

## 2023–2024 COM 400/401 Verification

Name: \_\_\_\_\_

Student ID (A#): \_\_\_\_\_

### Introduction

The U.S. Department of Education has implemented Comment (COM) Codes 400 and 401 for the 2023–2024 aid year. These codes are meant to resolve discrepancies in information reported on your Free Application for Federal Student Aid (FAFSA). Federal Student Aid (FSA) regulations require the RCSJ Office of Financial Aid to correct the inconsistent information before it can offer a financial aid package to your account.

You must **complete this form** in its entirety and **submit your 2021 W-2s and 2021 Tax Return Transcripts**. Visit [IRS.gov](https://www.irs.gov) to obtain a copy of the “4506-T, Request for Transcript of Tax Return” form to request both your W-2s and Tax Return Transcript.

### Section 1 — Untaxed Income

**Directions:** Indicate whether you and your parent/spouse received the following untaxed forms of income. If you did receive one of the forms of untaxed income, check “yes,” then report the **total amount** for 2021.

2021 Untaxed Income Resources	Student	Parent/ Spouse
<b>Payments to tax-deferred pensions or savings plans</b> <ul style="list-style-type: none"> <li>• <b>WHAT TO REPORT:</b> Amount on W-2s in boxes 12a-12d, codes D, E, F, G, H, and S.</li> <li>• <b>SUBMIT ALL 2021 W-2s along with this worksheet.</b></li> </ul>	Yes [ ] No [ ] Amount \$ _____ <u>Attach 2021 W-2s</u>	Yes [ ] No [ ] Amount \$ _____ <u>Attach 2021 W-2s</u>
<b>Total child support received for any of your children</b> <ul style="list-style-type: none"> <li>• <b>WHAT TO REPORT:</b> Total amount disbursed on 2021 statement from <a href="http://njchildsupport.org">njchildsupport.org</a>.</li> <li>• <b>DO NOT REPORT:</b> Foster care or adoption payments.</li> </ul>	Yes [ ] No [ ] Amount \$ _____	Yes [ ] No [ ] Amount \$ _____
<b>Housing, food and/or other living allowances</b> <ul style="list-style-type: none"> <li>• <b>WHAT TO REPORT:</b> Allowances paid to military, clergy, or other applicable recipients.</li> <li>• <b>DO NOT REPORT:</b> Value of on-base military housing or value of basic military housing allowances.</li> </ul>	Yes [ ] No [ ] Amount \$ _____	Yes [ ] No [ ] Amount \$ _____
<b>Veterans non-educational benefits</b> <ul style="list-style-type: none"> <li>• <b>WHAT TO REPORT:</b> Disability, Death Pension or Dependency &amp; Indemnity Compensation (DI) and/or the VA Educational Work-Study allowances.</li> <li>• <b>DO NOT REPORT:</b> GI Bill, Dependents Education Assistance Program, VA Vocational Rehabilitation Program or VEAP benefits.</li> </ul>	Yes [ ] No [ ] Amount \$ _____	Yes [ ] No [ ] Amount \$ _____
<b>Other untaxed income</b> <ul style="list-style-type: none"> <li>• <b>WHAT TO REPORT:</b> Workers’ compensation, disability and/or untaxed portions of health savings accounts from IRS Form 1040.</li> <li>• <b>DO NOT REPORT:</b> Welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, extended foster care benefits, student aid, earned income credit, additional child tax credit, on-base military housing or a military housing allowance, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.</li> </ul>	Yes [ ] No [ ] Amount \$ _____	Yes [ ] No [ ] Amount \$ _____
<b>Money received or paid on your behalf (e.g., bills), not reported elsewhere on this form.</b> <b>WHAT TO REPORT:</b> Money received from a parent/other person whose financial information is not reported on this form and that is not part of a legal support agreement.	Yes [ ] No [ ] Amount \$ _____	Yes [ ] No [ ] Amount \$ _____

## Section 2 — Additional Financial Information

**Directions:** Indicate whether you and your parent/spouse received the following forms of income. If you did receive one of the forms of additional income, check “yes,” then report the annual amount for 2021.

2021 Additional Financial Information	Student	Parent/ Spouse
<b>Total child support you <u>paid</u> because of divorce/separation or because of legal requirements</b> <ul style="list-style-type: none"> <li>• <b>WHAT TO REPORT:</b> Total amount disbursed on 2021 statement from <i>njchildsupport.org</i>.</li> <li>• <b>DO NOT REPORT:</b> Support paid for children living in your household.</li> </ul>	Yes [ ] No [ ] Amount \$ _____	Yes [ ] No [ ] Amount \$ _____
<b>Taxable earnings from need-based employment programs, such as Federal Work Study</b> <ul style="list-style-type: none"> <li>• <b>WHAT TO REPORT:</b> Amounts earned from Federal Work-Study and need-based employment portions of fellowships and assistantships.</li> <li>• <b>DO NOT REPORT:</b> Grant and scholarship award information.</li> </ul>	Yes [ ] No [ ] Amount \$ _____	Yes [ ] No [ ] Amount \$ _____
<b>Taxable college grant and scholarship aid reported to IRS as income</b> <ul style="list-style-type: none"> <li>• <b>WHAT TO REPORT:</b> AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.</li> <li>• <b>DO NOT REPORT:</b> Amounts of general financial aid awards such as federal Pell, FSEOG, Direct Subsidized/Unsubsidized Loans, Parent PLUS, state NJ TAG, EOF, NJ STARS or CLASS Loans.</li> </ul>	Yes [ ] No [ ] Amount \$ _____	Yes [ ] No [ ] Amount \$ _____
<b>Combat or special combat pay</b> <ul style="list-style-type: none"> <li>• <b>WHAT TO REPORT:</b> Taxable amount that is included in your adjusted gross income.</li> <li>• <b>DO NOT REPORT:</b> Untaxed combat pay.</li> </ul>	Yes [ ] No [ ] Amount \$ _____	Yes [ ] No [ ] Amount \$ _____
<b>Earnings from work under a cooperative education program offered by a college</b> <ul style="list-style-type: none"> <li>• <b>WHAT TO REPORT:</b> Earnings from formal co-op placement in a college program.</li> <li>• <b>DO NOT REPORT:</b> Wages from employers that are not a part of the co-op program.</li> </ul>	Yes [ ] No [ ] Amount \$ _____	Yes [ ] No [ ] Amount \$ _____

**Disclaimer:** The Office of Financial Aid reserves the right to ask for official documentation (i.e. court orders, benefits statements) to resolve any discrepancies in addition to this form.

**Note:** Making changes to your FAFSA to clarify inconsistent information may result in the U.S. Department of Education selecting you for verification. The RCSJ Office of Financial Aid will request additional paperwork as a result. You are encouraged to check your RCSJ-issued email and Portal on a weekly basis for such notification.

***Each person signing below certifies that all the information reported is complete and correct.  
If you purposely give false information you may be fined, sentenced to jail or both.***

**Independent Students:** *The student must sign and date.*

**Dependent Students:** *The student and one parent whose information was reported on the FAFSA must sign and date.*

Student's Signature

Date

Parent's Signature

Date

Return completed and signed form to:

**RCSJ Office of Financial Aid, Gloucester Campus, 1400 Tanyard Rd., Sewell, NJ 08080 • RCSJ.edu**

**RCSJ Office of Financial Aid, Cumberland Campus 3322 College Dr., Vineland, NJ 08360**