2024

Rowan College
SOUTH JERSEY

Nuclear Medicine Technology

Portfolio

1400 Tanyard Road, Sewell, NJ 08080 | *RCSJ.edu*

Portfolio Deadline

Portfolios Will Be Accepted: *January 2, 2024 — March 1, 2024*

Portfolio Deadline: *Friday, March 1, 2024 at 5 p.m.*

All Admissions Decisions Sent on or about: *Friday, April 5, 2024*

All admissions decisions will be sent to the **student's campus specific RCSJ email address.** Applicants should ensure they have access to this email account prior to submission of portfolio. **All admissions decisions are final.**

To confirm acceptance, a $100 non-refundable tuition deposit and evidence of a complete criminal history background check (CHBC) and urine drug screen will be due within two weeks after the notification date. The offer of acceptance will be rescinded if the deposit, CHBC and urine drug screen are not received by the due date.

How to Submit Your Complete Portfolio

All applicants to the Nuclear Medicine Technology program must review the 2024 NMT admissions handbook **before** completing the Portfolio. The Admissions Handbook contains all current policies and procedures for submitting a complete portfolio.

Complete portfolios may be submitted at any time from January 2, 2024 through March 1, 2024 at 5 p.m. **Complete portfolios can be submitted either in-person at the Admissions office on your designated campus or by mail. Electronic submissions of portfolios are not accepted.**

Once submitted, the portfolio is a final document and property of the College. Students cannot add, edit, or remove documentation from their portfolio after submission. Portfolios will not be reviewed by RCSJ Staff for completion prior to submission.

Compile all required documentation and secure in a large manila envelope. Do not use file folders, binders, folders with sheet protectors, or mailing envelopes. Your portfolio should be able to be sealed with all documents inside. Manila envelopes can be found at most stationery stores, wholesale retailers (ex. Walmart or Target), and post offices.

Write the following on the front of the manila envelope:	**If mailing your portfolio, please use the address below:**
• Student's Name • RCSJ Student ID number • 2024 NMT Portfolio • Gloucester Campus	Rowan College South Jersey Admissions Office ATTN: Selective Admissions Portfolio 1400 Tanyard Road, Sewell, NJ 08080 *Please allow extra time for mailed portfolios to be received!*

Complete means that the portfolio contains all required documents listed on the checklist and all general and selective admission requirements have been satisfied. If these conditions are not fulfilled, your file will be incomplete and not considered for admission to the program.

The document order of the portfolio should follow the document order of the checklist, on the next page. If a requirement listed is not applicable to you, it does not need to be included in the portfolio.

Applicants should contact Selective Admissions on their designated campus with any questions on whether a document needs to be included **prior** to submission of their portfolio.

Last Name: _____ First Name: _____ Student ID#: _____

2024 Nuclear Medicine Technology Portfolio Checklist

*Complete the following sections and include each document in your large manila envelope. Check each box as you include the document. The order of the portfolio should match the order of the checklist. **Do not** staple, paper clip, or binder clip pages together. Please type or print clearly. **Use blue or black ink if handwriting application**.*

Part I: Required Forms:
All forms must be completed and signed (where necessary) by the applicant before submission.

☐ **2024 Portfolio Checklist**

☐ **2024 Nuclear Medicine Technology Application**

☐ **General Admission Completion Form – signed by *both* admissions and applicant**

☐ **2024 Nuclear Medicine Technology Portfolio Submission Agreementt**

☐ **2024 Nuclear Medicine Technology Information Session Proof of Attendance**
Date Attended: _____

☐ **2024 Nuclear Medicine Technology Admissions Ranking Scoresheet**

Part II: Required Transcripts and Score Reports:

☐ **Standardized Test Score or Approved Substitution: Choose one option.**
Photocopies of SAT scores, ACT scores, and current ARRT certification are acceptable. Degree must be conferred on official transcript if using that option.

   ☐ SAT   ☐ ACT   ☐ Advanced Degree   ☐ ARRT Certification

☐ **Unofficial RCSJ Transcript**
Print directly from your RCSJ student portal.

