



Rowan College
of SOUTH JERSEY
BOARD OF TRUSTEES MEETING

REORGANIZATION & REGULAR SESSION MINUTES
November 9, 2022

Chair Gene Concordia called the Reorganization and Regular Session of the Board of Trustees of Rowan College of South Jersey to order at 6:00 p.m. held in-person on the Gloucester Campus in the College Center building.

Meg Resue, Special Assistant to President and Board of Trustees, read the Open Public Meetings Act Statement: “In compliance with the ‘Open Public Meetings Act’ of the State of New Jersey, adequate notice of this meeting of the Rowan College of South Jersey Board of Trustees was provided by the forwarding of a notice on December 2, 2021 and October 26, 2022, to *The South Jersey Times*, and *The Daily Journal*, the Gloucester and Cumberland County Commissioner Directors, Education Liaisons, Administrators, and both campus college communities.”

Meg Resue led the Pledge of Allegiance.

Roll call followed by Meg Resue:

Members Present:

Ms. Lita Abele
Mr. Gene Concordia
Mr. Len Daws
Dr. Edward Geletka*
Ms. Ruby Love
Mr. Ken Mecouch
Dr. Warren Wallace
Mr. Douglas Wills, Esq.
Dr. Frederick Keating, President, Ex-Officio

*Currently non-voting member pending NJ Governor’s confirmation.

Members Absent:

Ms. Ave’ Altersitz
Ms. Jennica Bileci
Mr. Bob Bumpus
Rev. Dr. James Dunkins
Ms. Yolanda Garcia Balicki, Esq.

Advisor Present:

Mr. Chris Gibson, Esq.

Chair Gene Concordia welcomed everyone present for the meeting, acknowledging seated representatives: GC College Assembly Chair, Ya Vanca Brooks, GC Faculty Senate Vice Chair Jen Hoxworth and GC Student Government Association (SGA) President, Jaeden McMurtry.

Student, Employee and Community Recognition:

Phi Theta Kappa (PTK)

Prior to the start of the Reorganization portion of the meeting Dr. Keating asked Judy Atkinson, VP Student Services to come up and introduce to the Board of Trustees the following Gloucester Campus Phi Theta Kappa (PTK) co-advisors and students for recognition. Attending was: Shawn Rutter & Alejandra Valencia (PTK co-advisors), and Dayna Cormaney (Chapter President). Mr. Rutter, with the Chapter President, discussed PTK’s college project that was designed to promote environmental sustainability and via a

PowerPoint slide reviewed several partners they have enlisted to that aim (attachment). Dayna Cormaney, at Dr. Keating's request, provided the Board with her educational pathway history and her future plans.

Student Government Association (SGA)

In addition to the SGA President, Jaeden McMurtry, Dr. Keating acknowledged and asked Diane Hare, SGA Advisor to talk about SGA, after which she briefly spoke about Executive Vice President Kailah Joy-Alford and Vice President, Tyler Belvin. SGA President Jaeden McMurtry then discussed various SGA projects currently underway.

2020-2022 Gloucester County Women of Achievement

Dr. Keating wanted to be sure to make the Board aware and to acknowledge with a shout-out that at the Gloucester County Women of Achievement ceremony held October 18th, four (4) women connected to the College received this designation. The recipients were Ms. Ruby Love, Vice Chair, RCSJ Board of Trustees, Dr. Patty Claghorn, Dean, RCSJ Business Studies, Dr. Susan Hall, Dean, RCSJ Nursing and Health Professions, Ms. Alice Smith, Director, RCSJ ACT, Career and Internship Services.

RCSJ Faculty Spotlight Initiative

The next recognition comes out of the Gloucester Faculty Senate and Dr. Keating invited Faculty Senate Vice Chair Jen Hoxworth to come up to present the faculty member to be spotlighted at this evening's meeting. Ms. Hoxworth introduced Dr. Christina Nase, Assistant Professor, Chemistry and provided a brief career biography of her accomplishments since she started at RCSJ in 2011. Dr. Nase highlighted and discussed a special project near and dear to her heart, the Women in STEM Academy that she established 5 years ago which today remains a very active student club on campus.

The reorganization of the Board of Trustees commenced at 6:34p.m.

REORGANIZATION OF THE RCSJ BOARD OF TRUSTEES

Board Officer Nominations

Chair

Chair Gene J. Concordia appointed Dr. Frederick Keating as Acting Secretary and relinquished the Chair. Dr. Keating, as Acting Secretary, opened nominations for the position of Chair. Trustee Abele nominated Mr. Gene J. Concordia, seconded by Trustee Wills. Trustee Daws made a motion to close nominations, seconded by Trustee Mecouch. The motion to appoint Mr. Concordia as Chair was unanimously passed, with Mr. Concordia abstaining. Mr. Gene J. Concordia was declared Chair.

Vice Chair

Chair Concordia opened the floor for nominations for the position of Vice Chair. Trustee Wills nominated Ms. Ruby Love, seconded by Trustee Mecouch. Trustee Love moved to close the nominations and Trustee Wills seconded the motion. The motion to appoint Ms. Love as Vice Chair was unanimously passed, with Ms. Love abstaining. Ms. Ruby Love was declared Vice Chair.

Secretary

Chair Concordia opened the floor for nominations for the position of Secretary. Trustee Wallace nominated Mr. Len Daws, seconded by Trustee Mecouch. Trustee Wills moved to close the nominations and Trustee Love seconded the motion. The motion to appoint Mr. Daws as Secretary was unanimously passed, with Mr. Daws abstaining. Mr. Len Daws was declared Secretary.

Treasurer

Chair Concordia opened the floor for nominations for the position of Treasurer. Trustee Wills nominated Mr. Kenneth Mecouch, seconded by Trustee Love. Trustee Love moved to close the nominations and Trustee Wills seconded the motion. The motion to appoint Mr. Mecouch as Treasurer was unanimously passed, with Mr. Mecouch abstaining. Mr. Kenneth Mecouch was declared Treasurer.

On the recommendation of the Board, Trustee Wills made a motion, seconded by Trustee Love approving the reorganization items as listed below (resolutions attached as noted):

Professional Appointments (resolutions attached)

1. Garrison Architects – architectural services
2. Bryson & Yates Consulting Engineers LLC– civil engineering services
3. Angelini, Viniar and Freedman, L.L.P. – construction legal services
4. Greyhawk Construction Managers & Consultants – construction manager services
5. Archer & Greiner P.C.– general legal services
6. Brown & Connery L.L.P. – labor related legal services

Establishment of Meeting Dates, Location and Times

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>
Tues., 12/13/2022	GC - Cafeteria Annex, College Center	6 p.m.
Tues., 1/10/2023	GC - Cafeteria Annex, College Center	6 p.m.
Tues., 2/14/2023	CC - Luciano Conference Center	6 p.m.
Tues., 3/14/2023	GC - Cafeteria Annex, College Center	6 p.m.
Tues., 4/11/2023	CC - Luciano Conference Center	6 p.m.
Tues., 6/13/2023	GC - Cafeteria Annex, College Center	6 p.m.
Thurs., 7/27/2023	GC - Cafeteria Annex, College Center	6 p.m.
Tues., 9/12/2023	GC - Cafeteria Annex, College Center	6 p.m.
Tues., 10/10/2023	CC - Luciano Conference Center	6 p.m.
Tues., 11/14/2023	GC - Cafeteria Annex, College Center	6 p.m.

GC – Gloucester Campus CC - Cumberland Campus

*All Seminars and committee meetings scheduled as necessary.

Designation of Contracting Agents

1. **Dr. Frederick Keating**, President, **Dominick Burzichelli**, VP & Chief Operating Officer, **Cheryl Lewis**, Chief Executive Officer, Financial Services and **Edward Meyers**, Controller, College Services.

Designation of Official Newspapers

1. South Jersey Times and the Daily Journal

At 6:39 p.m. the Regular Meeting of the Board commenced.

REGULAR SESSION MEETING OF THE RCSJ BOARD OF TRUSTEES

PRESIDENT'S REPORT

Gloucester County Workforce Development Board

Dr. Keating presented and discussed the Memorandum of Understanding between the Gloucester County Workforce Development Board and RCSJ-Gloucester Campus, after which he indicated that his hope is that the Trustees would take action to approve.

On the recommendation of the President, Trustee Love made a motion, seconded by Trustee Daws, unanimously approving the Memorandum of Understanding between the Gloucester County Workforce Development Board and RCSJ-Gloucester Campus. (attached)

Post-Pandemic College

Dr. Keating, under the second topic of the Post-Pandemic College, discussed the College's plan for Enrollment Management with "Targeted Recruitment". The recruitment targets include an expanded capture of students in the following categories: traditional students, non-traditional student and students recaptured from Rowan University using a variety of strategic methods. Dr. Keating explained the make-up of the President's Enrollment Management Advisory Committee which includes the Vice President, Student Services, Executive Director, Recruitment, Director, Recruitment, Traditional and Non-traditional Advisory Coaches, Institutional Research, Internships and Career Planning, and the Special Assistant to the President, Communications and Marketing (branding). (see attached)

ACCEPTANCE OF MINUTES

The September 22, 2022 Regular Session Meeting minutes were approved as published.

FINANCE

In Mr. Nick Burzichelli absence, **Dr. Jim Piccone**, Vice President/CAO, presented the financial statements as listed below.

Informational Item: Combined RCSJ Financial Statements and separate campus statements for the month ending June 30, 2022 and FY2023 through September 30, 2022. (attached)

PLANNING/FACILITIES

In Mr. Nick Burzichelli absence, **Dr. Jim Piccone**, Vice President/CAO, presented the items listed below.

Informational Item: Campus Safety Crime Statistics Report – Rowan College of South Jersey Campus Safety Crime Statistics for September 2022 for both campuses (attached).

On the recommendation of the President, Trustee Wills made a motion, seconded by Trustee Wallace, approving the following items 1 through 8: (resolutions attached)

1. Memorandum of Understanding: Cumberland County Campus Educational Foundation
2. Contract Agreement: Blackbaud Inc.
3. Contract Agreement: Brian S. Owens Sr. Building Company (Gloucester)
4. Contract Agreement: Central Jersey Equipment (Gloucester)

5. Contract Agreement: Exley's Landscape Service
6. Contract Agreement: UGI Energy Services (Cumberland)
7. Contract Agreement: UGI Energy Services of Wyomissing, PA (Gloucester)
8. Contract Agreement: AwardSpring LLC

PERSONNEL

On the recommendation of the President, Trustee Love made a motion, seconded by Trustee Daws, unanimously approving the Personnel Actions as presented: (documents attached)

1. Personnel Actions for the RCSJ Gloucester and Cumberland Campuses

ACADEMIC SERVICES

Dr. Brenden Rickards, Vice President, Academic Services went over and explained the items for action as listed below.

On the recommendation of the President, Trustee Mecouch made a motion, seconded by Trustee Abele, approving the following items 1 through 14: (resolutions attached)

1. Apply & Upon Approval, Accept Funding: GC Community Work Experience Program
2. Approve: Shared Service Agreement with Gloucester County - Gloucester County Shelter Spay & Neuter Clinic operation
3. Apply & Upon Approval, Accept Funding: AmeriCorps Senior Programs – Gloucester
4. Apply & Upon Approval, Accept Funding: Community Collaborative Learning Funds Grant – Cumberland
5. Apply & Upon Approval, Accept Funding: Cumberland County Cultural and Heritage Commission-Clay College
6. Apply & Upon Approval, Accept Funding: Community College Opportunity Grant (CCOG) Student Success Incentive Funding
7. Accept Funding: Educational Opportunity Fund (EOF) Cumberland Campus
8. Accept Funding: Educational Opportunity Fund (EOF) Gloucester Campus
9. Apply & Upon Approval, Accept Funding: Gary Sinese Foundation's First Responder Grant
10. Apply & Upon Approval, Accept Funding: from the NJ Dept. of Human Services Div. for the R.S.V.P. Senior Corps MIPPA Grant-Gloucester
11. Apply & Upon Approval, Accept Consortium Funding: National Science Foundation-Advanced Technical Education (NSF-ATE) Grant
12. Approve 2-year agreement & Accept Sub-awardee Funding: Princeton University - NSF Engines Type-1 Grant Program
13. Apply & Upon Approval, Accept Funding: NJ Workforce Innovation and Opportunity (WIOA) Title II Grant - Cumberland
14. Apply & Upon Approval, Accept Funding: New Jersey Workforce Innovation and Opportunity (WIOA) Title II Grant - Gloucester

STUDENT SERVICES

Judy Atkinson, Vice President, Student Services as a supplement to Dr. Keating's report on Enrollment Management, added that the reimaging of Student Services post-pandemic encompasses the re-evaluation the processes of enrollment, recruitment, advising and retention of students. This has been a very large collaborative effort between Academic Services, IT and

Marketing and Ms. Atkinson noted the new ERP system will be a very powerful tool in this effort.

