP Testing	2,000	(1,000)	1,000	1,000
<b>Other Revenue:</b>				
Miscellaneous Revenue	40,000	(20,000)	20,000	20,000
Interest Revenue	160,000	(50,000)	110,000	110,000
Shared Employees -				
Cumberland County Chargeback	288,974	11,026	300,000	300,000
Gloucester County Forgiveness of Debt	243,000			243,000
CARES Act		424,428	424,428	
CARES Act – Strengthening Institutions		1,918	1,918	
	<b>1,384,274</b>	<b>274,372</b>	<b>1,658,646</b>	<b>1,263,800</b>
<b>TOTAL REVENUE</b>	<b>45,045,112</b>	<b>(3,312,240)</b>	<b>41,732,872</b>	<b>42,069,399</b>

<b>\$ Change over PY</b>	<b>(3,312,240)</b>	<b>336,527</b>
<b>% Change over PY</b>	<b>(7.35%)</b>	<b>.81%</b>



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY – CUMBERLAND CAMPUS FISCAL YEAR 2021 REVISED BUDGET.**

**WHEREAS**, Rowan College of South Jersey - Cumberland Campus has a need to revise the FY2021 operating budget, and

**WHEREAS**, the revised FY2021 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects and a drawdown from unrestricted fund balance) totaling \$21,270,098; and

**WHEREAS**, the budget includes pension and health benefit increases, continued funding of approved positions at contracted rates, as well as the continuation of current vendor contracts;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 9<sup>th</sup> day of March, 2021 that the Fiscal Year 2021 revised operating budget had been acknowledged and accepted.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chair

Attested:

  
Benjamin T. Griffith, Secretary



**ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
FY21 BUDGET – REVISED**

**BUDGET TOTALS**

Category	FY21	FY21 Adjust	FY21 Revised	FY22
Anticipated Revenue	23,586,032	(3,635,303)	19,950,729	21,240,995
Budget Appropriations	(23,911,032)	2,640,934	(21,270,098)	(21,967,245)
Reserve Capital Proj.	(250,000)	152,660	(97,340)	(97,340)
Reserve for Admin Systems Fee				(97,340)
Drawdown from Unrestricted Fund Balance	575,000	841,709	1,416,709	920,930
Surplus Increase / (Utilized)	-	-	-	-

Surplus Used as a % of Budget 0.00%      0.00%

\$ Increase from prior year, Revenue including reserve (2,023,054)      697,147

% Increase from prior year, Revenue including reserve -8.69%      3.28%

**OPERATING BUDGET BY FUNCTION**

Program Code	Program Description	FY21	FY21 Adjust	FY21 Revised	FY22
10	Instruction	6,817,954	(562,075)	6,255,879	6,450,598
30	Public Service	256,777	(136,606)	120,171	65,700
40	Academic Support	1,262,764	(246,574)	1,016,190	1,041,646
50	Student Services	2,897,146	(218,649)	2,678,497	2,738,556
60	Institutional Support	4,512,803	(463,980)	4,048,823	4,233,787
70	Physical Plant	2,998,540	(17,352)	2,981,188	2,994,963
80	Employee Benefits	4,785,142	(637,642)	4,147,500	4,214,000
85	Debt Service	83,656	(83,656)	0	206,145
90	Auxiliary Services	296,250	(274,400)	21,850	21,850
<b>Grand Total</b>		<b>23,911,032</b>	<b>(2,640,934)</b>	<b>21,270,098</b>	<b>21,967,245</b>

\$ Increase (Decrease) over PY (2,023,054)      697,147

% Increase (Decrease) over PY -8.69%      3.28%

**ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
FY21 BUDGET – REVISED**

<b>OPERATING SALARIES &amp; BENEFITS</b>					
Program Code	Program Description	FY21	FY21 Adjust	FY21 Revised	FY22
10	<b>Instruction</b>	6,455,754	(393,225)	6,062,529	6,247,048
30	<b>Public Service</b>	213,997	(98,336)	115,661	52,500
40	<b>Academic Support</b>	1,110,314	(190,174)	920,140	948,296
50	<b>Student Services</b>	2,473,903	(34,163)	2,439,740	2,475,944
60	<b>Institutional Support</b>	2,139,678	(370,851)	1,768,827	1,892,912
70	<b>Physical Plant</b>	91,868	(10,074)	81,794	70,386
80	<b>Employee Benefits</b>	4,785,142	(637,642)	4,147,500	4,214,000
90	<b>Auxiliary Services</b>	18,000	(8,000)	10,000	10,000
<b>Grand Total</b>		<b>17,288,656</b>	<b>(1,742,465)</b>	<b>15,546,191</b>	<b>15,911,086</b>

\$ Increase (Decrease)  
over PY

(1,380,011)      364,895

% Increase (Decrease)  
over PY

-8.15%      2.35%

**OPERATING EXPENSES**

Program Code	Program Description	FY21	FY21 Adjust	FY21 Revised	FY22
10	<b>Instruction</b>	362,200	(168,850)	193,350	203,550
30	<b>Public Service</b>	42,780	(38,270)	4,510	13,200
40	<b>Academic Support</b>	152,450	(56,400)	96,050	93,350
50	<b>Student Services</b>	423,243	(184,486)	238,757	262,612
60	<b>Institutional Support</b>	2,373,125	(93,129)	2,279,996	2,340,875
70	<b>Physical Plant</b>	2,906,672	(7,278)	2,899,394	2,924,577
85	<b>Debt Service</b>	83,656	(83,656)	0	206,145
90	<b>Auxiliary Services</b>	278,250	(266,400)	11,850	11,850
<b>Grand Total</b>		<b>6,622,376</b>	<b>(898,469)</b>	<b>5,723,907</b>	<b>6,056,159</b>

\$ Increase (Decrease)  
over PY

(643,043)      332,252

% Increase (Decrease)  
over PY

-10.10%      5.80%

**ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
FY21 BUDGET – REVISED  
REVENUE SUMMARY**

<b>Source of Revenue</b>	<b>FY21 Initial</b>	<b>FY21 Adjust</b>	<b>FY21 Revised</b>	<b>FY22 Initial</b>
<b>Government Allocation</b>				
County of Cumberland	6,592,600		6,592,600	7,060,000
State of New Jersey	3,259,603	(487,440)	2,772,163	3,259,603
	<b>9,852,203</b>	<b>(487,440)</b>	<b>9,364,763</b>	<b>10,319,603</b>
<b>Tuition</b>				
Academic	7,017,671	(1,580,459)	5,437,212	5,561,222
Out-of-County (charge back)	200,000	(100,000)	100,000	100,000
Continuing Ed Catalog	600,000	(300,000)	300,000	400,000
ACT Center	37,500	(37,500)	0	37,500
Customized Training	150,000	(135,000)	15,000	150,000
<b>Fees</b>				
General Service Fee	2,435,244	(391,104)	2,044,140	2,044,140
Construction Fee	115,964	(18,624)	97,340	194,680
Nursing & Health Professions Program Fee	507,000	0	507,000	514,000
Material Fee	142,500	0	142,500	513,600
Lab Instruction Fee	905,650	(36,226)	869,424	562,500
Graduation Fees	42,250	(20,000)	22,250	42,250
Transcript Fee	21,000	(11,000)	10,000	18,000
Miscellaneous Fees - Returned Check	0	0	0	17,000
Drop/Add Fee	14,550		14,550	0
Late Registration Fee	13,000	(1,950)	11,050	0
Registration Fee	150,000	(75,000)	75,000	0
Payment Plan Enrollment Fee	0		0	0
<b>Total Tuition &amp; Fees</b>	<b>12,352,329</b>	<b>(2,706,863)</b>	<b>9,645,466</b>	<b>10,154,892</b>

**ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
FY21 BUDGET – REVISED  
REVENUE SUMMARY (CONTINUED)**

<b>Source of Revenue</b>	<b>FY21 Initial</b>	<b>FY21 Adjust</b>	<b>FY21 Revised</b>	<b>FY22 Initial</b>
<b>Auxiliary Revenue</b>				
Food Service	265,000	(265,000)	0	0
Vending	15,000	(14,000)	1,000	5,000
Book Store	247,000	(140,000)	107,000	167,000
Luciano Center Rental	85,000	(25,000)	60,000	10,000
University Center	305,000	(155,000)	150,000	200,000
Student Productions	20,000	(20,000)	0	10,000
Clay College	80,000	(60,000)	20,000	60,000
Library Fees & Fines	2,000	(2,000)	0	1,000
<b>Entrance &amp; Proficiency Tests:</b>				
ACT Testing	0		0	0
Outside Testing	5,000	(5,000)	0	5,000
Nursing HESI Test	0		0	0
NCLEX Review	0		0	0
GED Testing	0		0	0
TEAS Test	0		0	0
CLEP Testing	0		0	0
<b>Other Revenue:</b>				
Miscellaneous Revenue	62,000	20,000	82,000	50,000
Interest Revenue	72,000	(50,000)	22,000	45,000
Indirect Service Income	75,000	(25,000)	50,000	50,000
Foundation Support	148,500		148,500	148,500
CARES Act		300,000	300,000	15,000
	<b>1,381,500</b>	<b>(441,000)</b>	<b>940,500</b>	<b>766,500</b>
<b>TOTAL REVENUE</b>	<b>23,586,032</b>	<b>(3,635,303)</b>	<b>19,950,729</b>	<b>21,240,995</b>

<b>\$ Change over PY</b>	<b>(3,635,303)</b>	<b>1,290,266</b>
<b>% Change over PY</b>	<b>-15.41%</b>	<b>6.47%</b>





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY -  
GLOUCESTER CAMPUS BOARD OF TRUSTEES TO APPROVE THE  
PROPOSED FISCAL YEAR 2022 BUDGET.**

**WHEREAS**, Rowan College of South Jersey - Gloucester Campus has a need to adopt the FY2022 operating budget, and

**WHEREAS**, the FY2022 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects, a reserve for admin systems fee, and a drawdown from unrestricted fund balance) totaling \$42,003,495; and

**WHEREAS**, the budget includes pension and health benefit increases, continued funding of approved positions at contracted rates, as well as the continuation of current vendor contracts;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 9th day of March 2021 that the Fiscal Year 2022 operating budget had been acknowledged and accepted.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chairperson

Attested:

  
Benjamin T. Griffith, Secretary



## PUBLIC HEARING ROWAN COLLEGE OF SOUTH JERSEY

Please take note that the Board of School Estimate of Rowan College of South Jersey, pursuant to Chapter 271, Laws of 1967, and in accordance with NJSA 18A-64A-17, will hold and conduct a Public Hearing with respect to the amount of money deemed to be necessary for operating expenses for the year 2021-2022. Said Public Hearing will be held virtually via Zoom on April 1, 2021.