   ☐ N/A – I have never generated an academic record/taken a class at RCSJ. No transcript included.

☐ **Official College Transcripts**
Write the name of each college where you generated an academic record and include an official transcript for each. Do not include RCSJ on this list.

   ☐ _____

   ☐ _____

   ☐ _____

   ☐ _____

   ☐ _____

   ☐ _____

☐ **Official High School Transcript**
Print directly from your RCSJ student portal.

   ☐ N/A – My high school transcript is on file with the admissions office AND I am using college level lab science(s) and algebra course for admission ranking. No high school transcript included.

☐ **Verification of Instruction Method Form, provided for:**

   ☐ Anatomy & Physiology I

   ☐ Anatomy & Physiology II

   ☐ Both A&PI and A&PII are from RCSJ – Verification of Instruction Method Form not included

   ☐ I have not taken college level Anatomy I and Anatomy II that are equivalent to RCSJ courses – Verification of Instruction Method Form not included

Last Name: _____ First Name: _____ Student ID#: _____

2024 Nuclear Medicine Technology Application

*This application is **not** the same as your general admissions application.*
*Please type or print clearly. **Use blue or black ink if handwriting application.***

Applicant Information:

RCSJ Student ID # _____

Legal Last Name: _____   First Name: _____

Maiden Name *(if applicable)*: _____   Middle Initial: _____

Date of Birth: _____/_____/_____   Sex: ☐ Male ☐ Female

RCSJ Email Address: _____

Address: _____

City: _____   State: _____   ZIP Code: _____   County: _____

Primary Phone Number: (____) _____   ☐ Cell Phone ☐ Home Phone ☐ Work Phone
☐ Can leave a message/text ☐ Don't leave a message/text

Alternate Phone Number: (____) _____   ☐ Cell Phone ☐ Home Phone ☐ Work Phone
☐ Can leave a message/text ☐ Don't leave a message/text

Education Information:
*Please list below all high schools, vocational/technical schools, and colleges/universities attended, **including RCSJ.***
*This section needs to match the information on the portfolio checklist **and** in the student's current RCSJ file.*

Name of Institution:	Address:	Dates Attended:	Degree Received:
High School	City/State	Month/Year	
Vocational/Technical School	City/State	Month/Year	
College/University	City/State	Month/Year	
College/University	City/State	Month/Year	
College/University	City/State	Month/Year	
College/University	City/State	Month/Year	
College/University	City/State	Month/Year	
College/University	City/State	Month/Year	

RCSJ General Admission Completion Form

Directions:

1. Complete information requested in the Student Section (name, ID number, signature, and date.)

2. Request an Admissions Office Staff Member to review your form in either of the following ways:

    a. In-person at Gloucester Campus Admissions Office window. *No appointment necessary!*

    b. Scan the form and send it via email: *SelectiveAdmissions@rcsj.edu*

3. Admissions Office Staff will review, sign, and note successful completion with a colorful checkmark across the form.

4. Include completed form with checkmark in portfolio. **Requests made after the March 1, 2024 deadline will not be honored.**

Student Section:

Student Name: _____ RCSJ Student ID #: _____

I am submitting a portfolio for the **2024 Nuclear Medicine Technology program** at the Gloucester Campus.

I request the Admissions Office to verify my general admission application (including application, high school completion credentials, and college level placement in reading, writing, and math) is complete.

I acknowledge that only **after** an Admissions Office Staff Member signs this form it will be ready to be enclosed in the portfolio.

My signature acknowledges that I, the applicant to the program named above, am solely responsible for ensuring I meet the general admission requirements **before** submitting a portfolio.

Student Signature: _____ Date:_____

RCSJ Admissions Office Section: DO NOT COMPLETE – For Admissions Office Staff ONLY

1. **General Application:** This applicant has a completed general admissions application to the campus designated in Applicant Section.