Ms. Atkinson also noted that RCSJ-Gloucester would be hosting the Gloucester County Veterans ceremony to be held Friday, November 11th and that this year there will be a student veteran from each RCSJ campus recognized at the event.

BRANCH CAMPUS

Dr. Jim Piccone, Vice President/CAO, Branch Campus reviewed several grants that the Grants Office has either submitted or are currently preparing. Two recently submitted grants (ELF& HEFT), if awarded, would provide funding for new technology in the Science building and funding to expand the Nursing building. The Grants Office is currently working on a large NSF grant, Racial Equity in STEM Education. Two other grants being prepared are an NJEDA Offshore Wind Workforce Development grant and a U.S. Department of Labor grant for potential funding to expand the nursing program on both campuses.

Dr. Piccone mentioned the success of the Nursing Lab Ribbon Cutting and noted that the Health Profession expansion was dedicated to Paula Ring who was described as a very dynamic person who has contributed a lot over the years to College, as well as the community in Cumberland County. Ms. Paula Ring spoke at the ceremony and was appreciative of the recognition.

INNOVATION & TECHNOLOGY

Josh Piddington, Vice President/CIO, Innovation & Technology discussed what the College was doing during Cyber Security Month to safeguard the account credentialing of students, faculty and staff from the two (2) most prevalent cybercrimes in the education arena, phishing and ransomware. Staff has been provided with phishing awareness training and the College has successfully implemented 2-factor authentication across both campuses.

Chair Concordia asked for comment from the Faculty Senate and College Assembly Representatives.

Jen Hoxworth, GC Faculty Senate Vice Chair said she was happy to be back in-person and enjoyed having the return of Student Recognition.

Ya Vanca Brooks, GC College Assembly Chair introduced herself, and identified by name the other executive leadership members, Elaine Dean, Vice Chair and Lisa Ford, Secretary.

Ms. Brooks shared four (4) collaborative initiatives in support of the College:

1. Assembly approved by vote: Common meeting times to be effective fall 2023 - Monday and Wednesdays, 2pm to 3:20pm; and
2. Desire to work with HR and administration on Professional Development Day to include more topics of interest to staff; and
3. It was decided between the Faculty Senate leadership and the College Assembly leadership to establish volunteer liaison positions to attend each groups' meetings to

- have a voice and to work collaboratively to avoid work redundancy and to stay in line with the strategic goals of the College; and
4. The executive leadership of the College Assembly and the Faculty Senate have agreed to meet together once in spring 2023 and once in fall 2023 and once together collaboratively for each of those semesters with Dr. Keating.

PUBLIC PORTION

Chair Concordia asked Public comment: No comments were received.

Chair Concordia thanked everyone for coming and indicated how pleased the Board is to have the energy of our students back at the meeting. He wished everyone a nice holiday.

ADJOURNMENT

At 7:37 p.m., Trustee Wills made a motion, seconded by Trustee Love. The motion was unanimously approved to adjourn the reorganization and regular meeting.

Respectfully submitted,



Len Daws, Secretary

Notes taken by Meg Resue



Continued Sustainability

- PTK's College Project is designed to promote sustainability for the environment & RCSI, additionally the project itself is meant to be sustainable within the college through PTK for years to come.
- All the aspects of this year's project not only severe the planted by reducing waste, but also act as service or fundraising projects as well.

Make a positive difference.
Donate your unwanted glasses
and help someone see better.

**DONATE GLASSES
HERE**

Learn to RECYCLE for Sight

PHI THETA KAPPA HONOR SOCIETY

PHI THETA KAPPA

Got Sneakers?

WE NEED YOUR UNWANTED SHOES (Any Condition)

Did you know your shoes could be recycled & made into a brand new pair for someone less fortunate? Only have a single shoe? We want that too!

DONATION LOCATIONS:
-STUDENT SERVICES, Advising Desk (Shaw Ruten)
-BUSINESS CENTER, Room 515 (Alejandra Valencia)

BetterWorldBooks

34,834,235 834,029,376 445,386,023

WE NEED YOUR BOOKS!
(ANY CONDITION ACCEPTED)

DONATIONS LOCATIONS:
-STUDENT SERVICES, Advising Desk
-BUSINESS CENTER, Room 515

BetterWorldBooks brings new life to used books. They make an impact. Plus, book, we cannot find a proper home for. Is recycled. We've re-used or recycled over 300 million books.

BetterWorldBooks

Books donated

♥ 34,934,235

Funds raised for literacy & libraries

📖 \$34,029,376

Books reused or recycled

♻️ 445,366,823

- BetterWorldBooks is an organization that serves as both a fundraiser for PTK & helps reduce waste by reusing books. Instead of these books ending their chapter –so to speak- in a landfill, they go on to support education & literacy around the world.
- PTK receives a small profit for each box of book donated.
- Last week alone, our chapter packed up more than 10 boxes of books that are ready to be shipped.

gotsneakers?

A Sneaker Recycling Organization

- Gotsneakers is serving as a dual-purpose project to not only encourage RCSJ to be more eco-friendly, but to aid our chapter in its fundraising efforts to attend Catalyst in Ohio this April.
- PTK will be collecting & shipping shoes back to Gotsneakers to increase sustainability. We will receive a profit for everything sent to the company depending on the condition.



-PTK will be setting up collection areas to collect both usable & broken eyeglasses in coordination w/ the local lions club. This will provide to those who cannot afford proper eye care as well as keep glasses out of landfills. The lions Club work w/ a company to reclaim precious metals found in glasses.

-PTK will be working to bring awareness to the good the college is already doing by using Jostens eco-friendly regalia collection.

-We are also looking to take it one step further by offering students to donate back their cap & gown for 1 week after graduation.

-Additionally we will be encouraging the graduating class to enter the code shown on the tag of their gown on Jostens' website to donate \$1 at no cost to them to support sustainability efforts.



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE ARCHITECTURAL SERVICES

WHEREAS, Rowan College of South Jersey has a need to acquire professional Architectural Services; and

WHEREAS, in accordance with PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for Fair and Open Contracts a Request for Proposals was prepared and duly advertised; and

WHEREAS, sixteen (16) proposals were received and publicly opened; and

WHEREAS, the College's administration has determined that Garrison Architects has met the criteria as specified; and

WHEREAS, on November 9, 2021 the College's administration authorized entering into an agreement with Garrison Architects for a period of January 1, 2022 through December 31, 2022 with an option to extend for an additional year beginning January 1, 2023 and ending December 31, 2023; and

WHEREAS, the Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to extend the agreement with Garrison Architects to provide professional architectural services on an as needed basis for a period of January 1, 2023 through December 31, 2023.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE CIVIL ENGINEERING SERVICES

WHEREAS, Rowan College of South Jersey has a need to acquire professional Civil Engineering Services; and

WHEREAS, in accordance with PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for Fair and Open Contracts a Request for Proposals was prepared and duly advertised; and

WHEREAS, seven (7) proposals were received and publicly opened; and

WHEREAS, the College's administration has determined that Bryson & Yates Consulting Engineers LLC has met the criteria as specified; and

WHEREAS, on November 9, 2021 the College's administration authorized entering into an agreement with Bryson & Yates Consulting Engineers LLC for a period of January 1, 2022 through December 31, 2022 with an option to extend for an additional year beginning January 1, 2023 and ending December 31, 2023; and

WHEREAS, the Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to extend the agreement with Bryson & Yates Consulting Engineers LLC to provide professional Civil Engineering services on an as needed basis for a period of January 1, 2023 through December 31, 2023.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE CONSTRUCTION LEGAL SERVICES

WHEREAS, Rowan College of South Jersey has a need to acquire professional Construction Legal Services; and

WHEREAS, in accordance with PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for Fair and Open Contracts a Request for Proposals was prepared and duly advertised; and

WHEREAS, one (1) proposal was received and publicly opened; and

WHEREAS, the College's administration has determined that Angelini, Viniar and Freedman, L.L.P. has met the criteria as specified; and

WHEREAS, on November 9, 2021 the College's administration authorized entering into an agreement with Angelini, Viniar and Freedman, L.L.P. for a period of January 1, 2022 through December 31, 2022 with an option to extend for an additional year beginning January 1, 2023 and ending December 31, 2023; and

WHEREAS, the Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to extend the agreement with Angelini, Viniar and Freedman, L.L.P. to provide Construction Legal Services on an as needed basis for a period of January 1, 2023 and ending December 31, 2023.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE CONSTRUCTION MANAGER SERVICES

WHEREAS, Rowan College of South Jersey has a need to acquire professional Construction Manager Services; and

WHEREAS, in accordance with PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for Fair and Open Contracts a Request for Proposals was prepared and duly advertised; and

WHEREAS, nine (9) proposals were received and publicly opened; and

WHEREAS, the College's administration has determined that Greyhawk Construction Managers & Consultants has met the criteria as specified; and

WHEREAS, on November 9, 2021 the College's administration authorized entering into an agreement with Greyhawk Construction Managers & Consultants for a period of January 1, 2022 through December 31, 2022 with an option to extend for an additional year beginning January 1, 2023 and ending December 31, 2023; and

WHEREAS, the Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to extend the agreement with Greyhawk Construction Managers & Consultants to provide professional construction manager services on an as needed basis for a period of January 1, 2023 and ending December 31, 2023.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.

Attested:


Len Daws, Secretary


Gene J. Concordia, Chair





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE SOLICITOR/GENERAL COUNSEL LEGAL SERVICES

WHEREAS, Rowan College of South Jersey has a need to acquire professional General Legal services; and

WHEREAS, in accordance with PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for Fair and Open Contracts a Request for Proposals was prepared and duly advertised; and

WHEREAS, three (3) proposals were received and publicly opened; and

WHEREAS, the College's administration has determined that Archer & Greiner P.C. has met the criteria as specified; and

WHEREAS, on November 9, 2021 the College's administration authorized entering into an agreement with Archer & Greiner P.C. for a period of January 1, 2022 through December 31, 2022 with an option to extend for an additional year beginning January 1, 2023 and ending December 31, 2023; and

WHEREAS, the Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to extend the agreement with Archer & Greiner P.C. to provide professional General Legal services on an as needed basis for a period of January 1, 2023 and ending December 31, 2023.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PROVIDE LABOR RELATED LEGAL SERVICES

WHEREAS, Rowan College of South Jersey has a need to acquire professional Labor Related Legal Services; and

WHEREAS, in accordance with PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for Fair and Open Contracts a Request for Proposals was prepared and duly advertised; and

WHEREAS, four (4) proposals were received and publicly opened; and

WHEREAS, the College's administration has determined that Brown & Connery L.L.P. have met the criteria as specified; and

WHEREAS, on November 9, 2021 the College's administration authorized entering into an agreement with Brown & Connery L.L.P. for a period of January 1, 2022 through December 31, 2022 with an option to extend for an additional year beginning January 1, 2023 and ending December 31, 2023; and

WHEREAS, the Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to extend the agreement with Brown & Connery L.L.P. to provide professional Labor Related Legal Services on an as needed basis for a period of January 1, 2023 and ending December 31, 2023.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO DESIGNATE CONTRACTING AGENTS

WHEREAS, under the County College Contracts Law (NJSA 18A:64) the College Board of Trustees shall appoint a "Contracting Agent" having the power to advertise for and receive bids and to make awards for the County College in connection with purchases, contracts or agreements permitted by this article; and

WHEREAS, in order to ensure the effective operations of the College, it is proposed that the Board designate the individuals listed below as official College Contracting Agents; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees designates the following people as official College Contracting Agents:

1. Dr. Frederick Keating, President
2. Dominick J. Burzichelli, Vice President & Chief Operating Officer
3. Cheryl Lewis, Chief Financial Officer, Financial Services
4. Edward Myers, Controller of College Services

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO ENTER INTO A MEMORANDUM OF UNDERSTAND (MOU) WITH THE GLOUCESTER COUNTY WORKFORCE DEVELOPMENT BOARD TO ENTER INTO A STRATEGIC PARTNERSHIP AND SHARED RESOURCE AGREEMENT TO EXPAND WORKFORCE DEVELOPMENT ACTIVITIES THROUGHOUT SOUTH JERSEY

WHEREAS, the Rowan College of South Jersey Board of Trustees hereby certifies that permission is granted to enter into an MOU with the Gloucester County Workforce Development Board (WDB) to expand opportunities for workforce development throughout the region; and

WHEREAS, this agreement is to share resource to create a more efficient, accessible, and cost-effective workforce system between RCSJ and the WDB that will benefit the residents and business in our community, and provide a foundation for the expansion of workforce development activities throughout the region; and

WHEREAS, the period of the MOU will be from January 1, 2023 through December 31, 2027 with a notice of intent to renew from both parties on or before March 31, 2027; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs approval of the resolution to enter into a MOU with the Gloucester County Workforce Development Board (WDB) to expand opportunities for workforce development throughout the region for the period of January 1, 2023 through December 31, 2027.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary



**MEMORANDUM OF UNDERSTAND (MOU) BETWEEN GLOUCESTER COUNTY WORKFORCE
DEVELOPMENT BOARD AND ROWAN COLLEGE OF SOUTH JERSEY TO ENTER INTO A
STRATEGIC PARTNERSHIP AND SHARED RESOURCE AGREEMENT TO EXPAND WORKFORCE
DEVELOPMENT ACTIVITIES THROUGHOUT SOUTH JERSEY**

This Partnership Commitment, is entered into on January 1, 2023 between Rowan College of South Jersey and Gloucester County Workforce Development Board.