Set forth, herewith, is an itemized statement of the operating expenses for the ensuing year. Said itemized statement will be on file and open to the public for examination in the office of Mrs. Cheryl Y. Lewis, Executive Director, Financial Services, Rowan College of South Jersey, Gloucester Campus 1400 Tanyard Road, Sewell, NJ, from 9:00 a.m. to 4:00 p.m., from the date of this publication until the date of the Public Hearing, except Saturday and Sunday.

**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
1400 TANYARD ROAD  
SEWELL, NJ 08080**

**PROPOSED OPERATING BUDGET FOR SCHOOL YEAR  
July 1, 2021 to June 30, 2022**

	<u>Operating Appropriations for School Year 2021-2022</u>
<u>CURRENT OPERATING INCOME</u>	
County Appropriation for Current Operating Expenses	\$ 8,600,000
State Appropriation for Current Operating Expenses	5,939,447
Student Tuition and Fees Collected from Students	26,266,151
Other Income	1,263,800
Drawdown from Unrestricted Fund Balance	500,000
Reserve for Capital Projects	(282,952)
Reserve for Admin Systems Fee	(282,952)
TOTAL OPERATING INCOME	<u>\$ 42,003,495</u>
<u>CURRENT OPERATING EXPENSES</u>	
Instruction	\$ 14,002,609
Public Service	67,093
Academic Support	2,084,778
Student Services	5,393,107
Institutional Support	5,569,077
Operation/Maintenance of Plant/Capital	4,481,581
Fringe Benefits	10,323,545
Auxiliary	81,706
TOTAL OPERATING EXPENSES	<u>\$ 42,003,495</u>

**Rowan College of South Jersey  
Gloucester Campus  
FY22 Budget**

**Budget Totals**

	<b>FY21 Revised</b>	<b>FY 22</b>
Anticipated Revenue.....	41,732,872	42,069,399
Budget Appropriations.....	(42,707,443)	(42,003,495)
Reserve Capital Proj.	(282,951)	(282,952)
Reserve Admin Systems Fee		(282,952)
Drawdown from Unrestricted Fund Balance	1,257,522	500,000
Surplus Utilized.....	-	-
Surplus Used as a % of Budget.....		0.00%
\$ Increase from prior year, Revenue including reserve.....		(703,948)
% Increase from prior year, Revenue including reserve.....		-1.69%

**Operating Budget By Function**

	<b>FY21 Revised</b>	<b>FY 22</b>
Instruction.....	14,230,637	14,002,609
Public Service.....	67,093	67,093
Academic Support.....	2,306,888	2,084,778
Student Services.....	5,368,534	5,393,107
Institutional Support.....	5,886,603	5,569,077
Facilities.....	4,622,550	4,481,581
Benefits.....	10,143,320	10,323,545
Debt Service.....		0
Auxiliary Services.....	81,818	81,706
TOTAL.....	42,707,443	42,003,495
\$ Increase(Decrease) compared to previous year.....		(703,948)
% Increase (Decrease) compared to previous year.....		-1.65%

**Rowan College of South Jersey  
Gloucester Campus  
FY22 Budget**

**Operating Budget - Salaries & Expenses**

	<b>FY21 Revised</b>	<b>FY 22</b>
<b><u>Operating Salaries &amp; Benefits</u></b>		
Instruction.....	13,538,095	13,309,777
Public Service.....	66,618	66,618
Academic Support.....	2,102,801	1,880,691
Student Services.....	4,898,302	4,923,270
Institutional Support.....	3,197,330	3,117,995
Facilities.....	2,110,236	1,969,267
Benefits.....	10,143,320	10,323,545
Auxiliary.....	9,700	9,588
<b>TOTAL SALARIES.....</b>	<b>36,066,402</b>	<b>35,600,751</b>
% of Salaries & Benefits to total Budget.....	84.45%	84.76%
\$ Increase(Decrease) compared to previous year - Salaries & Benefits...		(465,651)
% Increase (Decrease) compared to previous year - Salaries & Benefits...		-1.29%
<b><u>Operating Expenses</u></b>		
Instruction.....	692,542	692,832
Public Service.....	475	475
Academic Support.....	204,087	204,087
Student Services.....	470,232	469,838
Institutional Support.....	2,689,273	2,451,082
Facilities.....	2,512,314	2,512,314
Debt.....	0	0
Auxiliary.....	72,118	72,118
<b>TOTAL EXPENSES.....</b>	<b>6,641,041</b>	<b>6,402,744</b>
% of Expenses to total Budget.....	15.55%	15.24%
\$ Increase(Decrease) compared to previous year - Expenses.....	781,780	(238,297)
% Increase (Decrease) compared to previous year - Expenses.....	9.69%	-3.59%
<b>TOTAL.....</b>	<b>42,707,443</b>	<b>42,003,495</b>

**Rowan College of South Jersey  
Gloucester Campus  
FY22 Budget**

**Revenue Summary**

Source of Revenue	FY21 Revised	FY22 Initial
<b>Governmental Allocation</b>		
County of Gloucester.....	8,600,000	8,600,000
State of New Jersey.....	5,939,447	5,939,447
<b>Sub-Total Governmental.....</b>	<b>14,539,447</b>	<b>14,539,447</b>
<b>Student Tuition</b>		
Academic.....	14,954,550	15,379,032
Out-of-County (charge back).....	40,000	40,000
Police Academy.....	40,000	60,000
Fire Academy.....	26,000	0
Continuing Ed Catalog.....	300,000	400,000
ACT Center.....	100,000	150,000
Customized Training.....	200,000	200,000
<b>Fees</b>		
General Service Fee.....	5,941,971	5,941,992
Construction Fee.....	282,951	565,904
Program Fees.....	610,000	610,000
Material Fee.....	1,218,408	1,169,671
Lab Instruction Fee.....	1,508,659	1,448,312
Graduation Fees.....	73,000	73,000
Transcript Fee.....	64,000	64,000
Miscellaneous Fees.....	15,240	15,240
Late Registration/Payment Fee.....	11,000	0
Payment Plan Enrollment Fee.....	149,000	149,000
<b>Sub-Total Tuition &amp; Fees.....</b>	<b>25,534,778</b>	<b>26,266,151</b>

**Rowan College of South Jersey  
Gloucester Campus  
FY22 Budget**

Source of Revenue	FY21 Revised	FY22 Initial
<b>Auxiliary Enterprises (net)</b>		
Food Service.....	0	0
Cell Tower Commissions.....	21,800	21,800
Vending.....	0	15,000
Book Store.....	400,000	400,000
Facilities Usage.....	10,000	6,000
Wilmington University .....	80,000	80,000
Library Fees & Fines.....	500	500
Entrance & Proficiency Tests.....	47,000	67,500
<b>Other Revenue</b>		
Miscellaneous Revenue.....	20,000	20,000
Interest Revenue.....	110,000	110,000
County Forgiveness of Debt	243,000	243,000
Shared Employees -		
Cumberland County Chargeback....	300,000	300,000
CARES Act - Strengthening Institutions	1,918	
CARES Act	424,428	
<b>Sub-Total Auxiliary &amp; Other.....</b>	<b>1,658,646</b>	<b>1,263,801</b>
<b>TOTAL REVENUE.....</b>	<b>41,732,871</b>	<b>42,069,399</b>

**Rowan College of South Jersey  
Gloucester Campus  
FY22 Budget**

**Analysis of Annual Revenue Changes**

	FY21 Revised	FY 22 Initial
<b>Approved Budget.....</b>	<b>45,045,112</b>	<b>41,732,872</b>
<b>State Aid</b>		
Percentage Increase/(Decrease)...	-3.41%	0.00%
<b>Increased/(Decreased) Revenue..</b>	<b>(209,955)</b>	<b>0</b>
<b>County Aid</b>		
Percentage Increase/(Decrease)...	6.17%	0.00%
<b>Increased/(Decrease) Revenue...</b>	<b>500,000</b>	<b>-</b>
<b>Tuition</b>		
Enrollment Growth.....	-	-
Rate Increase %.....		0.03%
Rate Increase \$ per credit.....		3.00
<b>Increased/(Decrease) Revenue...</b>	<b>(2,244,086)</b>	<b>424,482</b>
<b>Tuition - Out of County &amp; Fire/Police</b>	<b>(66,000)</b>	<b>(6,000)</b>
<b>Tuition - Continuing Education</b>	<b>(650,000)</b>	<b>150,000</b>
<b>General Service Fee</b>		
Enrollment Growth.....	-	0
Rate Increase \$ per credit.....	-	0
<b>Increased/(Decrease) Revenue...</b>	<b>(637,098)</b>	<b>21</b>
<b>Other Student Fees.....</b>	<b>(279,474)</b>	<b>162,870</b>
<b>Other Revenue.....</b>	<b>274,373</b>	<b>(394,847)</b>
<b>Total Increases.....</b>	<b>(3,312,241)</b>	<b>336,527</b>
<b>Current Year Revenue Anticipated.....</b>	<b>41,732,872</b>	<b>42,069,399</b>





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY – CUMBERLAND CAMPUS FISCAL YEAR 2022 BUDGET.**

**WHEREAS**, Rowan College of South Jersey – Cumberland Campus has a need for a FY2022 operating budget, and

**WHEREAS**, the FY2022 operating budget calls for anticipated unrestricted revenue (including a reserve for capital projects, a reserve for admin systems fee, and a drawdown from unrestricted fund balance) totaling \$21,967,245, and

**WHEREAS**, the budget includes pension and health benefit increases, continued funding of approved positions at contracted rates, as well as the continuation of current vendor contracts,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 9<sup>th</sup> day of March, 2021 that the Rowan College of South Jersey – Cumberland Campus Fiscal Year 2022 operating budget has been acknowledged and accepted.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chair

Attested:   
Benjamin T. Griffith, Secretary



**PUBLIC HEARING ROWAN COLLEGE OF SOUTH JERSEY**  
**CUMBERLAND CAMPUS**

Please take note that the Board of School Estimate of Rowan College of South Jersey – Cumberland Campus, pursuant to Chapter 271, Laws of 1967, and in accordance with NJSA 18A-64A-17, will hold and conduct a Public Hearing with respect to the amount of money deemed to be necessary for operating expenses for the year 2021-2022. Said Public Hearing will be held virtually via Zoom on April 1, 2021.

