



## Rowan College of South Jersey

Administrative Procedure: 3103

### DEGREE/CERTIFICATE REQUIREMENTS

A student requesting to graduate from Rowan College of South Jersey (“RCSJ”) with an associate degree or certificate must:

- Earn a cumulative GPA of 2.000 or higher
- Complete all required courses for the program of study
- Earn at least 50% of the required credits in courses taken at the College

Certificate candidates must earn between 12 and 34 credits, depending on the specific certificate requirements. The program that exists the year in which a student matriculates dictates graduation requirements. Exceptions may be made by the appropriate academic dean.

Each student is responsible for completing all of the requirements and must apply to graduate through the RCSJ portal to establish eligibility for graduation.

Transfer students must also complete a minimum of 50% of the required credits to graduate from the College with a general associate degree. Additionally, if a student transferring into the College wants to complete an associate degree in a specific major field/option, a minimum of three (3) courses specific to that major field/option must be among 50% of the required credits completed at the College.

Students who request to transfer courses into the College’s certificate programs must complete half of the credits for such programs at the College, except for the Paralegal certificate program which limits the transfer credits from another American Bar Association approved institution to fifteen (15).

Area: Academic Services

Approved: 07/01/19, 06/14/22

Revised: 06/20/23

President’s Authorization: \_\_\_\_\_

A handwritten signature in black ink, appearing to read "Jim Keating", is written over a horizontal line.

References:

Rowan College of South Jersey Board of Trustees Policy Manual, *3103 Degree/Certificate Requirements*