This Partnership Commitment is grounded in our institutions critical role in expanding economic mobility, preparing individuals to have sustainable careers and opportunities for further advancement. This partnership will serve to expand on our growing collaboration and coordination within the workforce infrastructure of the county. Our agreement to share resource will create more efficient, accessible, and cost-effective workforce system that will benefit the residents and business in our community, and provide a foundation for the expansion of workforce development activities throughout South Jersey.

The Gloucester County Workforce Development (WDB) oversee workforce development programs across the county assist thousands of individuals each year. The mission of Gloucester County Workforce Development Board is to ensure that the state of New Jersey's workforce development system is demand-driven and responsive to the needs of employers, their employees, and job seekers through skills training, career pathways, and other employment supports.

Rowan College of South Jersey and the Gloucester County Workforce Development Board agree to strengthen coordination, collaboration, and communication in executing our mission by merging, to create a more efficient, effective, and seamless service delivery model for assisting employers, employees, and job seekers throughout South Jersey.

Goals

To increase the percentage of South Jersey residents who have earned a post-secondary credential or degree, with a focus on groups who have been traditionally underrepresented, and marginalized and adult and youth populations. To increase the number of individuals who can achieve family-sustaining careers; and to reduce skills gaps by ensuring that more individuals have the skills that are needed by employers.

Commitments

Rowan College of South Jersey and Gloucester County Workforce Development Board further, and more specifically, agree to engage in the following operational and infrastructure coordination on a county, regional and statewide basis:

- Develop joint marketing and branding of services to collectively engage employers, employees, and job seekers.

- Blend and braid funding sources to provide education, training programs and career pathways that have the benefit of allowable services from both institutions.
- Design individual and cohort-style workforce training programs that provide pathways to industry-valued, stackable credentials and degrees for displaced, incumbent, and underemployed workers, youth, individuals with disabilities, previously incarcerated individuals, and veterans.

This agreement and execution of the activities listed above will eliminate the current disparate education and workforce development system and create a relationship that makes the services and resources seamlessly available to our employers, employees, and job seekers to access.

Coordination

Rowan College of South Jersey and Gloucester County Workforce Development Board will engage in consistent coordination by instituting policies, MOU and agreements that establish the following:

- Colleges and Gloucester County Workforce Development Board agree to engage in joint strategic planning efforts, including local workforce development planning efforts and the Perkins Comprehensive Local Needs Assessment (CNLA) efforts
- Rowan College of South Jersey and the Gloucester County Workforce Development Board agree to work in unison on state, federal, and private grant proposals.
- The Gloucester County Workforce Development Board will be part of the organizational structure of Rowan College of South Jersey for service delivery and career services.
- Shared data and performance outcomes for Title I, Title II, Literacy, WIOA activities, college adult/ youth enrollment in credited and non-credited educational or training programs.

Collaboration

Rowan College of South Jersey and Gloucester County Workforce Development Board will pursue immediate collaborative opportunities by partnering regionally and statewide to institute the following:

- Colleges are the premier education and training provider for each for the residents of South Jersey.
- Create more unemployed workers skills training program with non-credit to credit

pathways.

- Incumbent worker workforce literacy and basic skills training program with non-credit to credit pathways.
- Incumbent workers advanced skills training program with non-credit to credit pathways.
- Dual enrollment in the New Jersey Community College Opportunity Grant program (tuition-free college) and the Workforce Innovation and Opportunity Grant Act (tuition-free workforce training) for youth, unemployed, and under employed individuals for education and training pathways that lead to industry-valued credentials and degrees.
- Create partnership with Industry for Pre-apprenticeships and apprenticeship pathways with experimental learning, industry-valued credentials, and degrees.
- Establish metrics that measures the success of each dual enrolled student/customer of the RCSJ and The American Job Center using WIOA funding for training or educational programs to meet dual enrollment goals established by the WDB.

Communication

Rowan College of South Jersey and Gloucester County Workforce Development Board will achieve open and consistent communication between institutions by establishing forums within which to share information including the following:

- Bi Annual joint meetings of leadership between WDB and RCSJ to review goals, objectives, and outcome for purposes of performance management.
- Participation of Gloucester County Workforce Development Board in the Workforce Alignment Committee meetings of the New Jersey Council of County Colleges.
- Bi- annually report dual enrollment and educational attainment metric to the WDB Executive Committee and Budget and Performance Analysis Committee.

Organization

- The WDB will create an Adhoc Committee for new Governance Policy(s)
- The Workforce Development Board and staff will be imbedded in the organizational structure of Rowan College of South Jersey on the Gloucester Campus.
- The American Job Center will retain all current partnership under the current MOU and extend partnership to likeminded community and faith-based organizations
- The One Stop Operator will continue to be competitively precured by the WDB along with "Career Services" in a separate procurement process
- WDB Membership will not change, but may add voting or non-voting members and

additional committees

This Partnership Commitment is proven to be a best practice for institutions to provide the most efficient, effective, and seamless service delivery to their mutual customers. The policies and activities listed within this Partnership Commitment provide a starting point and can be executed as soon as administrative details are worked out between Rowan College of South Jersey and Gloucester County Workforce Development Board WDB and adopted to fit the institutions previous discussions, with formal agreements with follow.

This Partnership Commitment shall be governed by and construed in accordance with the laws of the state of New Jersey.

DURATION

The Parties' objectives and roles and responsibilities outlined in this MOU shall commence on January 1, 2023 and shall be renewed or terminated on December 31, 2027

TERMINATION:

60 days written notice by all parties

RENEWAL:

Notice of intent to renew on or before March 31, 2027 by all parties

AUTHORITY AND SIGNATURES

The individuals signing below have the authority to commit the party they represent to the terms of this agreement, and do so commit by signing herein

SIGNATURES

ROWAN COLLEGE OF SOUTH JERSEY
President, Dr. Fredrick Keating

Signature  Date 11/8/22

GLOUCESTER COUNTY WORKFORCE DEVELOPMENT BOARD
Chairman, Les Vail

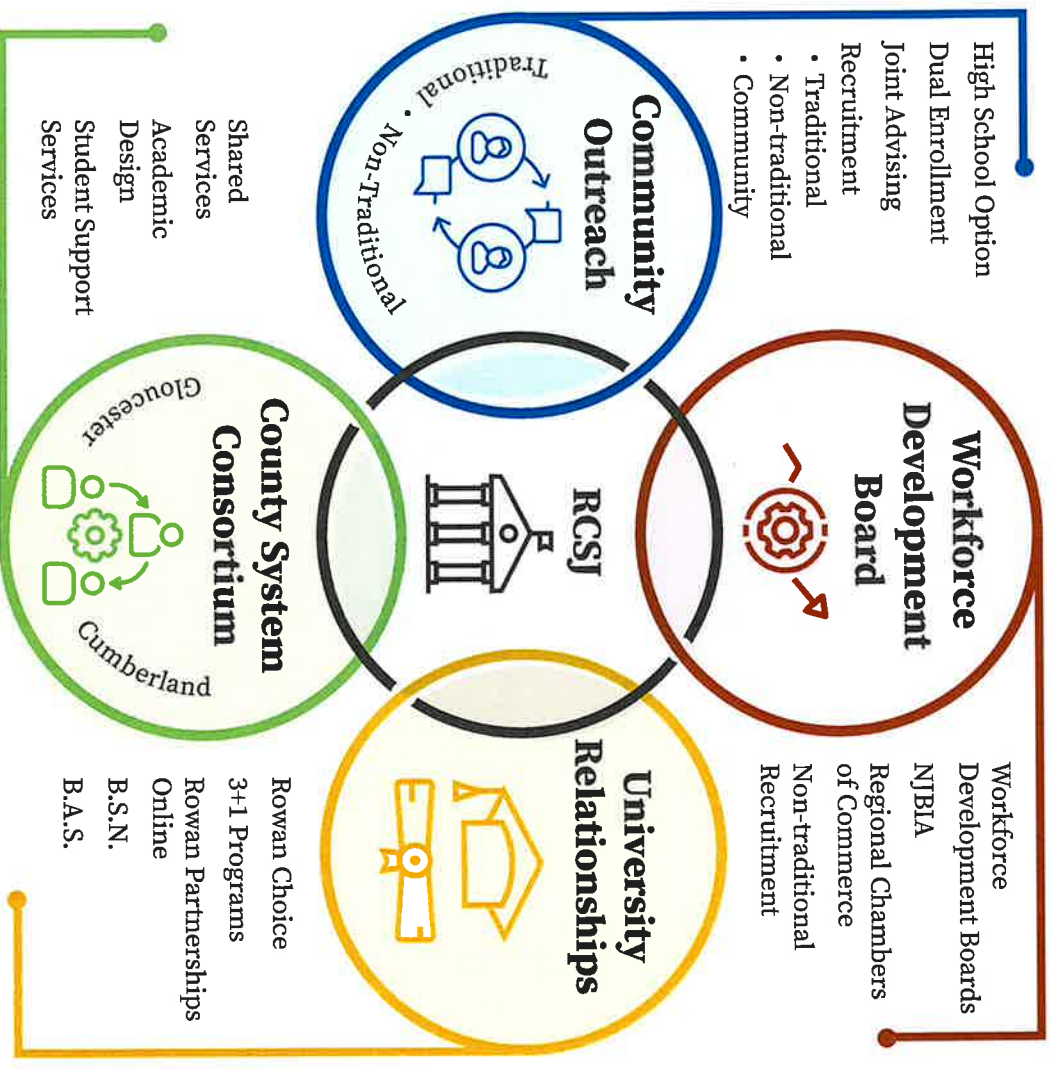
Signature  Date 11/15/22



SOUTH JERSEY

College Design

- Career Pathway Advising
- Prior Learning Assessment
- Stackable Credentials
- Experiential Learning



President's Report

ENROLLMENT MANAGEMENT

➤ Recruitment

Board of Trustees Meeting – November 8, 2022

The Post-Pandemic College*

- 1) The College Design
- 2) The Enrollment Management Plan
- 3) Collaborative & Integrated Academic Model
- 4) The Financial Action Plan
- 5) The Enterprise Resource Planning (ERP) Platform
- 6) The Brand and Marketing Strategy
- 7) The Partnership Agreements

*Institutional & Diversity, Equity and Inclusion Strategic Plans

ENROLLMENT MANAGEMENT – “TARGETTED RECRUITMENT”

- Traditional Student Targets - (16 to 20 years of age)

Public High School Expansion ◇ *Home Schooling Association* ◇ *Non-Public High School*
Community Organizations

- Non-Traditional Student Targets - (20 to 55+ years of age)

Corrections ◇ *WDB One-Stop Centers* ◇ *U.S. Armed Forces* ◇ *Human Resource Departments*
Community Organizations