Set forth, herewith, is an itemized statement of the operating expenses for the ensuing year. Said itemized statement will be on file and open to the public for examination in the office of Mrs. Gayle Gates, Director of Finance, Rowan College of South Jersey – Cumberland Campus, 3322 College Drive, Vineland, NJ, from 9:00 a.m. to 4:00 p.m., from the date of this publication until the date of the Public Hearing, except Saturday and Sunday.

**ROWAN COLLEGE OF SOUTH JERSEY**  
**CUMBERLAND CAMPUS**  
**3322 COLLEGE DRIVE**  
**VINELAND, NJ 08360**

**PROPOSED OPERATING BUDGET FOR SCHOOL YEAR**  
**July 1, 2021 to June 30, 2022**

	Operating Appropriations for <u>School Year 2021-2022</u>
<u>CURRENT OPERATING INCOME</u>	
County Appropriation for Current Operating Expenses	\$ 7,060,000
State Appropriation for Current Operating Expenses	3,259,603
Student Tuition and Fees Collected from Students	10,154,892
Other Income	766,500
Drawdown from Unrestricted Fund Balance	920,930
Reserve for Capital Projects	(97,340)
Reserve for Admin Systems Fee	(97,340)
TOTAL OPERATING INCOME	<u>\$ 21,967,245</u>
<u>CURRENT OPERATING EXPENSES</u>	
Instruction	\$ 6,450,598
Public Service	65,700
Academic Support	1,041,646
Student Services	2,738,556
Institutional Support	4,233,787
Operation/Maintenance of Plant/Capital	2,994,963
Fringe Benefits	4,214,000
Debt Service	206,145
Auxiliary	21,850
TOTAL OPERATING EXPENSES	<u>\$ 21,967,245</u>

**Rowan College of South Jersey  
Cumberland Campus  
FY22 Budget**

**Budget Totals**

	<b>FY21 Revised</b>	<b>FY 22</b>
Anticipated Revenue.....	19,950,729	21,240,995
Budget Appropriations.....	(21,270,098)	(21,967,245)
Reserve Capital Proj.	(97,340)	(97,340)
Reserve Admin Systems Fee		(97,340)
Drawdown from Unrestricted Fund Balance	1,416,709	920,930
Surplus Utilized.....	-	-
Surplus Used as a % of Budget.....		0.00%
\$ Increase from prior year, Revenue including reserve.....		697,147
% Increase from prior year, Revenue including reserve.....		3.49%

**Operating Budget By Function**

	<b>FY21 Revised</b>	<b>FY 22</b>
Instruction.....	6,255,879	6,450,598
Public Service.....	120,171	65,700
Academic Support.....	1,016,190	1,041,646
Student Services.....	2,678,497	2,738,556
Institutional Support.....	4,048,823	4,233,787
Facilities.....	2,981,188	2,994,963
Benefits.....	4,147,500	4,214,000
Debt Service.....	0	206,145
Auxiliary Services.....	21,850	21,850
TOTAL.....	21,270,098	21,967,245
\$ Increase(Decrease) compared to previous year.....		697,147
% Increase (Decrease) compared to previous year.....		3.28%

**Rowan College of South Jersey  
Cumberland Campus  
FY22 Budget**

**Operating Budget - Salaries & Expenses**

	<b>FY21 Revised</b>	<b>FY 22</b>
<b><u>Operating Salaries &amp; Benefits</u></b>		
Instruction.....	6,062,529	6,247,048
Public Service.....	115,661	52,500
Academic Support.....	920,140	948,296
Student Services.....	2,439,740	2,475,944
Institutional Support.....	1,768,827	1,892,912
Facilities.....	81,794	70,386
Benefits.....	4,147,500	4,214,000
Auxiliary.....	10,000	10,000
<b>TOTAL SALARIES.....</b>	<b>15,546,191</b>	<b>15,911,086</b>
% of Salaries to total Budget.....	73.09%	72.43%
\$ Increase(Decrease) compared to previous year - Salaries & Benefits.....		364,895
% Increase (Decrease) compared to previous year - Salaries & Benefits...		2.35%
<b><u>Operating Expenses</u></b>		
Instruction.....	193,350	203,550
Public Service.....	4,510	13,200
Academic Support.....	96,050	93,350
Student Services.....	238,757	262,612
Institutional Support.....	2,279,996	2,340,875
Facilities.....	2,899,394	2,924,577
Debt.....	0	206,145
Auxiliary.....	11,850	11,850
<b>TOTAL EXPENSES.....</b>	<b>5,723,907</b>	<b>6,056,159</b>
% of Expenses to total Budget.....	26.91%	27.57%
\$ Increase(Decrease) compared to previous year - Expenses.....		332,252
% Increase (Decrease) compared to previous year - Expenses.....		5.80%
<b>TOTAL.....</b>	<b>21,270,098</b>	<b>21,967,245</b>

**Rowan College of South Jersey  
Cumberland Campus  
FY22 Budget**

**Revenue Summary**

Source of Revenue	FY21 Revised	FY22 Initial
<b>Governmental Allocation</b>		
County of Cumberland.....	6,592,600	7,060,000
State of New Jersey.....	2,772,163	3,259,603
<b>Sub-Total Governmental.....</b>	<b>9,364,763</b>	<b>10,319,603</b>
<b>Student Tuition</b>		
Academic.....	5,437,212	5,561,222
Out-of-County (charge back).....	100,000	100,000
Continuing Ed Catalog.....	300,000	400,000
ACT Center.....	0	37,500
Customized Training.....	15,000	150,000
<b>Fees</b>		
General Service Fee.....	2,044,140	2,044,140
Construction Fee.....	97,340	194,680
Program Fees.....	507,000	514,000
Material Fee.....	142,500	513,600
Lab Instruction Fee.....	869,424	562,500
Graduation Fees.....	22,250	42,250
Transcript Fee.....	10,000	18,000
Miscellaneous Fees.....	14,550	17,000
Registration Fees.....	75,000	0
Late Registration/Payment Fee.....	11,050	0
<b>Sub-Total Tuition &amp; Fees.....</b>	<b>9,645,466</b>	<b>10,154,892</b>

**Rowan College of South Jersey  
Cumberland Campus  
FY22 Budget**

Source of Revenue	FY21 Revised	FY22 Initial
<b>Auxiliary Enterprises (net)</b>		
Food Service.....	0	0
Vending.....	1,000	5,000
Book Store.....	107,000	167,000
Clay College	20,000	60,000
Student Productions	0	10,000
Facilities Usage.....	60,000	10,000
University Center .....	150,000	200,000
Library Fees & Fines.....	0	1,000
Entrance & Proficiency Tests .....	0	5,000
<b>Other Revenue</b>		
Miscellaneous Revenue.....	82,000	50,000
Interest Revenue.....	22,000	45,000
Indirect Cost Revenue	50,000	50,000
Foundation Support.....	148,500	148,500
CARES Act	300,000	15,000
<b>Sub-Total Auxiliary &amp; Other.....</b>	<b>940,500</b>	<b>766,500</b>
<b>TOTAL REVENUE.....</b>	<b>19,950,729</b>	<b>21,240,995</b>

**Rowan College of South Jersey  
Cumberland Campus  
FY22 Budget**

**Analysis of Annual Revenue Changes**

	FY21 Revised	FY 22 Initial
<b>Approved Budget.....</b>	<b>23,586,032</b>	<b>19,950,729</b>
<b>State Aid</b>		
Rate Increase/(Decrease).....	-14.95%	0.00%
<b>Increased/(Decreased) Revenue..</b>	<b>(487,440)</b>	<b>487,440</b>
<b>County Aid</b>		
Rate Increase/(Decrease).....	0.00%	7.09%
<b>Increased/(Decrease) Revenue...</b>	<b>0</b>	<b>467,400</b>
<b>Tuition</b>		
Enrollment Growth.....		
Rate Increase %.....	0.00%	2.78%
Rate Increase \$ per credit.....	0.00	3.00
<b>Increased/(Decrease) Revenue...</b>	<b>(1,580,459)</b>	<b>124,010</b>
<b>Tuition - Out of County &amp; Fire/Police .</b>	<b>(100,000)</b>	<b>0</b>
<b>Tuition - Continuing Education</b>	<b>(472,500)</b>	<b>272,500</b>
<b>General Service Fee</b>		
Enrollment Growth.....		
Rate Increase \$ per credit.....		
<b>Increased/(Decrease) Revenue...</b>	<b>(391,104)</b>	<b>0</b>
<b>Other Student Fees.....</b>	<b>(162,800)</b>	<b>112,916</b>
<b>Other Revenue -</b>	<b>(441,000)</b>	<b>(174,000)</b>
<b>Total Increases.....</b>	<b>(3,635,303)</b>	<b>1,290,266</b>
<b>Current Year Revenue Anticipated.....</b>	<b>19,950,729</b>	<b>21,240,995</b>





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED FISCAL YEAR 2022 TUITION AND FEE SCHEDULE.**

**WHEREAS**, Rowan College of South Jersey - Gloucester campus has a need to revise the tuition and fee schedule for the Fiscal Year 2022, and

**WHEREAS**, the Fiscal Year 2022 proposed tuition and fee schedule calls for a \$3 increase in tuition (\$108 to \$111 per credit hour) for Gloucester and Cumberland county residents and no increase in the general service fee and capital construction fee (remaining at \$42.00 per credit hour and \$2.00 per credit hour, respectively); and

**WHEREAS**, the Fiscal Year 2022 proposed tuition and fee schedule calls for a new Admin Systems Fee of \$2 per credit to assist with the cost of the implementation of the new ERP system on both campuses; and

**WHEREAS**, the proposed changes will bring the total tuition and per credit fees to \$157.00 per credit hour resulting in an annual increase of \$120 for a full-time student; and

**WHEREAS**, the Fiscal Year 2022 proposed tuition and fee schedule calls for a \$200 per credit Rowan Partnerships Online tuition rate; and

**WHEREAS**, other fees may apply as appropriate;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 9<sup>th</sup> day of March 2021 that the Fiscal Year 2022 tuition and fees schedule had been approved.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College South Jersey held March 9<sup>th</sup> 2021.