[Stop Outs / Never Registered / 25+ Applicant Coaching / 19 to 24 Applicant Coaching]

- Recapture from Rowan University

[Expanded Scope ◇ *Visiting Student* ◇ *Rowan Choice]*

HSE Tests



Certificates



Associate Degrees



3+1 Programs



President's Advisory Committee – Enrollment Management

◆ Recruitment ◆

Student Services

Vice President

Executive Director, Recruitment

Director, Recruitment



Enrollment Management-IR



Enrollment/Success
Coaches
Traditional
&
Non-Traditional

Internships & Career Planning



Brand / Marketing

Special Assistant to the President

ROWAN COLLEGE OF SOUTH JERSEY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUNE 30, 2022
ROWAN COLLEGE OF SOUTH JERSEY

	6/30/2022		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 17,983,660	\$ 19,296,921	\$ 1,313,261
Police Academy - Tuition	60,000	47,670	(12,330)
Fire Academy - Tuition		74,588	74,588
Continuing Education	1,287,500	1,320,168	32,668
Fees	11,665,875	12,330,843	664,968
Out of County	90,000	81,548	(8,452)
Government Appropriations			
State	10,330,770	10,290,248	(40,522)
Police Academy - State Funding	198,523	198,523	-
Fire Academy - State Funding	9,430	9,430	-
Continuing Ed - State Funding	107,168	107,168	-
County	14,727,693	14,177,693	(550,000)
Police Academy - County Funding	150,000	150,000	-
Fire Academy - County Funding	200,000	200,000	-
ACT Center - County Funding	207,307	207,307	-
Economic Development Center	275,000	275,000	-
Rowan Medicine	100,000	100,000	-
Other Revenues	443,500	519,930	76,430
Auxiliary Enterprises	876,800	1,130,428	253,628
Administrative Revenue	300,000	289,389	(10,611)
Federal Appropriation	5,849,561	4,830,481	(1,019,080)
Drawdown from Unrestricted Fund Balance	(815,235)		815,235
County Debt Forgiveness	243,000		(243,000)
Reserve Capital Projects	(427,099)		427,099
Total Revenues	\$ 63,863,453	\$ 65,637,335	\$ 1,773,882
Current Operating Expenditures			
Instruction - Total	\$ 23,092,765	\$ 22,344,638	\$ 748,127
Personnel - FT	10,308,480	10,037,461	271,019
Personnel - FT OT, OL, Misc	2,958,753	3,421,512	(462,759)
Benefits	5,376,207	4,677,965	698,242
Personnel - PT	4,116,878	3,920,883	195,995
Expenses	332,447	286,817	45,630

Continuing Education - Total	\$ 2,085,552	\$ 2,208,119	\$ (122,567)
Personnel - FT	853,499	785,503	67,996
Personnel - FT OT, OL, Misc	225	6,024	(5,799)
Benefits	402,140	406,590	(4,450)
Personnel - PT	433,604	465,487	(31,883)
Expenses	396,084	544,515	(148,431)
Police Academy - Total	\$ 260,721	\$ 177,101	\$ 83,620
Personnel - FT	67,808	56,896	10,912
Personnel - FT OT, OL, Misc	-	-	-
Benefits	100,452	27,154	73,298
Personnel - PT	65,202	73,627	(8,425)
Expenses	27,259	19,424	7,835
Fire Academy - Total	\$ 196,682	\$ 249,383	\$ (52,701)
Personnel - FT	61,354	61,696	(342)
Personnel - FT OT, OL, Misc	6,049	-	6,049
Benefits	30,763	29,444	1,319
Personnel - PT	63,609	108,296	(44,687)
Expenses	34,907	49,947	(15,040)
Academic Support - Total	\$ 4,204,820	\$ 4,119,855	\$ 84,965
Personnel - FT	2,133,628	2,104,763	28,865
Personnel - FT OT, OL, Misc	70,904	48,081	22,823
Benefits	1,106,694	1,042,621	64,073
Personnel - PT	549,382	569,187	(19,805)
Expenses	344,212	355,203	(10,991)
Student Services - Total	\$ 11,641,183	\$ 11,096,701	\$ 544,482
Personnel - FT	6,127,126	6,059,997	67,129
Personnel - FT OT, OL, Misc	96,290	97,688	(1,398)
Benefits	3,322,850	2,944,952	377,898
Personnel - PT	923,570	812,398	111,172
Expenses	1,171,347	1,181,666	(10,319)
Institutional Support - Total	\$ 12,538,338	\$ 11,373,225	\$ 1,165,113
Personnel - FT	4,981,085	5,288,367	(307,282)
Personnel - FT OT, OL, Misc	23,500	22,771	729
Benefits	2,539,939	2,368,577	171,362
Personnel - PT	143,009	165,161	(22,152)
Expenses	4,850,805	3,528,349	1,322,456
Operating & Maintenance - Total	\$ 8,580,635	\$ 9,116,900	\$ (536,265)
Personnel - FT	1,951,716	1,776,002	175,714
Personnel - FT OT, OL, Misc	79,439	107,520	(28,081)
Benefits	963,351	837,108	126,243
Personnel - PT	99,099	114,176	(15,077)
Expenses	5,487,030	6,282,094	(795,064)
Debt Service	\$ 805,700	175,700	\$ 630,000
Retiree Benefits	\$ 406,526	410,685	\$ (4,159)
Auxiliary Enterprises	\$ 50,531	96,846	\$ (46,315)
Total Operating Expenditures	\$ 63,863,453	\$ 61,369,153	\$ 2,494,300

ROWAN COLLEGE OF SOUTH JERSEY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING JUNE 30, 2022
Gloucester Campus

	6/30/2022		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 12,747,368	\$ 13,579,316	\$ 831,948
Police Academy - Tuition	60,000	47,670	(12,330)
Fire Academy - Tuition		74,588	74,588
Continuing Education	750,000	732,579	(17,421)
Fees	8,190,845	9,017,368	826,523
Out of County	40,000	10,229	(29,771)
Government Appropriations			
State	6,352,894	6,332,633	(20,261)
Police Academy - State Funding	198,523	198,523	-
Fire Academy - State Funding	9,430	9,430	-
Continuing Ed - State Funding	107,168	107,168	-
County	7,667,693	7,117,693	(550,000)
Police Academy - County Funding	150,000	150,000	-
Fire Academy - County Funding	200,000	200,000	-
ACT Center - County Funding	207,307	207,307	-
Economic Development Center	275,000	275,000	-
Rowan Medicine	100,000	100,000	-
Other Revenues	45,000	145,890	100,890
Auxiliary Enterprises	590,800	776,451	185,651
Administrative Revenue	300,000	289,389	(10,611)
Federal Appropriation	4,524,561	3,496,024	(1,028,537)
Drawdown from Unrestricted Fund Balance	(815,235)		815,235
County Debt Forgiveness	243,000		(243,000)
Budget Appropriations			-
Total Revenues	\$ 41,944,354	\$ 42,867,258	\$ 922,904
Current Operating Expenditures			
Instruction - Total	\$ 15,774,645	\$ 15,798,302	\$ (23,657)
Personnel - FT	7,343,516	7,236,092	107,424
Personnel - FT OT, OL, Misc	2,022,253	2,479,455	(457,202)
Benefits	3,778,920	3,453,392	325,528
Personnel - PT	2,449,559	2,458,706	(9,147)
Expenses	180,397	170,657	9,740
Continuing Education - Total	\$ 1,456,715	\$ 1,540,225	\$ (83,510)

Personnel - FT	668,442	608,053	60,389
Personnel - FT OT, OL, Misc	225	5,124	(4,899)
Benefits	271,511	290,191	(18,680)
Personnel - PT	229,153	253,923	(24,770)
Expenses	287,384	382,934	(95,550)
Police Academy - Total	\$ 260,721	\$ 177,101	\$ 83,620
Personnel - FT	67,808	56,896	10,912
Personnel - FT OT, OL, Misc	-	-	-
Benefits	100,452	27,154	73,298
Personnel - PT	65,202	73,627	(8,425)
Expenses	27,259	19,424	7,835
Fire Academy - Total	\$ 196,682	\$ 249,383	\$ (52,701)
Personnel - FT	61,354	61,696	(342)
Personnel - FT OT, OL, Misc	6,049	-	6,049
Benefits	30,763	29,444	1,319
Personnel - PT	63,609	108,296	(44,687)
Expenses	34,907	49,947	(15,040)
Academic Support - Total	\$ 2,793,890	\$ 2,803,292	\$ (9,402)
Personnel - FT	1,441,216	1,449,149	(7,933)
Personnel - FT OT, OL, Misc	58,304	43,198	15,106
Benefits	746,389	691,600	54,789
Personnel - PT	286,894	341,583	(54,689)
Expenses	261,087	277,762	(16,675)
Student Services - Total	\$ 7,775,990	\$ 7,501,912	\$ 274,078
Personnel - FT	4,126,574	4,059,050	67,524
Personnel - FT OT, OL, Misc	89,790	93,012	(3,222)
Benefits	2,243,706	1,937,163	306,543
Personnel - PT	415,335	404,438	10,897
Expenses	900,585	1,008,249	(107,664)
Institutional Support - Total	\$ 7,088,620	\$ 6,880,079	\$ 208,541
Personnel - FT	3,136,558	3,195,919	(59,361)
Personnel - FT OT, OL, Misc	3,000	13,193	(10,193)
Benefits	1,563,191	1,525,238	37,953
Personnel - PT	83,235	127,831	(44,596)
Expenses	2,302,636	2,017,898	284,738
Operating & Maintenance - Total	\$ 5,605,869	\$ 5,906,426	\$ (300,557)
Personnel - FT	1,879,746	1,704,032	175,714
Personnel - FT OT, OL, Misc	79,439	107,520	(28,081)
Benefits	924,708	813,242	111,466
Personnel - PT	87,723	103,525	(15,802)
Expenses	2,634,253	3,178,107	(543,854)
Debt Service	\$ 563,990	122,990	\$ 441,000
Retiree Benefits	\$ 406,526	410,685	\$ (4,159)
Auxiliary Enterprises	\$ 20,706	38,431	\$ (17,725)
Total Operating Expenditures	\$ 41,944,354	\$ 41,428,826	\$ 515,528

ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING June 30, 2022

	6/30/2022		
	Budget Amount	Unaudited Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 5,236,292	\$ 5,717,605	\$ 481,313
Continuing Education	537,500	587,589	50,089
Fees	3,475,030	3,313,475	(161,555)
Out of County (Charge back)	50,000	71,319	21,319
	-		-
Government Appropriations			
State	3,977,876	3,957,615	(20,261)
County	7,060,000	7,060,000	-
Other Revenues	398,500	374,040	(24,460)
Auxiliary Enterprises	286,000	353,977	67,977
Reserve Capital Proj	(427,099)		427,099
Reserve from FY19	-		-
Drawdown from Unrestricted Fund Balance			-
Federal (CARES Act)	1,325,000	1,334,457	9,457
Total Revenues	\$ 21,919,099	\$ 22,770,077	\$ 850,978
Current Operating Expenditures			
Instruction - Total	\$ 7,318,120	\$ 6,546,336	\$ 771,784
Personnel - FT	2,964,964	2,801,369	163,595
Personnel - FT OT, OL, Misc	936,500	942,057	(5,557)
Benefits	1,597,287	1,224,573	372,714
Personnel - PT	1,667,319	1,462,177	205,142
Expenses	152,050	116,160	35,890
Continuing Education - Total	\$ 628,837	\$ 667,894	\$ (39,057)
Personnel - FT	185,057	177,450	7,607
Personnel - FT OT, OL, Misc	-	900	(900)
Benefits	130,629	116,399	14,230
Personnel - PT	204,451	211,564	(7,113)
Expenses	108,700	161,581	(52,881)
Academic Support - Total	\$ 1,410,930	\$ 1,316,563	\$ 94,367
Personnel - FT	692,412	655,614	36,798
Personnel - FT OT, OL, Misc	12,600	4,883	7,717
Benefits	360,305	351,021	9,284
Personnel - PT	262,488	227,604	34,884
Expenses	83,125	77,441	5,684

Student Services - Total	\$ 3,865,193	\$ 3,594,789	\$ 270,404
Personnel - FT	2,000,552	2,000,947	(395)
Personnel - FT OT, OL, Misc	6,500	4,676	1,824
Benefits	1,079,144	1,007,789	71,355
Personnel - PT	508,235	407,960	100,275
Expenses	270,762	173,417	97,345
Institutional Support - Total	\$ 5,449,718	4,493,146	\$ 956,572
Personnel - FT	1,844,527	2,092,448	(247,921)
Personnel - FT OT, OL, Misc	20,500	9,578	10,922
Benefits	976,748	843,339	133,409
Personnel - PT	59,774	37,330	22,444
Expenses	2,548,169	1,510,451	1,037,718
Operating & Maintenance - Total	\$ 2,974,766	\$ 3,210,474	\$ (235,708)
Personnel - FT	71,970	71,970	-
Personnel - FT OT, OL, Misc	-	-	-
Benefits	38,643	23,866	14,777
Personnel - PT	11,376	10,651	725
Expenses	2,852,777	3,103,987	(251,210)
Debt Service	\$ 241,710	52,710	\$ 189,000
Retiree Benefits			\$ -
Minor Capital	\$ -	-	\$ -
Auxiliary Enterprises	\$ 29,825	58,415	\$ (28,590)
Total Operating Expenditures	\$ 21,919,099	\$ 19,940,327	\$ 1,978,772

ROWAN COLLEGE OF SOUTH JERSEY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING SEPTEMBER 30, 2022

	9/30/2022		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 16,727,116	\$ 9,783,457	\$ (6,943,659)
Police Academy - Tuition	60,000	18,850	(41,150)
Fire Academy - Tuition		27,880	27,880
Continuing Education	1,387,500	389,115	(998,385)
Fees	11,314,677	6,022,334	(5,292,343)
Out of County	90,000	1,224	(88,776)
Government Appropriations			
State	10,469,293	2,385,590	(8,083,704)
Police Academy - State Funding	60,000	15,000	(45,000)
Fire Academy - State Funding	9,430	2,358	(7,073)
Continuing Ed - State Funding	107,168	26,792	(80,376)
County	16,050,000	6,262,500	(9,787,500)
Police Academy - County Funding	50,000	12,500	(37,500)
Fire Academy - County Funding	50,000	12,500	(37,500)
ACT Center - County Funding	100,000	25,000	(75,000)
Federal		406,181	406,181
Other Revenues	343,500	64,715	(278,785)
Auxiliary Enterprises	826,800	72,971	(753,829)
Administrative Revenue	300,000		(300,000)
Drawdown from Unrestricted Fund Balance	4,457,164		(4,457,164)
County Debt Forgiveness	243,000		(243,000)
Reserve for Capital Projects	1,710,906		(1,710,906)
			-
Total Revenues	\$ 64,356,554	\$ 25,528,966	\$ (38,827,588)
Current Operating Expenditures			
Instruction - Total	\$ 22,966,680	\$ 3,198,629	\$ 19,768,051
Personnel - FT	10,611,828	1,337,631	9,274,197
Personnel - FT OT, OL, Misc	2,968,753	616,255	2,352,498
Benefits	4,924,939	760,368	4,164,571
Personnel - PT	4,124,730	369,309	3,755,421
Expenses	336,430	115,066	221,364
Continuing Education - Total	\$ 2,359,448	\$ 478,522	\$ 1,880,926
Personnel - FT	835,499	187,777	647,722
Personnel - FT OT, OL, Misc	225		225
Benefits	687,111	108,278	578,833

Personnel - PT	438,529	93,309	345,220
Expenses	398,084	89,158	308,926
Police Academy - Total	\$ 297,911	\$ 47,760	\$ 250,151
Personnel - FT	69,164	16,165	52,999
Personnel - FT OT, OL, Misc	-	-	-
Benefits	134,982	8,484	126,498
Personnel - PT	66,506	17,507	48,999
Expenses	27,259	5,604	21,655
Fire Academy - Total	\$ 291,753	\$ 48,583	\$ 243,170
Personnel - FT	62,988	13,302	49,686
Personnel - FT OT, OL, Misc	6,049	-	6,049
Benefits	122,928	6,981	115,947
Personnel - PT	64,881	20,283	44,598
Expenses	34,907	8,017	26,890
Academic Support - Total	\$ 4,237,132	\$ 1,060,384	\$ 3,176,748
Personnel - FT	2,178,385	473,148	1,705,237
Personnel - FT OT, OL, Misc	70,904	6,750	64,154
Benefits	1,097,136	255,189	841,947
Personnel - PT	548,895	101,313	447,582
Expenses	341,812	223,984	117,828
Student Services - Total	\$ 11,689,519	\$ 2,609,755	\$ 9,079,764
Personnel - FT	6,392,237	1,443,193	4,949,044
Personnel - FT OT, OL, Misc	87,666	6,007	81,659
Benefits	3,288,088	761,296	2,526,792
Personnel - PT	914,860	173,280	741,580
Expenses	1,006,668	225,979	780,689
Institutional Support - Total	\$ 12,438,572	\$ 3,032,999	\$ 9,405,573
Personnel - FT	5,095,881	1,147,671	3,948,210
Personnel - FT OT, OL, Misc	23,500	6,288	17,212
Benefits	2,594,264	574,039	2,020,225
Personnel - PT	186,895	42,605	144,290
Expenses	4,538,032	1,262,396	3,275,636
Operating & Maintenance - Total	\$ 8,824,490	\$ 2,223,305	\$ 6,601,185
Personnel - FT	2,035,994	410,565	1,625,429
Personnel - FT OT, OL, Misc	79,439	16,069	63,370
Benefits	1,026,334	212,449	813,885
Personnel - PT	112,685	19,791	92,894
Expenses	5,570,038	1,564,431	4,005,607
Leasing Expenses		-	\$ -
Retiree Benefits	\$ 414,657	104,836	\$ 309,821
Auxiliary Enterprises	\$ 50,642	17,351	\$ 33,291
Debt Payments	\$ 785,750		
Total Operating Expenditures	\$ 64,356,554	\$ 12,822,124	\$ 50,748,680

ROWAN COLLEGE OF SOUTH JERSEY
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING SEPTEMBER 30, 2022
Gloucester Campus

	9/30/2022		
	Budget Amount	Actual Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 11,981,812	\$ 6,937,796	\$ (5,044,016)
Police Academy - Tuition	60,000	18,850	(41,150)
Fire Academy - Tuition		27,880	27,880
Continuing Education	750,000	150,063	(599,937)
Fees	8,008,715	4,228,570	(3,780,145)
Out of County	40,000	1,224	(38,776)
Government Appropriations			
State	6,491,417	1,750,452	(4,740,966)
Police Academy - State Funding	60,000	15,000	(45,000)
Fire Academy - State Funding	9,430	2,358	(7,073)
Continuing Ed - State Funding	107,168	26,792	(80,376)
County	8,800,000	4,450,000	(4,350,000)
Police Academy - County Funding	50,000	12,500	(37,500)
Fire Academy - County Funding	50,000	12,500	(37,500)
ACT Center - County Funding	100,000	25,000	(75,000)
Federal		406,181	406,181
Other Revenues	45,000	37,831	(7,169)
Auxiliary Enterprises	590,800	27,846	(562,954)
Administrative Revenue	300,000		(300,000)
Drawdown from Unrestricted Fund Balance	4,457,164		(4,457,164)
County Debt Forgiveness	243,000		(243,000)
			-
			-
Total Revenues	\$ 42,144,506	\$ 18,130,842	\$ (24,013,664)
Current Operating Expenditures			
Instruction - Total	\$ 15,521,679	\$ 2,190,753	\$ 13,330,926
Personnel - FT	7,502,771	998,576	6,504,195
Personnel - FT OT, OL, Misc	2,032,253	438,296	1,593,957
Benefits	3,352,610	524,068	2,828,542
Personnel - PT	2,454,065	161,658	2,292,407
Expenses	179,980	68,155	111,825
Continuing Education - Total	\$ 1,729,366	\$ 309,723	\$ 1,419,643
Personnel - FT	648,188	141,109	507,079
Personnel - FT OT, OL, Misc	225		225

Benefits	560,030	74,056	485,974
Personnel - PT	233,539	36,998	196,541
Expenses	287,384	57,560	229,824
Police Academy - Total	\$ 297,911	\$ 47,760	\$ 250,151
Personnel - FT	69,164	16,165	52,999
Personnel - FT OT, OL, Misc	-	-	-
Benefits	134,982	8,484	126,498
Personnel - PT	66,506	17,507	48,999
Expenses	27,259	5,604	21,655
Fire Academy - Total	\$ 291,753	\$ 48,583	\$ 243,170
Personnel - FT	62,988	13,302	49,686
Personnel - FT OT, OL, Misc	6,049	-	6,049
Benefits	122,928	6,981	115,947
Personnel - PT	64,881	20,283	44,598
Expenses	34,907	8,017	26,890
Academic Support - Total	\$ 2,824,362	\$ 751,595	\$ 2,072,767
Personnel - FT	1,472,124	325,033	1,147,091
Personnel - FT OT, OL, Misc	58,304	6,750	51,554
Benefits	741,215	170,583	570,632
Personnel - PT	292,632	50,397	242,235
Expenses	260,087	198,832	61,255
Student Services - Total	\$ 7,729,933	\$ 1,697,856	\$ 6,032,077
Personnel - FT	4,316,125	954,208	3,361,917
Personnel - FT OT, OL, Misc	81,166	5,049	76,117
Benefits	2,173,170	500,784	1,672,386
Personnel - PT	423,641	88,990	334,651
Expenses	735,831	148,825	587,006
Institutional Support - Total	\$ 7,010,086	\$ 1,755,627	\$ 5,254,459
Personnel - FT	3,168,236	707,649	2,460,587
Personnel - FT OT, OL, Misc	3,000	2,805	195
Benefits	1,595,208	371,385	1,223,823
Personnel - PT	65,010	30,305	34,705
Expenses	2,178,632	643,483	1,535,149
Operating & Maintenance - Total	\$ 5,753,917	\$ 1,356,445	\$ 4,397,472
Personnel - FT	1,962,585	392,573	1,570,012
Personnel - FT OT, OL, Misc	79,439	16,069	63,370
Benefits	988,162	206,029	782,133
Personnel - PT	89,478	15,558	73,920
Expenses	2,634,253	726,216	1,908,037
Leasing Expenses		-	\$ -
Retiree Benefits	\$ 414,657	104,836	\$ 309,821
Auxiliary Enterprises	\$ 20,817	11,653	\$ 9,164
Debt Payments	\$ 550,025		
Total Operating Expenditures	\$ 42,144,506	\$ 8,274,831	\$ 33,319,650

ROWAN COLLEGE OF SOUTH JERSEY
CUMBERLAND CAMPUS
MONTHLY OPERATING REPORT
FOR THE MONTH ENDING September 30, 2022

	9/30/2022		
	Budget Amount	Y-T-D	Delta Y-T-D
Current Operating Revenues			
Educational and General			
Student Tuition - Credit	\$ 4,745,304	\$ 2,845,661	\$ (1,899,643)
Continuing Education	637,500	239,052	(398,448)
Fees	3,305,962	1,793,764	(1,512,198)
Out of County (Charge back)	50,000	-	(50,000)
	-		-
Government Appropriations			
State	3,977,876	635,138	(3,342,738)
County	7,250,000	1,812,500	(5,437,500)
Other Revenues	298,500	26,884	(271,616)
Auxiliary Enterprises	236,000	45,125	(190,875)
Reserve Capital Proj	1,710,906		(1,710,906)
Reserve from FY19	-		-
Drawdown from Unrestricted Fund Balance			-
Federal (CARES Act)	-	-	-
Total Revenues	\$ 22,212,048	\$ 7,398,124	\$ (14,813,924)
Current Operating Expenditures			
Instruction - Total	\$ 7,445,001	\$ 1,007,876	\$ 6,437,125
Personnel - FT	3,109,057	339,055	2,770,002
Personnel - FT OT, OL, Misc	936,500	177,959	758,541
Benefits	1,572,329	236,300	1,336,029
Personnel - PT	1,670,665	207,651	1,463,014
Expenses	156,450	46,911	109,539
Continuing Education - Total	\$ 630,082	\$ 168,799	\$ 461,283
Personnel - FT	187,311	46,668	140,643
Personnel - FT OT, OL, Misc	-	-	-
Benefits	127,081	34,222	92,859
Personnel - PT	204,990	56,311	148,679
Expenses	110,700	31,598	79,102
Academic Support - Total	\$ 1,412,770	\$ 308,789	\$ 1,103,981
Personnel - FT	706,261	148,115	558,146
Personnel - FT OT, OL, Misc	12,600	-	12,600
Benefits	355,921	84,606	271,315
Personnel - PT	256,263	50,916	205,347
Expenses	81,725	25,152	56,573