  
Gene J. Concordia, Chairperson

Attested:

  
Benjamin T. Griffith, Secretary



**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
TUITION AND FEES SCHEDULE  
(Effective September 2021)**

<b><u>A) TUITION:</u></b>	<b><u>PER CREDIT</u></b>
Gloucester and Cumberland County residents	\$111.00
Out-of-County residents	139.00 (1)
Rowan Partnerships Online	200.00
High School Option (HSOP)	75.00*
*cost per credit, no fees, no limit on the number of courses	
High School Dual Option	50.00**
**\$50.00 per credit with no fees for classes taken at HS, if taken at RCSJ pay HSOP rate	
Partnership Agreements	33% discount
Discount on tuition and per credit fees only	
Senior Citizens	100% discount
Discount on tuition only	

<b><u>B) REQUIRED FEES and EQUIPMENT:</u></b>	<b><u>PER CREDIT</u></b>
General Service Fee	\$ 42.00 (2)
Capital Fee	2.00 (3)
Admin Systems Fee	2.00 (9)
Laptop	cost pass-through, \$600-\$800 (8)

<b><u>C) OTHER FEES:</u></b>	<b><u>PER OCCURRENCE</u></b>
Late Payment Fee	30.00
Graduation Fee	65.00
Payment Plan Fee	40.00
Transcripts – Standard Processing	cost pass-through + \$5.00 per request
Transcripts – Expedited Processing	cost pass-through + \$10.00 per request
Transcripts – Same Day Processing	25.00 per request
Replacement Diploma	35.00
Lexis-Nexis Annual Fee	cost pass-through (4), currently \$40 per year
CCMA – Phlebotomy & EKG	cost pass through, currently \$180 per class
CCMA – Medical Assistant	cost pass through, currently \$220 per class
Selective Admissions Entrance Exam	cost pass-through + \$30 administration (4)
Selective Admissions Late Registration/Reschedule Fee	15.00
Other Standardized Tests	cost pass-through + \$30 administration (4)
Accuplacer Challenge Fee	10.00 per section
Nursing and Health Professions Program Fee	\$1,500 per semester
Automotive Technology (beginning 2nd academic term)	\$1,000 per semester
Stop &/or Reissue Check Fee	cost pass-through + \$30 administrative fee
Returned Check Fee	cost pass-through + \$30 administrative fee
Reissue NMT Badge	cost pass through currently \$10
ID card replacement fee (lost cards)	10.00 per card
Liability Insurance (N/AH students only)	cost pass-through (5)
Portfolio Assessment for Prior Learning	125.00

**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
TUITION AND FEES SCHEDULE  
(Effective September 2021)**

**(Continued)**

**D) COURSE FEES:**

These course fees are in accordance with programs listed in the College Catalog.

<b><u>Fee Category</u></b>	<b><u>Courses Included</u></b>	
A	Materials Fee - Computer laboratory	25.00
B	Materials Fee - Art (some courses), Civil Engineering, Drafting Computer Graphic Arts	40.00
C	Materials Fee – Auto Tech, Science	75.00
F	First Day Digital Books (some courses)	cost pass-through (6) currently \$43.75-\$112 per course
G	Lab Instruction Fee – 1 Contact	111.00
H	Lab Instruction Fee – 2 Contacts	222.00
I	Lab Instruction Fee – 3 Contacts	333.00
J	Materials Fee – DMS 106, DMS 210 DMS 221	50.00
K	Curriculum Review Fee	425.00
O	Online Program Delivery Fee	75.00
Q	QuickBooks Certification Fee – BUS 207	150.00
W	Materials Fee – BIO 212 (Wetlands Institute)	250.00
Y	Honors Research Lab Fee – BIO 230	200.00

**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
TUITION AND FEES SCHEDULE  
(Effective September 2021)**

**(Continued)**

**REFUND SCHEDULE – APPROVED WITHDRAWALS ONLY**

100% refund before semester begins  
50% refund during partial refund period only (7)

**PARKING FINES**

- (1) Parking in a fire lane or no parking zone - \$10 fine
- (2) Parking in a loading/visitor space beyond time limit - \$10
- (3) Parking in a manner which creates a hazard - \$10
- (4) Parking in more than one parking space - \$10
- (5) Parking in a designated space without proper permit - \$25

**OFFICE OF STUDENT AFFAIRS FINES**

- (1) Alcohol Related Violations (Use or possession under prohibited circumstances)
  - a. First violation - \$50 fine
  - b. Second violation - \$100 fine
  - c. Third violation - \$150 fine
  
- (2) Illegal Drug Related Violations\* (Use or possession of illegal drugs or drug paraphernalia)
  - a. First violation - \$100 fine
  - b. Second violation - \$200 fine

\*For violations dealing with the manufacturing, sale, purchase or distribution of illegal drugs or controlled substances all first time violations may result in expulsion.
  
- (3) Other Violations (includes obstruction/disruption, failure to comply, and safety-related violations)
  - a. First violation - \$50 fine
  - b. Second violation - \$100 fine
  - c. Third violation - \$150 fine

**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
TUITION AND FEES SCHEDULE  
(Effective September 2021)**

**(Continued)**

**PRINT MANAGEMENT FEES**

**(in excess of free copies allotted per semester)**

Per Black Ink Page	\$0.07
Per Color Ink Page	\$0.22

**LIBRARY FINES**

Fines - \$.25 per day, per item overdue with a \$10.00 maximum per item  
Replacement – Cost of the item plus \$5.00 processing fee per item.  
Withdrawn item (item not being replaced) – Cost of the item (i.e. Amerifolio)

**Notes**

- (1) Out-of-county residents must apply for a Certificate of Residence (charge-back) from their home county as required by State statute 18A:64A-23 and 18A:64B-4.
- (2) The General Service Fee, allocated for both non-salary and salary expenditures, is collected and used for services which will assist and serve students such as library, academic support center, student affairs, athletics, student activities, etc.
- (3) The Capital Construction Fee is collected by the College for the purpose of addressing the asset renewal, maintenance, and restoration for student and academic facilities on campus.
- (4) Processing and administering of all standardized tests are charged for the actual cost to purchase the test (approximately \$30 to \$50 per test) plus a \$30 fee to administer the test.

Lexis-Nexis subscriptions are charged to the student at the actual cost of the subscription. This cost is currently \$40 per year. This subscription is optional for paralegal students who desire off-campus access to Lexis-Nexis.

- (5) Liability insurance is mandated for all Nursing and Allied Health students. The \$50 assessment is a current estimate. The actual fee will reflect the actual pass-through cost of insurance.

**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
TUITION AND FEES SCHEDULE  
(Effective September 2021)**

**Notes (continued)**

- (6) Digital books are offered in some courses and are provided by Barnes and Noble through the First Day program. These digital books are charged to the student at the actual Barnes and Noble cost to the College. The current cost of digital books being offered is \$43.75 - \$84.
- (7) Dates for the partial refund period can be found on the “Add/Drop and Audit Withdrawal Dates” schedule that is listed on the College’s website on the Registration page. These dates are semester specific.
- (8) The laptop purchase program is to ensure all students have access to online access and delivery of programs. The laptop purchase can be waived upon proof of ownership. The cost of the laptop is dependent on the program for which the student is enrolled in.
- (9) The Admin Systems Fee is collected by the College for the purpose of implementing a new ERP system on both college campuses.





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY – CUMBERLAND FISCAL YEAR 2022 TUITION AND FEE SCHEDULE.**

**WHEREAS**, Rowan College of South Jersey - Cumberland campus has a need to revise the tuition and fee schedule for the Fiscal Year 2022, and

**WHEREAS**, the Fiscal Year 2022 proposed tuition and fee schedule calls for a \$3 increase in tuition (\$108 to \$111 per credit hour) for Cumberland and Gloucester county residents and no increase in the general service fee and capital construction fee (remaining at \$42.00 per credit hour and \$2.00 per credit hour, respectively); and

**WHEREAS**, the Fiscal Year 2022 proposed tuition and fee schedule calls for a new Admin Systems Fee of \$2 per credit to assist with the cost of the implementation of the new ERP system on both campuses; and

**WHEREAS**, the proposed changes will bring the total tuition and per credit fees to \$157.00 per credit hour resulting in an annual increase of \$120 for a full-time student; and

**WHEREAS**, other fees may apply as appropriate;

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees approves the Fiscal Year 2022 tuition and fees schedule.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College South Jersey held March 9<sup>th</sup> 2021.