Student Services - Total	\$ 3,959,586	\$ 911,899	\$ 3,047,687
Personnel - FT	2,076,112	488,985	1,587,127
Personnel - FT OT, OL, Misc	6,500	958	5,542
Benefits	1,114,918	260,512	854,406
Personnel - PT	491,219	84,290	406,929
Expenses	270,837	77,154	193,683
Institutional Support - Total	\$ 5,428,486	1,277,372	\$ 4,151,114
Personnel - FT	1,927,645	440,022	1,487,623
Personnel - FT OT, OL, Misc	20,500	3,483	17,017
Benefits	999,056	202,654	796,402
Personnel - PT	121,885	12,300	109,585
Expenses	2,359,400	618,913	1,740,487
Operating & Maintenance - Total	\$ 3,070,573	\$ 866,860	\$ 2,203,713
Personnel - FT	73,409	17,992	55,417
Personnel - FT OT, OL, Misc	-	-	-
Benefits	38,172	6,420	31,752
Personnel - PT	23,207	4,233	18,974
Expenses	2,935,785	838,215	2,097,570
Debt Service	\$ 235,725	-	\$ 235,725
Retiree Benefits			\$ -
Auxiliary Enterprises	\$ 29,825	5,698	\$ 24,127
Total Operating Expenditures	\$ 22,212,048	\$ 4,547,293	\$ 17,664,755

SAFETY AND SECURITY DEPARTMENT



REPORT

TO: Meg Resue, Special Assistant to the President
FROM: Paul Babcock, Director of Campus Safety and Security
DATE: October 7th, 2022
SUBJECT: **CRIME STATISTICS for the month of September 2022**

In accordance with New Jersey Statute P.L. 2015, Chapter 220, S485, supplementing Chapter 3b of Title 18A, enacted January 19, 2016 the President of each public institution of higher education shall report to the governing board of the institution, at each of its regular meetings, all crimes, fires and other emergencies which occurred on campus during the previous reporting period. For the purpose of this report, Rowan College of South Jersey is following the Clery Act definitions for reporting crime statistics.

DESCRIPTION	GLOUCESTER	CUMBERLAND
Burglary	0 Incidents	0 Incidents
Criminal Trespass/Trespassing	0 Incidents	0 Incidents
Possession of Controlled Dangerous Substances	0 Incidents	0 Incidents
Underage Alcohol Consumption	0 Incidents	0 Incidents
Thefts	0 Incidents	0 Incidents
Harassment	0 Incidents	0 Incidents
Criminal Mischief	0 Incidents	0 Incidents
Receiving Stolen Property	0 Incidents	0 Incidents
False Public Alarms	2 Incidents	0 Incidents
Emergency Notifications	2 Incidents	0 Incidents
Assault	0 Incidents	0 Incidents
Sexual Assault/Contact	0 Incidents	0 Incidents
Hate Crimes	0 Incidents	0 Incidents
Violence Against Women	0 Incidents	0 Incidents
Timely Warnings	0 Incidents	0 Incidents
Motor Vehicle Accidents/Incidents	1 Incidents	0 Incidents
Fire	0 Incidents	0 Incidents
Medical Assist/Incidents	6 Incidents	0 Incidents
Other Incidents	2 Incidents	3 Incidents



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE CUMBERLAND COUNTY CAMPUS EDUCATIONAL FOUNDATION

WHEREAS, Rowan College of South Jersey and the Cumberland County Campus Educational Foundation desire to formalize a partnership and to clearly define the services provided to the Foundation by the College and the responsibilities of the Foundation to the College; and

WHEREAS, there will be no cost to either the Cumberland County Campus Educational Foundation or RCSJ during this partnership unless mutually agreed upon; and

WHEREAS, the agreement is in effect in perpetuity, unless terminated by either party as per the terms of the MOU, effective immediately; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to execute and enter into the Memorandum of Understanding with the Cumberland County Campus Educational Foundation immediately, and in perpetuity, unless cancelled.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH BLACKBAUD INC.

WHEREAS, the Rowan College of South Jersey, pursuant to the provisions of NJSA 18A:64A-25.5 (3), the Board of Trustees may by resolution purchase materials or supplies which are not available from more than one potential bidder, including without limitation materials or supplies which are patented or copyrighted without public advertising for bids; and

WHEREAS, the Rowan College of South Jersey, pursuant to the provisions of NJSA 18A:64A-25.5 (19), the Board of Trustees may by resolution purchase goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals and system development for the hardware without public advertising for bids; and

WHEREAS, the college administration has determined that Blackbaud Inc. is the sole source supplier of Academic Works Scholarship software for the college's foundation scholarship application; and

WHEREAS, the Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey to enter into an agreement with Blackbaud Inc. in an amount not to exceed \$25,000 to provide Academic Works Scholarship software.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN BRIAN S. OWENS SR. BUILDING COMPANY AND ROWAN COLLEGE OF SOUTH JERSEY

WHEREAS, Rowan College of South Jersey, Gloucester Campus, needs to make repairs to the maintenance pole barn; and

WHEREAS, county college contract law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$37,500; and

WHEREAS, since the anticipated aggregate expense will exceed the quote threshold of \$7,500 three quotes were solicited; and

WHEREAS, Rowan College of South Jersey intends to enter into a contract with Brian S. Owens Sr. Building Company for repairs to the maintenance pole barn in the amount of \$22,050 as per quote dated 10/13/22 subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Brian S. Owens Sr. Building Company for repairs to the maintenance pole barn in the amount of \$22,050.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE AWARD OF A CONTRACT TO PURCHASE GROUNDSKEEPING EQUIPMENT FROM CENTRAL JERSEY EQUIPMENT

WHEREAS, Rowan College of South Jersey, pursuant to N.J.S.A. 52:34-6.2 and LFN 2012-10, may by resolution and without advertising for bids, purchase any materials, supplies, goods, services or equipment entered into under a National Cooperative Purchasing Program; and

WHEREAS, the vendor selected has a contract with Sourcewell, which Rowan College of South Jersey is a member utilizing contract # 031121-DAC; and

WHEREAS, Central Jersey Equipment has submitted quote number 27658013 based on contract pricing to provide three (3) 2023 John Deere Gator's and associated equipment for a total of \$23,436.90; and

WHEREAS, Central Jersey Equipment has promised \$4,500 in trade for three (3) existing 2017 John Deere Gator's; and

WHEREAS, the Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the Rowan College of South Jersey, Gloucester Campus, to enter into an agreement with Central Jersey Equipment in the amount of \$18,936.90 representing a sales price of \$23,436.90 minus a trade in value of \$4,500.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





**RESOLUTION TO AUTHORIZE CONTRACT BETWEEN EXLEY'S
LANDSCAPE SERVICE AND ROWAN COLLEGE OF SOUTH JERSEY FOR
LANDSCAPING AND SNOW REMOVAL**

WHEREAS, Rowan College of South Jersey needs a contractor to perform landscaping and snow removal services on an as needed basis during the year; and

WHEREAS, county college contract law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$37,500; and

WHEREAS, since the anticipated aggregate expense will exceed the quote threshold of \$7,500 three quotes were solicited; and

WHEREAS, Rowan College of South Jersey intends to enter into a contract with Exley's Landscaping Service for landscaping and snow removal subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the Vice President and Chief Operating Officer has determined that the total value of contracts awarded will exceed \$17,500; and

WHEREAS, the Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Exley's Landscape Service for landscaping and snow removal services as needed.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





**RESOLUTION TO AUTHORIZING AWARD OF CONTRACT BETWEEN
ROWAN COLLEGE OF SOUTH JERSEY AND UGI ENERGY SERVICES FOR
NATURAL GAS SUPPLY SERVICE**

WHEREAS, NJSA 18A:64A-25.10 authorizes the boards of trustees of two or more county colleges to provide jointly by agreement for the purchase of work, materials, or supplies for their respective colleges; and

WHEREAS, New Jersey's county colleges, through their consortium, The Joint Purchasing Consortium, (JPC), have joined for this purpose and are willing to work together to negotiate the best rates and costs for the benefit of the colleges; and

WHEREAS, Ocean County College will serve as the Lead Agency in this joint agreement for the New Jersey County Colleges' Joint Purchasing Consortium for the purchase of Natural Gas Supply Service; and

WHEREAS, the Natural Gas Supply Service pricing was requested in the form of a bid, 22/23 B-1397, following all appropriate legislation including PL 2004, Chapter 19 and NJSA 19:44A-20.4 New Jersey Local Unit Pay-To-Play Laws for a period of November 1, 2022 to October 31, 2024; and

WHEREAS, the Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes entering into an agreement to purchase natural gas supply service from UGI Energy Services, for the Cumberland Campus, at the rate awarded by Ocean County College on behalf of the NJCC JPC for the period November 1, 2022 through October 31, 2024.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.

Attested:


Len Daws, Secretary


Gene J. Concordia, Chairperson





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO AUTHORIZE ENTERING INTO AN AGREEMENT WITH UGI ENERGY SERVICES FOR NATURAL GAS SUPPLY SERVICE UNDER THE SOUTH JERSEY POWER COOPERATIVE

WHEREAS, the Rowan College of South Jersey in conjunction with the County of Camden, as the Lead Agency for the South Jersey Power Cooperative (SJPC), received and opened publicly advertised bid A44-22 for the supply and delivery of natural gas to various South Jersey Power Cooperative locations; and

WHEREAS, Rowan College of South Jersey has been a member and wishes to continue its participation with the South Jersey Power Cooperative (SJPC); and

WHEREAS, the County of Camden on behalf of the SJPC publicly advertised bids for the purpose of procuring natural gas supply services; and

WHEREAS, the Lead Agency for the South Jersey Cooperative declares UGI Energy Services as the lowest responsible bidder for a term of 12 months commencing on December 1, 2022 and ending on November 30, 2023 at the dekatherm prices listed in the proposals of Bid A44-22; and

WHEREAS, the Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes and directs the Rowan College of South Jersey to enter into a 12-month contract with UGI Energy Services of Wyomissing, PA for the Supply and Delivery of Natural Gas (Gloucester Campus).

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION TO AUTHORIZE CONTRACT BETWEEN SCHOLARSHIP SOLUTIONS LLC DOING BUSINESS AS AWARDSRING LLC AND ROWAN COLLEGE OF SOUTH JERSEY

WHEREAS, Rowan College of South Jersey needs to secure cost effective scholarship management software; and

WHEREAS, county college contract law (18A:64A-25.3) does not require public advertising if the purchases do not exceed \$37,500; and

WHEREAS, since the anticipated aggregate expense will exceed the quote threshold of \$7,500 two quotes were solicited; and

WHEREAS, Rowan College of South Jersey intends to enter into a contract with Scholarship Solutions LLC dba AwardSpring LLC for scholarship management software for a term of three (3) years, beginning 2/1/2023 and ending 1/31/2026, in the amount of \$34,097 subject to all the conditions applicable to the current State of New Jersey Contract Laws; and

WHEREAS, the award of contract is contingent on successfully completing attorney review and returning all required purchasing paperwork; and

WHEREAS, the Vice President and Chief Operating Officer has certified that the funds are available for this project; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees hereby authorizes entering into an agreement with Scholarship Solutions LLC dba AwardSpring LLC for scholarship management software for a term of three (3) years, beginning 2/1/2023 and ending 1/31/2026, in the amount of \$34,097.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary



The following Education/General Fund Actions are presented for Board of Trustee approval.

(4) Four Full-Time New Hires:		Name	Rationale	Employment Pool	Salary	Effective Date
Activator Center for College & Career Readiness	Melanie Gaston	Resignation	Internal Hire	\$40,000.00 per year	10/17/2022	
Shipping/Receiving/Mail Clerk III	Stephen Delahouille	Reassignment	External Hire	\$14.62 per hour	11/7/2022	
Director, Curriculum & Assessment	Matthew Kunkle	Resignation	External Hire	\$53,000.00 per year	11/7/2022	
Custodian	Isiah Jones	Resignation	External Hire	\$14.45 per hour	11/14/2022	

(13) Thirteen Employee Transitions:		Name	Rationale	Employment Pool	Salary	Effective Date
Assistant Men's Basketball Coach - 1st Assistant	Keenan Connolly	Resignation	Internal Candidate	\$5,753.00 per year	10/2/2023	
Lead Maintenance/Firearm	Derek Wocke	Resignation	Internal Candidate	\$20.66 per hour	10/1/2022	
Student Development Specialist	Jeff Augustus	Resignation	Internal Candidate	\$40,000.00 per year (grant-funded)	10/8/2022	
Advisor, Center for College & Career Readiness	Anthony Keller	Transfer	Internal Candidate	\$40,153.58 per year (no salary change)	10/17/2022	
Executive Director, Behavioral Sciences & Community	Keayata Collins	Title Change	Internal Candidate	\$80,000.00 per year (no salary change)	8/29/2022	
Executive Director, Institutional Research	Wendy Wagner	Reassignment	Internal Candidate	\$80,000.00 per year	10/24/2022	
Program Manager, ACT Program	Rannon Casanova	New Position	Internal Candidate	\$75,000.00 per year	10/24/2022	
Team Coordinator - V, Behavioral Sciences and Law & Social Justice	Maryanne Charlton	New Position	Internal Candidate	\$17.00 per hour (no change)	11/5/2022	
Executive Vice President and Chief Operating Officer	Dominick Burzidelli	Title Change	Internal Candidate	\$182,271.95 (no salary change)	11/5/2022	
DMS Program Director	Shari Morgan	Resignation	Internal Candidate	\$70,000.00 per year	11/1/2022	
*Administrator I, Education and Humanities	Nicole Durcan	Dual Campus	Internal Candidate	\$53,551.54 per year	11/5/2022	
*Administrator II, College Outreach	Adam Morina	Dual Campus	Internal Candidate	\$42,432.00 per year	11/5/2022	
*Director II, Internship and Career Planning	Kristen Whyte	Dual Campus	Internal Candidate	\$58,593.34 per year	11/5/2022	

(4) Five Part-Time Hires:		Title	Name	Rationale	Employment Pool	Salary	Effective Date
Men's Head Basketball Coach	Richard Casey	Resignation	External Hire	\$10,254.00 per year	9/26/2022		
Assistant Men's Wrestling Coach - Int Assistant	Peter DiPal	Resignation	External Hire	\$4,928.00 per year	10/17/2022		
Part-Time Adult Basic Education Instructor	Sara Madry	Resignation	External Hire	\$25.00 per hour (grant-funded)	10/24/2022		
Part-Time Student Life Specialist	Amanda Cahm	Full-time to Part-time	External Hire	\$19.34 per hour	10/10/2022		

(9) Nine Market Adjustments:		Title	Name	Rationale	Salary	Effective Date
Executive Director, Academic & Special Services	Guy Davidson	Contract Modifications			\$80,000.00 per year	8/29/2022
Executive Director, Behavioral Services	Diane Musolino	Contract Modifications			\$80,000.00 per year	8/29/2022
Recruiter, Internship & Career Planning	Arya Unfred	Contract Modifications			\$40,000.00 per year	11/5/2022
Outreach Recruiter	Milo Evangelista	Contract Modifications			\$40,000.00 per year	11/5/2022
Team Coordinator V, Adult Basic Education	Jean Caprizi	Contract Modifications			\$20,774 per hour (grant-funded)	10/15/2022
Director I, College Outreach	Phillip Golden	Contract Modifications			\$65,418.79 per year	11/5/2022
Director I, Foundation & Alumni	Cody Miller	Contract Modifications			\$67,184.55 per year	11/5/2022
Assistant Director, Foundation	Sarah Palace	Contract Modifications			\$49,330.06 per year	11/5/2022
Assistant Director, Rowan Choice	Christian Davidson	Contract Modifications			\$47,960.94 per year	11/5/2022

(1) One Resignation:		Title	Name	Rationale	Salary	Effective Date
Student Engagement Specialist	Brianna Berrios	Resignation			\$53.44 per hour	11/11/2022

(1) One Retirement:		Title	Name	Rationale	Salary	Effective Date
Assistant Professor, Nursing & Health Professions	Barbara Taylor	Retirement			\$67,615.70 per year	6/30/2023

(12) Twelve Adjunct 2022-2023 New Hires:		Name	Division
Christina DiGiovacchino	Behavioral Sciences and Law & Social Justice		
Alex Malachuk	Business Studies		
Stephen Dixon	Business Studies		
Susan Delaney	Business Studies		
Maureen Russo	Nursing & Health Professions		
Ronald Franceschini	Nursing & Health Professions		

RCSI - GLOUCESTER - PERSONNEL ACTIONS

DATE: 11/8/2022

Brittany Friedman	Nursing & Health Professions
Amanda Salvatore	Nursing & Health Professions
Kelly Beach	Nursing & Health Professions
Kelly Burgess	Nursing & Health Professions
Joseph Beltendorf	Education & Humanities
Ernestine Qiu	Communications and Creative & Performing Arts

(2) Two President Recommendations:

RCSI Special Services Contract 2022-2023

Resolution to Approve Certifying Officer and Supervisor of Certifying Officer

ROWAN COLLEGE of SOUTH JERSEY - GLOUCESTER

Schedule of Special Service Contracts

FISCAL YEAR: 2022 - 2023

<u>STUDENT SERVICES</u>	
\$5,000.00	PTK Advisor
\$3,000.00	PTK Advisor
\$3,000.00	Designated International Student Liaison
\$3,000.00	Designated Veterans Services Liaison
\$2,500.00	New Student Orientation Liaison
<u>PRESIDENT'S OFFICE</u>	
\$3,000.00	Social Media Liaison
\$2,500.00	President Liaison - Wind Institute
\$2,500.00	President Liaison - Institute of Special Services
\$2,500.00	Liaison - Institutional Advancement
\$2,500.00	NJ State Special Olympics Liaison (Rowan University)
\$2,500.00	Equity and Recruitment Project
\$1,600.00	The SPOT Coordinator
<u>OPERATIONS</u>	
\$5,000.00	COVID-19 Vaccine and Testing Administrator
<u>INFORMATION TECHNOLOGY</u>	
\$5,000.00	Online Campus
\$10,000.00	Chairman - ERP Implementation Team Member
\$5,000.00	ERP Implementation Team Member
<u>INTERNSHIP AND CAREER PLANNING</u>	
\$10,000.00	PT/Director/Intern/Scholarship
<u>FINE ARTS</u>	
\$2,500.00	Art Gallery Curator
<u>CHORUS</u>	
\$4,900.00	Community Chorus Director
\$1,300.00	Conductor of Community Chorus
\$1,700.00	Community Chorus Assistant
\$2,300.00	Community Chorus Accompanist
\$2,500.00	Music Society Club Coordinator

The following Education/General Fund Actions are presented for Board of Trustees approval.

RCSI - CUMBERLAND - PERSONNEL ACTIONS

DATE: 11/8/2022

(2) Two Full-Time New Hires:		Name	Title	Rationale	Employment Pool	Salary	Effective Date
Director III, HSI Programs	Luz Rodriguez		Resignation	External Hire	\$65,265.00 per year	10/18/2022	
ACT Program Instructor	Vanessa Oliphant		New Position	External Hire	\$46,500.00 per year	12/1/2022	

(5) Five Employee Transitions:		Name	Title	Rationale	Employment Pool	Salary	Effective Date
Student Development Advisor, Advisement & Retention	Jillian Durham-Pierce		New Position	Internal Candidate	\$52,185.00 per year	10/3/2022	
Part-Time Administrative Specialist, Adult Basic Education	Amelie Vargas		Title Change	Internal Candidate	\$18,96 per hour (grant-funded)	9/9/2022	
Information Technology Coordinator	Sharon Murray		Part-Time to Full-Time	Internal Candidate	\$19.34 per hour (no change)	11/1/2022	
Assistant Director, Student Accounts	Vanessa Reynolds		Reassignment	Internal Candidate	\$52,185.00 per year	11/1/2022	
Senior Supervisor, Recruitment	LaToya Gibbons		Dual Campus	Internal Candidate	\$52,082.16 per year	11/16/2022	

(2) Two Part-Time Hires:		Name	Title	Rationale	Employment Pool	Salary	Effective Date
Part-Time Welding Technology Instructor	James Jones		New Position	External Hire	\$50.00 per hour	10/17/2022	
Part-Time Learning Assistant, Cybersecurity	Hunter Adams		New Position	Internal Candidate	\$23.83 per hour (grant-funded)	11/1/2022	

(2) Two Market Adjustments:		Name	Title	Rationale	Salary	Effective Date
Accountant	Dina Jefferys		Contract Modifications	\$45,000.00 per year	10/1/2022	
Special Assistant to the President, Communications and Marketing	Susan Nardelli		Contract Modifications	\$ 85,731.36 per year	11/16/2022	

(2) Two Adjunct 2022-2023 New Hires:		Name	Division
Debbie Mazzarelli		Behavioral Sciences and Law & Social Justice	
Cynthia Dykhouse		Education & Humanities	



RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE AND APPLY AND UPON AWARD, ACCEPT THE FUNDING FROM THE STATE OF NEW JERSEY FOR THE COMMUNITY WORK EXPERIENCE PROGRAM (CWEP) FOR THE GLOUCESTER CAMPUS

WHEREAS, the Rowan College of South Jersey Board of Trustees hereby certifies that permission is granted to apply and upon award, accept funding for the Community Work Experience Program (CWEP) for the period of July 1, 2022 – June 30, 2023 in the amount of \$150,000; and

WHEREAS, this program is designed to provide training in adult education for the improvement of English language skills, High School Equivalency preparation, financial literacy, computer literacy and employability skills. The goal of the program is to increase participants' overall readiness to enter the workforce; and

WHEREAS, services offered through this program are funded in collaboration with the Gloucester County Workforce Development Board and the State of New Jersey Department of Labor and Workforce Development; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs approval of the resolution to apply and upon award, accept funding from the County of Gloucester for the Community Work Experience Program (CWEP) for the period of July 1, 2022 – June 30, 2023 in the amount of \$150,000.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE COUNTY OF GLOUCESTER FOR THE OPERATION OF THE SPAY & NEUTER CLINIC AT THE GLOUCESTER COUNTY ANIMAL SHELTER CLINIC

WHEREAS, the Rowan College of South Jersey Board of Trustees hereby certifies that permission is granted to enter into a shared service agreement with the County of Gloucester for the operation of the Gloucester County Shelter Spay & Neuter Clinic; and

WHEREAS, this agreement will allow for educational opportunities, internships and student participation in required clinical activities in the Veterinary Technology degree program; and

WHEREAS, the period of the shared service agreement will be from September 1, 2022 through August 31, 2032; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes and directs approval of the resolution to enter into a shared service agreement with the County of Gloucester for the operation of the Gloucester County Shelter Spay & Neuter Clinic for the period of September 1, 2022 through August 31, 2032.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPLY FOR AND UPON AWRD ACCEPT FUNDING THROUGH THE AMERICORPS SENIORS GRANT IN AN AMOUNT UP TO \$65,000 FOR THE GLOUCESTER CAMPUS

WHEREAS, The AmeriCorps Seniors program has released its application for funding renewal for the three year fiscal period starting in 2023 through 2025; and

WHEREAS, Rowan College of South Jersey Gloucester Campus has a history of providing essential AmeriCorps RSVP programming to county seniors; and

WHEREAS, Rowan College of South Jersey Gloucester Campus is in the renewal phase of its existing AmeriCorps RSVP grant funding; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes application and upon award acceptance of funds up to \$65,000 for the Gloucester Campus AmeriCorps Senior programing from 2023 through fiscal year 2025.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPLY FOR AND UPON AWARD ACCEPT UP TO \$3,000 FROM THE HOLLY CITY DEVELOPMENT CORPORATION'S COMMUNITY COLLABORATIVE LEARNING FUNDS GRANT FOR THE CUMBERLAND CAMPUS

WHEREAS, The Holly City Development Corporation has released an application for funding through their Community Collaborative Learning Funds Grant; and

WHEREAS, the Clay College at Rowan College of South Jersey Cumberland Campus is uniquely suited to provide enriching educational experiences to members of the Millville community; and