  
Gene J. Concordia, Chair

Attested:

  
Benjamin T. Griffith, Secretary



**CUMBERLAND CAMPUS  
TUITION AND FEES SCHEDULE  
(Effective September 2021)**

<b><u>A) TUITION:</u></b>	<b><u>PER CREDIT</u></b>
Cumberland and Gloucester County residents	\$111.00
Out-of-County residents	139.00 (1)
High School Option (HSOP)	75.00*
*cost per credit, no fees, no limit on the number of courses	
High School Dual Option	50.00**
**\$50.00 per credit with no fees for classes taken at HS, if taken at RCSJ pay HSOP rate	
Partnership Agreements	33% discount
Discount on tuition and per credit fees only	
Senior Citizens	100% discount
Discount on tuition only	

<b><u>B) REQUIRED FEES AND EQUIPMENT:</u></b>	<b><u>PER CREDIT</u></b>
General Service Fee	\$ 42.00 (2)
Capital Fee	2.00 (3)
Admin Systems Fee	2.00 (9)
Lap Top	cost pass-through, \$600-\$800 (8)

<b><u>C) OTHER FEES:</u></b>	<b><u>PER OCCURRENCE</u></b>
Late Payment Fee	30.00
Graduation Fee	65.00
Transcripts – Standard Processing	cost pass-through + 5.00 per request
Transcripts – Expedited Processing	cost pass-through + 10.00 per request
Transcripts – Same Day Processing	25.00 per request
Replacement Diploma	35.00
Lexis-Nexis Annual Fee	cost pass-through (4) currently \$40 per year
Selective Admissions Entrance Exam	cost pass-through + \$30 administration (4)
Selective Admissions Late Registration/Reschedule Fee	15.00
Other Standardized Tests	cost pass-through + \$30 administration (4)
Accuplacer Challenge Fee	10.00 per section
Nursing and Health Professions Program Fee	\$1,500 per semester
Radiography Program Fee	\$800 per semester
Stop &/or Reissue Check Fee	cost pass-through + \$30 administrative fee
Returned Check Fee	cost pass-through + \$30 administrative fee
ID card replacement fee (lost cards)	10.00 per card
Liability Insurance (N/AH students only)	cost pass-through (5)
Portfolio Assessment for Prior Learning	125.00

**ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
TUITION AND FEES SCHEDULE  
(Effective September 2021)**

**(Continued)**

**D) COURSE FEES:**

These course fees are in accordance with programs listed in the College Catalog.

<b><u>Fee Category</u></b>	<b><u>Courses Included</u></b>	
A	Materials Fee - Art Studio (per credit)	40.00
C	Materials Fee – Science	75.00
D	Applied Music	230.00
E	Foreign Language (per credit)	10.00
F	First Day Digital Books (some courses)	cost pass-through (6) currently \$43.75-\$112 per course
G	Lab Instruction Fee – 1 Contact	75.00
H	Lab Instruction Fee – 2 Contacts	150.00
I	Lab Instruction Fee – 3 Contacts	225.00
K	Curriculum Review Fee	425.00
O	On-line Program Delivery Fee	75.00

**REFUND SCHEDULE – APPROVED WITHDRAWALS ONLY**

100% refund before semester begins

50% refund during partial refund period only (7)

**PRINT MANAGEMENT FEES**

**(in excess of free copies allotted per academic year)**

Per Black Ink Page	\$0.05
Per Black Ink Page (duplex)	\$0.07

**ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
TUITION AND FEES SCHEDULE  
(Effective September 2021)**

**(Continued)**

**LIBRARY FINES**

**Late Fees:**

- Books - \$.10 per day, per item overdue up to replacement cost
- CD-ROM - \$.25 per day, per item overdue up to replacement cost
- DVD/Videos - \$.25 per day, per item overdue up to replacement cost
- Reserve Material - \$2.00 per day

**Replacement**

- Current Price Available - Cost of the item plus \$5.45 processing fee.
- No In-Print Price
  - Books - \$55.00 plus \$5.45 processing fee
  - Video - \$30.00 plus \$5.45 processing fee

**Notes**

- (1) Out-of-county residents must apply for a Certificate of Residence (charge-back) from their home county as required by State statute 18A:64A-23 and 18A:64B-4.
- (2) The General Service Fee, allocated for both non-salary and salary expenditures, is collected and used for services which will assist and serve students such as library, academic support center, student affairs, athletics, student activities, etc.
- (3) The Capital Construction Fee is collected by the College for the purpose of addressing the asset renewal, maintenance, and restoration for student and academic facilities on campus.
- (4) Processing and administering of all standardized tests are charged for the actual cost to purchase the test (approximately \$30 to \$50 per test) plus a \$30 fee to administer the test.

Lexis-Nexis subscriptions are charged to the student at the actual cost of the subscription. This cost is currently \$40 per year. This subscription is optional for paralegal students who desire off-campus access to Lexis-Nexis.

- (5) Liability insurance is mandated for all Nursing and Allied Health students. The \$50 assessment is a current estimate. The actual fee will reflect the actual pass-through cost of insurance.

**ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
TUITION AND FEES SCHEDULE  
(Effective September 2021)**

**(Continued)**

- (6) Digital books are offered in some courses and are provided by Barnes and Noble through the First Day program. These digital books are charged to the student at the actual Barnes and Noble cost to the College. The current cost of digital books being offered is \$43.75 - \$84.
  
- (7) Dates for the partial refund period can be found on the “Add/Drop and Audit Withdrawal Dates” schedule that is listed on the College’s website on the Registration page. These dates are semester specific.
  
- (8) The laptop purchase program is to ensure all students have access to online access and delivery of programs. The laptop purchase can be waived upon proof of ownership. The cost of the laptop is dependent on the program for which the student is enrolled.
  
- (9) The Admin Systems Fee is collected by the College for the purpose of implementing a new ERP system on both college campuses.



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY – GLOUCESTER CAMPUS FISCAL YEAR 2022 CAPITAL BUDGET.**

**WHEREAS**, Rowan College of South Jersey – Gloucester Campus has a need for a FY2022 capital budget, and

**WHEREAS**, the Chapter 12 funds are available thru the issuance of County debt and funded equally by the State and County; and

**WHEREAS**, Rowan College of South Jersey – Gloucester Campus will use the \$5,172,000 for various building and infrastructure renovations and repairs as described in the College’s Facilities Long Range Master Plan;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 9<sup>th</sup> day of March, 2021 that the Rowan College of South Jersey – Gloucester Campus Fiscal Year 2022 capital budget has been acknowledged and accepted.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chair

Attested:   
Benjamin T. Griffith, Secretary





**ROWAN COLLEGE OF SOUTH JERSEY  
GLOUCESTER CAMPUS  
1400 TANYARD ROAD  
SEWELL, NJ 08080**

**PROPOSED CAPITAL BUDGET FOR SCHOOL YEAR  
JULY 1, 2021 to JUNE 30, 2022**

	Capital Appropriations for <u>School Year 2021-2022</u>
<u>CAPITAL SOURCES</u>	
County Share of Capital Bonds	\$2,586,000
Anticipated State Reimbursement of Bond Principal	<u>2,586,000</u>
TOTAL CAPITAL SOURCES – COUNTY BOND ISSUE	<u>\$5,172,000</u>
<u>CAPITAL USES</u>	
Various building and infrastructure renovations and repairs	<u>\$5,172,000</u>
TOTAL CAPITAL USES	<u>\$5,172,000</u>



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE PROPOSED ROWAN COLLEGE OF SOUTH JERSEY – CUMBERLAND CAMPUS FISCAL YEAR 2022 CAPITAL BUDGET.**

**WHEREAS**, Rowan College of South Jersey – Cumberland Campus has a need for a FY2022 capital budget, and

**WHEREAS**, the Chapter 12 funds are available thru the issuance of County debt and funded equally by the State and County; and

**WHEREAS**, Rowan College of South Jersey will use the \$4,450,000 for various building and infrastructure renovations and repairs as described in the College’s Facilities Long Range Master Plan;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees on the 9<sup>th</sup> day of March, 2021 that the Rowan College of South Jersey - Cumberland Campus Fiscal Year 2022 capital budget has been acknowledged and accepted.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021

  
Gene J. Concordia, Chair

Attested:   
Benjamin T. Griffith, Secretary



ROWAN COLLEGE OF SOUTH JERSEY  
CUMBERLAND CAMPUS  
3322 COLLEGE DRIVE  
VINELAND, NJ 08360

PROPOSED CAPITAL BUDGET FOR SCHOOL YEAR  
JULY 1, 2021 to JUNE 30, 2022

	Capital Appropriations for <u>School Year 2021-2022</u>
<u>CAPITAL SOURCES</u>	
County Share of Capital Bonds	\$2,225,000
Anticipated State Reimbursement of Bond Principal	<u>2,225,000</u>
TOTAL CAPITAL SOURCES – COUNTY BOND ISSUE	<u>\$4,450,000</u>
<u>CAPITAL USES</u>	
Various building and infrastructure renovations and repairs	<u>\$4,450,000</u>
TOTAL CAPITAL USES	<u>\$4,450,000</u>



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE RENAMING OF THE CUMBERLAND CAMPUS ACADEMIC BUILDING TO THE CATHERINE J. ARPINO ACADEMIC CENTER**

**WHEREAS** Catherine J. Arpino was a strong advocate for education and demonstrated sustained support of the College's Cumberland campus and Foundation over a period of twenty-five years; and

**WHEREAS** Catherine J. Arpino dedicated many years of community service, which included time served as the Treasurer of the Cumberland campus' Foundation Board of Directors; and

**WHEREAS** she established the Catherine J. Arpino scholarship fund with a current accumulated a sum of \$988,544.57; and

**WHEREAS** Catherine J. Arpino and posthumously, the Estate of Catherine J. Arpino have contributed significantly in terms of continuous commitment to community service and the awarding of scholarships to outstanding Cumberland Campus students in the healthcare profession, and whereby Catherine J. Arpino's legacy will continue to make a difference in the lives of many Rowan College of South Jersey (RCSJ), Cumberland Campus students for generations to come; and

**WHEREAS**, in recognition of Catherine J. Arpino's commitment to community service and fiscal support of education for over twenty-five years, Dr. Frederick Keating, President, RCSJ has endorsed the naming of the Cumberland Campus Academic Building to the Catherine J. Arpino Academic Center; and

**WHEREAS**, this endorsement was reviewed by the RCSJ Naming Committee, chaired by Mr. Gene Concordia, pursuant to RCSJ Policy 5201 Naming Buildings, Educational Spaces, and Other Assets, on February 25, 2021, and whereby the recommendation received unanimous committee consensus.

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees, based on the President's endorsement and the Naming Committee's unanimous recommendation, hereby authorizes changing the name of the Academic Building on the Cumberland Campus to the Catherine J. Arpino Academic Center.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chair

Attested:   
Benjamin T. Griffith, Secretary





## Naming Nomination Form

An individual who has rendered distinguished service that warrants recognition for exceptional contributions to the welfare and mission of Rowan College of South Jersey and any donor who meets the financial threshold for significant contributions to the college shall be considered for naming rights.