WHEREAS, the Clay College at Rowan College of South Jersey has developed the Clay Lab Program to create experiences that enhance mental and emotional wellbeing through self-expression; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the application and upon award acceptance of funding of up to \$3,000 from Holly City Development Corporation's Community Collaborative Learning Funds Grant for the Clay Lab Program for the period of January 1, 2023 through December 31, 2023.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPLY FOR AND UPON AWARD ACCEPT UP TO \$19,320 IN GRANT FUNDING FROM THE CUMBERLAND COUNTY CULTURAL AND HERITAGE COMMISSION FOR CLAY COLLEGE “CELEBRATE THE OYSTER” PROJECT FOR THE CUMBERLAND CAMPUS

WHEREAS, The Cumberland County Cultural and Heritage Commission has opened up applications for their re-granting program held in partnership with the New Jersey State Council on the Arts and the New Jersey Historical Commission; and

WHEREAS, the Clay College at Rowan College South Jersey is uniquely suited to provide programming that represents the long standing community relationship between art and history; and

WHEREAS, the Clay College has developed a program, “Celebrate the Oyster” to provide education and experiences that enrich secondary students, post-secondary students and the community; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the application and upon award acceptance of funds of up to \$19,930 from the Cumberland County Cultural and Heritage Commission to be utilized for Clay College of Rowan College South Jersey’s Cumberland Campus “Celebrate the Oyster” Program for the funding period of January 1, 2023 through December 31, 2023

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE APPLICATION AND ACCEPTANCE OF FUNDING FROM THE NEW JERSEY SECRETARY OF HIGHER EDUCATION FOR IMPLEMENTATION OF THE COMMUNITY COLLEGE OPPORTUNITY GRANT (CCOG) STUDENT SUCCESS INITIATIVE FOR BOTH CAMPUSES

WHEREAS, Rowan College of South Jersey’s Board of Trustees hereby certifies that permission is granted to apply for and upon award accept \$254,158 in funding for the current fiscal year to build institutional capacity in support of the goals of the New Jersey Community College Opportunity Grant (CCOG) Program; and

WHEREAS, the Legislature of New Jersey included Student Success Incentive Grant funding that community colleges may use to provide a wide range of degree-completion strategies for students who receive financial aid under the state’s CCOG Program; and

WHEREAS, CCOG recipients at Rowan College of South Jersey would benefit greatly from the success strategies that can be provided using Student Success Incentive Funding. These strategies include; outreach and recruitment of CCOG applicants, an array of support services including intake, financial aid application assistance, advisement platforms, and mentorships, and initiatives to reduce financial burdens and material hardships; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby grants approval to apply and upon award accept funding from the N.J. Secretary of Higher Education under the Community College Opportunity Grant Student Success Incentive Funding program in the amount of \$254,158 for the period of July 1, 2022 to June 30, 2023.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on November 8, 2022.

Attested:


Len Daws, Secretary


Gene J. Concordia, Chair





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE ACCEPTANCE OF FUNDING ASSOCIATED WITH THE EDUCATIONAL OPPORTUNITY FUND (EOF) ARTICLE IV PROGRAM SUPPORT BUDGET FOR THE CUMBERLAND CAMPUS

WHEREAS, Rowan College of South Jersey Board of Trustees hereby certifies that permission has been granted to accept the funding associated with the Educational Opportunity Fund (EOF) Cumberland Campus Article IV Program Support Budget for the Academic Year 2022-2023; and

WHEREAS, these funds will be used to support the EOF program and students on the Cumberland campus; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves the resolution to accept the funding associated with the Educational Opportunity Fund (EOF) Cumberland Campus Article IV Program Support Budget for academic year 2022-2023 from the Office of the Secretary of Higher Education in the new amount of \$292,938.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE THE ACCEPTANCE OF FUNDING ASSOCIATED WITH THE EDUCATIONAL OPPORTUNITY FUND (EOF) ARTICLE IV PROGRAM SUPPORT BUDGET FOR THE GLOUCESTER CAMPUS

WHEREAS, Rowan College of South Jersey Board of Trustees hereby certifies that permission has been granted to accept the funding associated with the Educational Opportunity Fund (EOF) Gloucester Campus Article IV Program Support Budget for the Academic Year 2022-2023; and

WHEREAS, these funds will be used to support the EOF program and students on the Gloucester campus; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves the resolution to accept the funding associated with the Educational Opportunity Fund (EOF) Gloucester Campus Article IV Program Support Budget for academic year 2022-2023 from the Office of the Secretary of Higher Education in the new amount of \$219,165.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE APPLICATION AND UPON AWARD ACCEPTANCE OF UP TO \$57,441 FROM THE GARY SINESE FOUNDATION'S FIRST RESPONDER GRANT

WHEREAS, the Gary Sinese Foundation offers a First Responder Grant for use towards personal protective equipment and is accepting applications; and

WHEREAS, The Gloucester County Fire Academy at Rowan College of South Jersey will soon be required by the Occupational Safety and Health Administration (OSHA) to replace personal protective gear utilized during its fire and water rescue training programs; and

WHEREAS, this protective gear allows for over 3,800 training hours per year for crucial fire and water rescue operations; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes application and upon award acceptance of up to \$57,441 from the Gary Sinese Foundation's First Responder Grant to support the purchase of personal protective equipment required to update current equipment reaching its OSHA expiration.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE APPLICATION AND UPON AWARD ACCEPTANCE OF MEDICARE IMPROVEMENTS FOR PATIENTS AND PROVIDERS ACT: 2022 MEDICARE SPECIAL BENEFITS OUTREACH AND ENROLLMENT ASSISTANCE GRANT FOR THE GLOUCESTER CAMPUS

WHEREAS, the Department of Human Services Division of Aging Services hopes to increase the number of low-income Medicare beneficiaries in New Jersey who know about and apply for Medicare Part D and to increase awareness and use of free and reduced cost preventative benefits covered by Medicare Part B; and

WHEREAS, Rowan College of South Jersey, Gloucester Campus offers AmeriCorps Senior Services programming in conjunction with the Gloucester County Division of Senior Services and the New Jersey State Health Insurance Assistance Program; and

WHEREAS, it is anticipated that up to 14 awards for \$40,000 each will be available to State Health Insurance Assistant Program Lead Agencies for the period of November 1, 2022 through August 31, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees approves the application and upon award acceptance of funds from The Department of Human Services Division of Aging Services for the Medicare Improvements for Patients and Providers Act: 2022 Medicare Special Benefits Outreach and Enrollment Assistance Program in the amount of \$40,000 for a period from November 1, 2022 through August 31, 2023.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.

Attested:


Len Daws, Secretary


Gene J. Concordia, Chair





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES FOR APPROVAL TO APPLY FOR FUNDING AND
UPON AWARD ACCEPT FUNDING FOR THE NATIONAL SCIENCE
FOUNDATION – ADVANCED TECHNICAL EDUCATION (NSF-ATE) GRANT
CONSORTIUM WITH ROWAN COLLEGE OF BURLINGTON COUNTY AND
ROWAN UNIERSITY FOR BOTH CAMPUSES**

WHEREAS, Rowan College of South Jersey’s Board of Trustees hereby certifies that permission has been granted to Academic Services on both of the RCSJ campuses to apply for funding, and upon award, accept funding from the National Science Foundation-Advanced Technical Education (NSF-ATE) grant program; and

WHEREAS, this application, entitled “The Advanced Manufacturing Consortium of Southern Jew Jersey” will allow for the development of new, innovative Manufacturing Programs and provide student experiential learning support to students on both campuses; and

WHEREAS, the period of the program will be from June 1, 2023 through May 31, 2027, in the amount up to \$2,990,938, and

WHEREAS, funds will be utilized to design and develop a consortium of Manufacturing programs and opportunities between Rowan College at Burlington County, Rowan University and Rowan College of South Jersey; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes Academic Services to apply for funding, and upon award accept up to \$2,990,938 in a consortium with RCBC and Rowan University from the National Science Foundation-Advanced Technical Education (NSF-ATE) grant program entitled “The Advanced Manufacturing Consortium of Southern Jew Jersey” for the period of June 1, 2023 through May 31, 2027.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Tuesday, November 8, 2022.

Attested:


Len Daws, Secretary


Gene J. Concordia, Chair





**RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY
BOARD OF TRUSTEES FOR APPROVAL TO APPLY FOR FUNDING AND
UPON AWARD ENTER INTO AN AGREEMENT WITH PRINCETON
UNIVERSITY AS A SUB-AWARDEE FOR THE NATIONAL SCIENCE
FOUNDATION'S (NSF) ENGINES TYPE-1 GRANT PROGRAM FOR BOTH
CAMPUSES**

WHEREAS, Rowan College of South Jersey's Board of Trustees hereby certifies that permission has been granted to Academic Services on both of the RCSJ campuses to apply for funding, and upon award, enter into an agreement with Princeton University as a sub-awardee of the NSF Engines: Type-1 grant program; and

WHEREAS, this application, entitled "The Photonics Innovation Engine (PIE) – Light-based technologies to ensure a cleaner, smarter, more secure future" will allow for the development of new, innovative Photonics programming for students; and

WHEREAS, the period of the program will be from June 1, 2023 through May 31, 2024, in the amount up to \$100,000, and

WHEREAS, funds will be utilized to design and develop new curriculum in Photonics with Princeton and Rowan Universities; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Rowan College of South Jersey hereby authorizes Academic Services to apply for funding, to enter into a two-year agreement, and accept up to \$100,000 from Princeton University as a sub-awardee of the NSF Engines Type-1 Grant Program entitled "The Photonics Innovation Engine (PIE) – Light-based technologies to ensure a cleaner, smarter, more secure future" for the period of June 1, 2023 through May 31, 2024.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held on Tuesday, November 8, 2022.

Attested:


Len Daws, Secretary


Gene J. Concordia, Chair





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE APPLICATION AND ACCEPTANCE OF WORKFORCE INNOVATION AND OPPORTUNITY (WIOA) TITLE II FISCAL YEAR 2021-2022 ADDITIONAL FUNDING UP TO \$34,250 THROUGH SALEM COUNTY VOCATIONAL SCHOOL DISTRICT FOR THE CUMBERLAND CAMPUS

WHEREAS, the New Jersey Workforce Innovation Opportunities (WIOA) Title II Funding has opened an application for additional funding towards the fiscal year 2021-2022 to be used for technology purchases for Adult Basic Education programs on the Cumberland Campus; and

WHEREAS, Rowan College South Jersey Cumberland Campus is a partner agency through Salem County Vocational School District of WIOA Title II funding and has demonstrated burdens due to circumstances surrounding the Coronavirus Pandemic; and

WHEREAS, Rowan College South Jersey Cumberland Campus was awarded initial funding from the WIOA Title II grant through Salem County Vocational School District for the 2021-2022 fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the application and acceptance of additional funds from the New Jersey Workforce Innovation and Opportunity (WIOA) Title II through Salem County Vocational School District up to \$34,250 for the 2021-2022 fiscal year.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested: 
Len Daws, Secretary





RESOLUTION OF THE ROWAN COLLEGE OF SOUTH JERSEY BOARD OF TRUSTEES TO APPROVE APPLICATION AND ACCEPTANCE OF WORKFORCE INNOVATION AND OPPORTUNITY (WIOA) TITLE II FISCAL YEAR 2021-2022 ADDITIONAL FUNDING UP TO \$175,000 FOR THE GLOUCESTER CAMPUS

WHEREAS, the New Jersey Workforce Innovation Opportunities (WIOA) Title II Funding has opened an application for additional funding towards the fiscal year 2021-2022 to be used on technology purchases for Adult Basic Education programs on the Gloucester Campus; and

WHEREAS, Rowan College South Jersey Gloucester Campus is the lead agency for WIOA Title II programs and has demonstrated burdens due to circumstances surrounding the Coronavirus Pandemic; and

WHEREAS, Rowan College South Jersey Gloucester Campus was awarded initial funding from the WIOA Title II grant for the 2021-2022 fiscal year; and

NOW, THEREFORE, BE IT RESOLVED that the Rowan College of South Jersey Board of Trustees authorizes the application and acceptance of additional funds from the New Jersey Workforce Innovation and Opportunity Title II program up to \$175,000 for the 2021-2022 fiscal year.

ADOPTED at the regular scheduled meeting of the Board of Trustees of Rowan College of South Jersey held November 8, 2022.


Gene J. Concordia, Chair

Attested:


Len Daws, Secretary