**Name of Nominee:** Miss Catherine J. Arpino

**Reason(s) that merit distinguished recognition:** Miss Catherine J. Arpino was a strong supporter of education and the Cumberland Campus and Foundation for over 25 years. She was Treasurer of the Foundation Board of Directors and dedicated many years of service to her community. She was instrumental in providing scholarships to outstanding students in the healthcare profession. She established the Catherin J. Arpino scholarship fund in response to the growing need for healthcare professionals. Her gifts to the foundation will make a difference in the lives of Cumberland students for many generations.

**If the individual has made significant financial contributions advancing the general welfare of the college, what assets were contributed:** Scholarship fund current total is \$988, 544.57. Miss Arpino's years of service was over 25 years to the college and foundation.

**Individuals who are to be considered must meet one of the standards below. Does the individual meet one of the following standards:** Yes

- ◇ While serving the College in an academic capacity, the individual has demonstrated high scholarly distinction and has earned regional or national reputation;
- ◇ While serving the College in an important administrative capacity, the individual has rendered distinguished service which warrants recognition of the individual's exceptional contributions to the welfare and mission of the College;
- ◇ The individual has contributed in truly exceptional ways to the welfare and mission of the College or achieved such unique distinction as to warrant recognition; and/or
- ◇ Has made significant financial contributions that have benefitted the general welfare of the college and enhanced the College's mission.

**Please attach a biography and any supporting documentation for the individual being considered for naming rights. (see attached)**



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE RENAMING OF THE GLOUCESTER CAMPUS ADULT CENTER FOR TRANSITION (ACT) BUILDING TO THE STEPHEN M. SWEENEY CENTER FOR NEURODIVERSITY**

**WHEREAS** Stephen M. Sweeney has and continues to be a passionate advocate for equitable education for individuals with special needs; and

**WHEREAS,** Stephen M. Sweeney worked tirelessly for additional state support for Extraordinary Special Education for Special Needs; and

**WHEREAS,** his dedication and commitment to the special needs population made it possible for the development and construction of the Adult Center for Transition (ACT) on the Gloucester Campus; and

**WHEREAS,** the ACT program continues to grow in reach, and proactively and compassionately serve these individuals in reaching their full potential; and

**WHEREAS,** in recognition of Stephen M. Sweeney's long standing commitment and service to the college and community, Dr. Frederick Keating, President, RCSJ has endorsed changing the name of the Gloucester Campus Adult Center for Transition (ACT) physical building to the Stephen M. Sweeney Center for Neurodiversity; and

**WHEREAS,** this endorsement was reviewed by the RCSJ Naming Committee, chaired by Mr. Gene Concordia, pursuant to RCSJ Policy 5201 Naming Buildings, Educational Spaces, and Other Assets, on February 25, 2021, and whereby the recommendation received unanimous committee consensus.

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees, based on the President's endorsement and the Naming Committee's unanimous recommendation, hereby authorizes changing the name of the Gloucester Campus Adult Center for Transition (ACT) physical building to the Stephen M. Sweeney Center for Neurodiversity.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chair

Attested:   
Benjamin T. Griffith, Secretary





## Naming Nomination Form

An individual who has rendered distinguished service that warrants recognition for exceptional contributions to the welfare and mission of Rowan College of South Jersey and any donor who meets the financial threshold for significant contributions to the college shall be considered for naming rights.

**Name of Nominee:** Stephen M. Sweeney

**Reason(s) that merit distinguished recognition:**

Stephen Sweeney is a passionate advocate of equitable education for individuals with special needs. He worked tirelessly for additional state support for Extraordinary Special Education for Special Needs. His dedication and commitment to the special needs population made it possible for the development and construction of the Adult Center for Transition (ACT), which continues to grow in reach, and proactively and compassionately serve these individuals in reaching their full potential.

**If the individual has made significant financial contributions advancing the general welfare of the college, what assets were contributed?** \_\_\_\_\_

**Individuals who are to be considered must meet one of the standards below. Does the individual meet one of the following standards?** Item 3- see attached bio

1. While serving the College in an academic capacity, the individual has demonstrated high scholarly distinction and has earned regional or national reputation;
2. While serving the College in an important administrative capacity, the individual has rendered distinguished service which warrants recognition of the individual's exceptional contributions to the welfare and mission of the College;
3. The individual has contributed in truly exceptional ways to the welfare and mission of the College or achieved such unique distinction as to warrant recognition; and/or
4. Has made significant financial contributions that have benefitted the general welfare of the college and enhanced the College's mission.

Please attach a biography and any supporting documentation to be considered for naming rights.





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO W. J. GROSS INC. FOR THE PREPARATION OF AN AREA TO INSTALL A MONUMENT SIGN FOR THE ADULT CENTER FOR TRANSITION**

**WHEREAS**, Rowan College of South Jersey has a need to acquire construction services for the preparation of an area to install a monument sign for the Adult Center for Transition; and

**WHEREAS**, the Rowan College of South Jersey has entered into a cooperative purchasing agreement with the Camden County Educational Services Commission with state cooperative number 66CCEPS; and

**WHEREAS**, the Camden County Educational Services Commission awarded contract to W. J. Gross Inc. based on RFP #FY19-01; and

**WHEREAS**, W. J. Gross Inc. has submitted a proposal based on the CCESC cooperative agreement for the needed site preparation for a total of \$35,880; and

**WHEREAS**, the Chief Financial Officer of the college has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Gloucester Campus, to enter into an agreement with W. J. Gross Inc. for site preparation as per proposal for \$35,880.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chair

Attested:

  
Benjamin T. Griffith, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PURCHASE GROUNDSKEEPING EQUIPMENT FROM CENTRAL JERSEY EQUIPMENT**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, may by resolution and without advertising for bids, purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, the vendor selected has a contract with Sourcewell, which Rowan College of South Jersey is a member utilizing contract # 062117-DAC; and

**WHEREAS**, Central Jersey Equipment has submitted quote number 23679161 based on contract pricing to provide one (1) 1575 TerrainCut Commercial Mower and associated equipment for a total of \$37,232.47; and

**WHEREAS**, Central Jersey Equipment has promised \$14,500 in trade for an existing 1575 TerrainCut; and

**WHEREAS**, the Chief Financial Officer of the college has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Gloucester Campus, to enter into an agreement with Central Jersey Equipment in the amount of \$22,732.47 representing a sales price of \$37,232.47 minus a trade in value of \$14,500.00.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chair

Attested:

  
Benjamin T. Griffith, Secretary





**RESOLUTION TO APPROVE AN AGREEMENT WITH THE  
PHILLIPS CORPORATION FOR THE PURCHASE OF A MINIMILL  
WITH SIMULATOR**

**WHEREAS**, Pursuant to the provisions of NJSA 18A:64A-25.5 (3), the Board of Trustees may by resolution purchase goods or services for Materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted without public advertising for bids; and

**WHEREAS**, Pursuant to the provisions of NJSA 18A:64A-25.5 (19), the Board of Trustees may by resolution purchase goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the college administration has determined that Phillips Corporation is the sole source provider of the HAAS MiniMill and associated software; and

**WHEREAS**, Phillips Corporation has submitted a proposal to provide proprietary hardware and software for a total of \$29,546.00; and

**WHEREAS**, the Chief Financial Officer of the college has certified the availability of funds to be split between the HSI-STEM & Articulation Grant Program and the Improving Undergraduate STEM Education: Hispanic Serving Institutions Grant Program;

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Cumberland Campus, to enter into an agreement with Phillips Corporation to purchase a MiniMill and associated software for a total of \$29,546.00.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chair

Attested:

  
Benjamin T. Griffith, Secretary





**RESOLUTION TO APPROVE AN AGREEMENT WITH  
ALLEGHENY EDUCATIONAL SYSTEMS FOR THE PURCHASE OF  
AMATROL ENGINEERING TRAINERS**

**WHEREAS**, Pursuant to the provisions of NJSA 18A:64A-25.5 (3), the Board of Trustees may by resolution purchase goods or services for materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted without public advertising for bids; and

**WHEREAS**, Pursuant to the provisions of NJSA 18A:64A-25.5 (19), the Board of Trustees may by resolution purchase goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware; and

**WHEREAS**, the college administration has determined that Allegheny Educational Systems is the sole source provider of Amatrol Engineering Trainers and associated software; and

**WHEREAS**, Allegheny Educational Systems has submitted a proposal to provide proprietary hardware and software for a total of \$34,592; and

**WHEREAS**, the Chief Financial Officer of the college has certified the availability of funds to be charged to the Carl. D. Perkins V Career and Technical Education grant program;

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Cumberland Campus, to enter into an agreement with Allegheny Educational Systems to purchase Amatrol Engineering Trainers and associated software for a total of \$34,592.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chair

Attested:   
Benjamin T. Griffith, Secretary





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PURCHASE HOSPIRA PLUM 360 INFUSION UNITS FROM POCKET NURSE**

**WHEREAS**, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, may by resolution and without advertising for bids, purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

**WHEREAS**, the vendor selected has a Contract with OMNIA Partners, which Rowan College of South Jersey is a member utilizing contract #R190201; and

**WHEREAS**, Pocket Nurse has submitted a quote based on contract pricing to provide seven Hospira Plum 360 Infusion units to the Rowan College of South Jersey Gloucester Campus; and

**WHEREAS**, the financial obligation will be paid from Perkins grant funding; and

**WHEREAS**, the Chief Financial Officer of the college has certified that the funds are available for this project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Pocket Nurse in the amount of \$20,807.78 to purchase seven Hospira Plum 360 Infusion Pumps.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chair

Attested:   
Benjamin T. Griffith, Secretary



The following Education/General Fund Actions are presented for Board of Trustee approval.

**(3) Three Full-Time New Hires:**

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Security Officer	Mark Higginbotham	New Hire	External Hire	\$12.00 per hour	3/8/2021
Instructor I, Education & Humanities	Dana Teague	New Hire	External Hire	\$42,500.00 per year	4/12/2021
Security Officer	Joseph Serrano	New Hire	External Hire	\$12.00 per hour	3/15/2021

**(8) Eight Employee Transitions:**

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Dean, STEM	Diane Trace	Reassignment	Internal Hire	\$72,847.01 per year	2/1/2021
Academic Specialist, Police, Law and Justice	Susan Rohlfuss	Title Change	Internal Hire	\$66,315.83 per year	12/5/2020
Director, Academic Support	Nicholas Shepherd	Reassignment	Internal Hire	\$53,000.00 per year	2/1/2021
Assistant Director, Academic Support	Elizabeth Offenbacher	Part-Time to Full Time	Internal Hire	\$45,000.00 per year	3/1/2021
Director, Special Services	Carol Weinhardt	Retirement	Internal Hire	\$59,922.67 per year	7/1/2021
Administrator, Web and New Media	Jennifer Yager	Title Change	Internal Hire	\$48,660.30 per year (no salary change)	3/13/2021
Grounds/Utility	Raymond McCann	Adjustment	Internal Hire	\$23.98 per hour	3/6/2021
Security Officer	Daniel Lefebvre	Reassignment	Internal Hire	\$15.06 per hour (no salary change)	3/15/2021

**(2) Two Part-Time Hire:**

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Custodian	Christopher McGuigan	Replacement	External Hire	\$12.00 per hour	3/15/2021
Temporary, Part-Time Custodian	Richard Robinson	New Position	External Hire	\$12.00 per hour	3/8/2021

**(4) Four Resignations:**

Title	Name	Rationale	Salary	Effective Date
Shipping/Receiving/Mail Clerk, Level III	Brenda Hepner	Resignation	\$17.62 per hour	1/4/2021
Accountant	Laura Black	Resignation	\$45,242.66 per year	1/22/2021
Team Coordinator, Level III	Davon Dickson	Resignation	\$26,710.74 per year	2/12/2021
Dean, Law and Justice	Frederick Madden	Resignation	\$131,863.31 per year	7/1/2021

**(1) One Retirement:**

Title	Name	Rationale	Salary	Effective Date
Professor, STEM	Dr. Robert Rossi	Retirement	\$72,363.60 per year	7/1/2021

**(8) Eight Adjunct 2020-2021 New Hires:**

Name	Division
Michael Lemon	Business Studies
Danny Opperman	Nursing & Health Professions
Marion Destralo-Capouso	Nursing & Health Professions
Barbara Midure-Crofton	Nursing & Health Professions
Cory Montelone-Haught	Nursing & Health Professions
Verlita Morgan	Nursing & Health Professions
Jill Swirsky	Nursing & Health Professions
Frederick Fife	Law & Justice

**(2) Two President's Recommendations:**

- Special Services Contract 2020 -2021 (Revision): attached
- 37 Reappointments - 2021 - 2022 as attached :
- NJEA Directors with less than five years of service
- NJEA Non-Tenured Faculty in their first or second year of service
- NJEA Non-Teaching Faculty with less than five years of service
- Non-Tenured, Non-Teaching Faculty (12 month) with tenure appointment 3-5 years (Revision)

**ROWAN COLLEGE of SOUTH JERSEY - GLOUCESTER**

**Schedule of Special Service Contracts**

***FISCAL YEAR: 2020 - 2021***

**STUDENT SERVICES**

PTK Advisor	Shawn Rutter	\$5,000.00
PTK Advisor	Jacquelyn Thomasson	\$3,000.00
Designated International Student Liaisons	Sheryl Ratcliffe	\$3,000.00
Designated Veterans Services Liaison	Walter Gholson	\$3,000.00

**PRESIDENT'S OFFICE**

Social Media Liaison	Diana DeVault	\$3,000.00
President Liaison - Wind Institute	Meg Resue	\$2,000.00
President Liaison - Institute of Neurodiversity	Sandy Evan	\$2,000.00

**INTERNSHIP AND CAREER PLANNING**

PT/Director/Intern/Scholarship	Amy Warlin - Mulholland	\$10,000.00
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**FINE ARTS**

Art Gallery Curator	Dr. Ross E. Beitzel	\$2,500.00
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**CHORUS**

Community Chorus Director	Lawrence DePasquala	\$4,900.00
Conductor of Community Chorus	Lawrence DePasquala	\$1,300.00
Community Chorus Assistant	Lisa Parker	\$1,700.00
Community Chorus Accompanist	Terry Savage	\$2,300.00
Music Society Club Coordinator	James Boeckle	\$2,500.00





## GLOUCESTER CAMPUS

Reappointment of the following NJEA Directors with less than five years of service for the 2021-22 academic year:

Paul Babcock, Director II, Safety & Security  
Bradley Blubaugh, Director II, Project Management  
Guy Davidson, Director II, Adjunct Faculty Development  
Margaret Dower, Director II, Rowan Choice  
Phillip Golden, Director II, High School Outreach  
Brittany Henry, Director II, Dual Enrollment  
Christina Kulisek, Director II, Admissions  
Judith MacKenzie, Director II, Radio Television Film Services  
Cody Miller, Director II, Foundation & Alumni Relations  
Diane Mussoline, Director II, Behavioral Services  
Crystal Noboa, Director II, People in Transition  
Shawn Rutter, Director I, Advisement  
John Ryder, Director II, Student Affairs & Military Services  
Joseph Spencer, Director II, Adult Basic Education  
Thewantha Torain, Director II, Career & Technical Education  
Kristen Whyte, Director II, Internship & Career Planning  
Tiffanie Williams, Director II, EOF

Reappointment of the following non-tenured NJEA Faculty members with one or two years of service for the 2021-22 academic year:

Angela Buthusiem	01/27/2020
Monica DiMauro	11/18/2019
Eileen Doyle	09/01/2020
Karen Durkin	09/01/2020
Carolyn Hagel	11/02/2020
Joyce Hannigan	01/20/2020
Kimberly Henderson	09/01/2019
Emily Maddox	09/01/2019
Dominic Puggi	09/01/2020
Alexis Rivell	09/01/2019
Jaclyn Sims	02/03/2020

Reappointment of the following non-teaching NJEA Faculty members with less than five years of service for the 2021-22 academic year:

Rebecca Campina, Advisor, Center for College and Career Readiness  
Christian Davidson, Advisor, Rowan Choice  
Rachel Emig-Tait, Counseling Advisor  
Samantha Frost, Counseling Advisor  
Audreen Pittman, Counseling Advisor  
Angela Robson, Counseling Advisor  
Teneisha Soriano, Counseling Advisor  
Stephen Sweeney, Retention Advisor  
Jacquelyn Thomasson, Counseling Advisor

Reappointment of the following non-tenured, non-teaching Faculty members with tenure appointment with 3-5 years of service effective as stated for the 2021-22 academic year:

Jessica Hamilton

06/01/2016



RCSJ - CUMBERLAND - PERSONNEL ACTIONS

DATE: 03/9/2021

The following Education/General Fund Actions are presented for Board of Trustee approval.

(2) Two Employee Transitions:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Marketing Specialist II	Tionne King	Title Change	Internal Hire	\$38,972.00 per year	1/18/2021
Administrative Assistant, HSI STEM	Evan Burdshall	Reassignment	Internal Hire	\$21.41 per hour (grant-funded)	1/19/2021

(3) Three Resignations:

Title	Name	Rationale	Salary	Effective Date
Assistant to the Director of Foundation	Sheena Plummer	Resignation	\$44,245.00 per year	1/29/2021
Administrative Assistant, HSI STEM	Rachel Bolt	Resignation	\$21.70 per hour	10/9/2020
Part-Time Instructional Technology Coordinator	Malaysia Andrews	Resignation	\$19.21 per hour	1/5/2021

(1) One Part-Time Hire:

Title	Name	Rationale	Employment Pool	Salary	Effective Date
Assistant Men's Soccer Coach	Kaitlyn Armore	Resignation	External Hire	\$1,530.00 per year	2/16/2021

(1) One Retirement:

Title	Name	Rationale	Salary	Effective Date
Associate Professor, Nursing & Health Professions	Deborah Brooks Flaherty	Retirement	\$65,895.00 per year	7/1/2021

(1) One Market Adjustment:

Title	Name	Salary	Effective Date
SATTP, Institutional Advancement	Susan Nardelli	\$76,000.00 per year	7/1/2021

(6) Six Adjunct 2020-2021 New Hire:

Name	Division
Sarah Shapiro	Performing Arts
Tara Cotton	Performing Arts
Sean Richardson	Nursing & Health Professions
Christopher Stuart	Nursing & Health Professions
Jodi Biglan	Nursing & Health Professions
Elisa Perrini	Communications and Creative & Performing Arts

2 President's Recommendations:

Special Services Contract 2020-2021 (attached)
118 Reappointments for 2021-2022 (attached)

**ROWAN COLLEGE of SOUTH JERSEY - Cumberland**  
**Schedule of Special Service Contracts**  
***FISCAL YEAR: 2020 - 2021***

**STUDENT SERVICES**

PTK Advisor	Michael Goonan	\$3,000.00
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**CHORUS**

Concert Band Director	Joseph Akinskis	\$2,100.00
Jazz Ensemble	Joseph Akinskis	\$1,400.00
College Chorus	Kyle Sheppard	\$2,100.00
College Chorus Accompaniment	Gae Finch	\$1,400.00



## CUMBERLAND CAMPUS

Reappointment of the following non-tenured Faculty members for the 2021-22 academic year:

William	Addison	Assistant Professor I
Joshua	Austin	Assistant Professor II
Judith	Capuzzi	Associate Professor
Richard	Curcio	Associate Professor
Shelly	Dean	Associate Professor
Adrian	DeWindt-King	Professor
Sarah	Dileo	Assistant Professor II
William	Dugan	Assistant Professor II
Kathleen	Felice	Associate Professor
Donald	Forcinito	Associate Professor
Valerie	Gouse	Assistant Professor II
Carole	Grusemeyer	Associate Professor
Charlotte	Grussenmeyer	Assistant Professor II
Jan	Hanselman	Assistant Professor I
Sandra	Hartman-Reid	Associate Professor
Mary	Herlihy	Professor
Karrol	Jordan	Assistant Professor I
Charles	Kocher	Professor
John	Lore	Assistant Professor I
Kelly	Master	Assistant Professor II
Natalee	McLeary	Assistant Professor II
Michael	Mills	Associate Professor
Earle	Myers	Assistant Professor II
Majid	Noori	Professor
Mark	Randa	Assistant Professor I
Michelle	Swerdlow	Assistant Professor II
Mary	Thorstensen	Assistant Professor I
Kimberly	Thow	Associate Professor
Melissa	Young	Assistant Professor II
Mark	Zorzi	Assistant Professor II

Reappointment of the following Association Exempt employees for the 2021-22 academic year:

Nathaniel	Alridge	Director, Diversity, Equity, Title IX & Judicial Affairs
Ashley	Amoriello	Director I, Student Support Services
Ruby	Aparicio	Student Development Advisor
Jennifer	Aron	Library Services Assistant
Ismail	Asadov	Assistant Professor II
Deborah	Bartley	Director I, Theatre Programs
Heather	Bense	Director, Student Counseling & Wellness
Cortney	Bolden	Administrative Instructor, Engineering
Tiffany	Bonsall	Director II, College Registrar
David	Brecht	Information Technology Support Specialist
Helen	Cardoso	Student Development Advisor
Carmen	Cattafi	Library Services Assistant
Cristofer	Cecola	Technical Coordinator
Veronica	Chainey	Project Director, HSI STEM
Robert	Champa	Senior Director II, Radiography
Judith	Cirucci	Senior Instructional Designer
Marissa	Collins	Student Development Advisor
Jaime	Connolly	Director III, CASS
Deirdre	Conroy	Associate Dean of Clinical Studies in Nursing & Health Professions
Zoraida	Cortez	Financial Aid Technical Assistant III
Brittany	Cresci	Student Development Advisor
David	D'Ascoli	Information Technology Support Specialist
Jonathan	DiJamco	Director, Athletics
Kyle	Dodge	Web and New Media Coordinator
Crystal	Durham	Administrative Assistant
Marie	Durham-Bailey	Technical Specialist, Bursar
Lynn	Eimer	Programmer Application Developer
Andrea	Enders	Admissions Assistant
Parth	Eubanks-Leach	Administrative Assistant
Gabriel	Garcia	Student Development Advisor
LaToya	Gibbons	Recruiter
Patricia	Gilmore	Assistant Director, Adult Basic Education
Retha	Glover	Financial Aid Assistant
Shanice	Glover	Advisor, Center for College and Career Readiness
April	Gomez	Student Development Advisor
Michael	Goonan	Director III Workforce, Education, and Career Services
Jacqueline	Greenwell	Director II, Clay College
Glenn	Groves	Student Development Advisor
Timothy	Grussenmeyer	Recruiter
Anthony	Haddad	Administrative Instructor, Cyber Security
Kelly	Hayden	Librarian
Karen	Henry	Financial Aid Technical Assistant III
Maria	Honorio	Athletic Trainer
Arthur	Horn	Counselor EOF
Beatrice	Hughes	Director, Operations

Debra	Iacovelli	Administrative Assistant, Athletics
Tionne	King	Communications Specialist II
Michael	Laun	Administrative Instructor, Business Studies
Maria	LeBlanc	Director II, Foundations/Alumni
Christopher	Lopez	Assistant Director, Athletics
Melanie	Martinez	Financial Aid Technical Assistant III
Traci	Mayo	Intake Specialist, Job Developer
Brooke	Mendibles	Student Development Specialist
Yajaira	Montero	Administrative Specialist, EOF
Patricia	Mooneyham	Assistant Director, Business Development
Danielle	Nicastro	Assistant Director, Practical Nursing
Melissa	Oliva	Developmental Education Coordinator
Sheree	Pace	Director, Assessment
Trinee	Parson	Student Development Advisor
Barbara	Peacock	Clinical Coordinator, Radiography
Nyambura	Phillips	Director III, Admissions and Recruitment
Frank	Piccioni III	Student Development Advisor
Brandon	Pugh	Instructional Technology Specialist
William	Reyes	Coordinator, Admission & Recruitment
Vanessa	Reynolds	Bursar Assistant
Reta	Rios	Director, Internship & Career Planning
Barbara	Robinson	Financial Aid Technical Assistant III
Evelyn	Rodriguez	Supervisor II, One Stop Enrollment Services
Jenise	Rosa	Student Accounts Specialist
Samuel	Santos	Programmer Application Developer
Patti	Schmid	Head Librarian II
Linda	Scully	Administrative Assistant
Donald	Slomin	Director II, Network & Computer Systems Administrator
Amanda	Sorshek	Assistant Director, EOF
David	Stump	Director, Grant Development and Grant Management
Richard	Taylor	Learning Assistant III Science
Jennifer	Thomas	Assistant Director, Grant Development and Management
Iris	Torres	Student Development Advisor
Meredith	Vicente	Senior Director Disabilities Support Services
Joyce	Webster	Administrative Assistant
John	Wojtowicz	Assistant Director, Student Counseling & Wellness
Melissa	Wright	Senior Assistant Director, Testing

Reappointment of the following Association Non-Exempt employees for the 2021-22 academic year:

Janet	Cardoso	Proctor Technician
Ashley	DeLon	Representative III, One Stop Enrollment Services
Jennifer	Schwarz	Administrative Specialist
Aida	Torres	Representative III, One Stop Enrollment Services
Michele	Zakian	Administrative Assistant, Student Services & Student Life
Evan	Burdsall	Administrative Assistant, HSI STEM



**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPLY AND UPON AWARD, ACCEPT FUNDING FROM THE NJ DEPARTMENT OF HUMAN SERVICES DIVISION ON AGING FOR THE R.S.V.P. SENIOR CORPS STATE HEALTH INSURANCE ASSISTANCE PROGRAM GRANT- GLOUCESTER CAMPUS**

**WHEREAS**, Rowan College of South Jersey’s Board of Trustees hereby certifies that permission has been granted to apply and upon award, accept funding for the R.S.V.P. Senior Corps State Health Insurance Assistance Program Grant-Gloucester Campus; and

**WHEREAS**, the period of the program will be April 1, 2021–March 31, 2022 in the amount of \$32,000; and

**WHEREAS**, this program is designed to provide funds for R.S.V.P. Senior Corps to provide the State Health Insurance Assistance Counseling Program to Gloucester County residents; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs the approval of the resolution to apply and upon award, accept funding from the New Jersey Department of Human Services Division on Aging for the R.S.V.P. Senior Corps State Health Insurance Assistance Program Grant for the period of April 1, 2021-March 31, 2022 in the amount of \$32,000.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chair

Attested:   
Benjamin T. Griffith, Secretary



DEPARTMENT OF HUMAN SERVICES (DHS)

Standardized Board Resolution Form

Supporting Information for Contract # DOAS21SHF022 for Contract

Period 4/1/2021 To 3/31/2022.

Agency: Gloucester County Senior Corps RSVP Rowan College of South Jersey

**Certification:**

We certify that the information contained in, or included with, this contract document is accurate and complete.

  
Chairperson, Board of Directors

3/9/2021  
Date

\_\_\_\_\_  
Executive Director

\_\_\_\_\_  
Date

Authorized Signatories for Contract documents, checks and invoices are: (List full name and title) (add additional pages, if needed)

Cheryl Lewis  
Name

Executive Director, Financial Services  
Title

Steven Awalt  
Name

Senior Accountant  
Title

Dominick Burzichelli  
Name

Vice President and Chief Operating Officer  
Title



**RESOLUTION TO GRANT THE POLICE ACADEMY PERMISSION TO APPLY AND UPON AWARD, ACCEPT FUNDING FOR LAW ENFORCEMENT OFFICERS TRAINING AND EQUIPMENT FUND (LEOTEF) GRANT FROM THE STATE OF NEW JERSEY, OFFICE OF THE ATTORNEY GENERAL, DEPARTMENT OF LAW AND PUBLIC SAFETY, IN THE AMOUNT OF \$18,745.00, FOR THE PERIOD OF JULY 1, 2020 – JUNE 30, 2021.**

**WHEREAS**, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to the Police Academy to apply and upon award, accept funding from the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety, Law Enforcement Officers Training and Equipment Fund (LEOTEF) grant sub-award number: LEOTEF -08-21; and

**WHEREAS**, the period of the program will be July 1, 2020, to June 30, 2021, in the amount of \$18,745.00; and

**WHEREAS**, The Police Academy will assist staff of Law and Justice with operational capacity.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs the approval of the resolution for the Police Academy to apply and upon award, accept funding from the State of New Jersey, Office of the Attorney General, Department of Law and Public Safety, Law Enforcement Officers Training and Equipment Fund (LEOTEF) grant for the period of July 1, 2020, to June 30, 2021, in the amount of \$18,745.00

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chair

Attested:   
Benjamin T. Griffith, Secretary







**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE SHARED SERVICE AGREEMENT BETWEEN THE COUNTY OF GLOUCESTER AND ROWAN COLLEGE OF SOUTH JERSEY-GLOUCESTER CAMPUS AS THE OPERATING AGENCY OF THE ONE-STOP AMERICAN JOB CENTER WORKFORCE LEARNING LINK AND ADULT LITERACY PROGRAMS**

**WHEREAS**, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to accept and sign the Shared Service Agreement between the County of Gloucester and Rowan College of South Jersey-Gloucester as the Operating Agency of the One-Stop American Job Center Workforce Learning Link and Adult Literacy Programs; and

**WHEREAS**, the period of the program will be July 1, 2020-June 30, 2021 in the amount not to exceed \$38,000; and

**WHEREAS**, this program is for the continuation of the workplace literacy programs to assist adults to obtain basic education, pre-employment and a New Jersey High School Diploma.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Rowan College of South Jersey hereby authorizes the approval of the resolution to accept and sign the Shared Service Agreement between the County of Gloucester and Rowan College of South Jersey-Gloucester as the Operating Agency of the One-Stop American Job Center Workforce Learning Link and Adult Literacy Programs.

**ADOPTED** at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held March 9, 2021.

  
Gene J. Concordia, Chair

Attested:   
Benjamin T. Griffith, Secretary