    ☐ Yes   ☐ No

2. **High School Completion Credentials:**

    __ Preliminary high school transcript *(send final copy after graduation)*

    __ Official high school transcript

    __ Home school transcript

    __ GED

    __ Applicant is missing high school completion credentials.

3. **RCSJ Placement Test Status:** This applicant satisfied the RCSJ placement test or received a testing exemption in the following areas *(Note: all three must be satisfied to submit a portfolio):*

Reading	Writing	Math
☐ Yes:_____	☐ Yes: _____	☐ Yes: _____
☐ No: _____	☐ No: _____	☐ No: _____

Admissions Office Staff Member: _____ Date: _____

Portfolio Submission Agreement

Please read the following statements carefully

☐ I reviewed the Nuclear Medicine Technology Admission Handbook posted on the Selective Admissions website before completing my portfolio. I understand the contents of the document and adhere to all regulations, policies, and procedures contained within. I acknowledge and understand I am solely responsible for following the policies and procedures for the Selective Admissions process.

☐ I understand admission to the Nuclear Medicine Technology program is not guaranteed, even if I meet or exceed all admissions ranking requirements.

☐ I certify that all documents and information provided by me are true, accurate and complete. Any misleading or false information may result in actions including, but not limited to, discipline, dismissal or denial of application to all selective admission programs. In addition, I realize my acceptance may be revoked if I engage in behavior that questions my honesty, integrity, maturity or ethical character.

☐ I further understand that once I submit this portfolio to the RCSJ Admissions Office, it is a final document and property of the College. I understand failure to include any required documentation will result in an incomplete portfolio and I will be ineligible for admission to the 2024 Nuclear Medicine Technology Program. This includes omission of any college transcript.

☐ The Buckley Amendment (Privacy Act) requires student permission before transferable college courses may be added to the student's academic record. I grant permission to the College to transfer any applicable courses and change my major course of study, should I be accepted to the program.

☐ I understand I am solely responsible for the contents and completion of this portfolio. My signature below confirms I understand and agree to the statements above.

Print Name: _____

Signature: _____

RCSJ Student ID Number: _____ Date: _____

2024 NMT Admission Ranking Scoresheet

50% — Standardized Testing Requirement

Choose the highest score from one of the options below. If using an advanced degree, the degree **must** be conferred on your transcript at time of portfolio submission. Applicants with advanced degrees/ARRT certification are encouraged to take the SAT/ACT to try and get a higher score.

SAT	ACT	Advanced Degree or ARRT Certification
After 3/1/16: minimum 1130 ERW & Math After 4/1/95: 1050 Critical Reading & Math Before 4/1/95: 950 Verbal & Math ***Include photocopy of scores in portfolio.***	Composite score Minimum: 23 ***Include photocopy of scores in portfolio.***	Associate Degree = ACT Score of 25 Bachelor's and higher = ACT score of 26 ARRT Certification = ACT Score of 26 ***Include photocopy of ARRT License (if applicable)***
Critical Reading Score: _____	Composite Score: _____	Degree Type: ☐ Associate ☐ Bachelor's ☐ Higher: _____
Math Score: _____	Test Date: _____	College: _____
Test Date (CR): _____		Degree Date (MM/YYYY): _____
Test Date (Math): _____		ARRT Certification Date: _____
Total Score: _____		

25% — Math Course Requirement

Choose *one* math option below to use for admission ranking. Must show a final letter grade of a "C" or higher on transcript included in portfolio. All letter grades will be verified on the official transcripts included in the portfolio.

☐ **Option I: High School Level Algebra Course**
   Acceptable Options: Algebra II, Trigonometry, PreCalculus, Calculus, or equivalents

   Course Name: _____   School/College: _____

   Semester/Year Taken (ex: Fall 2023): _____   Final Letter Grade: _____

☐ **Option II: College Algebra Course**
   Must be equivalent to MAT 105, Intermediate Algebra, or higher.
   Acceptable Options: MAT 105, MAT 110, MAT 107, MAT 108, or equivalents.

   Course Name: _____   School/College: _____

   Semester/Year Taken (ex: Fall 2023): _____   Final Letter Grade: _____

2024 NMT Admission Ranking Scoresheet *(continued)*

25% — Lab Science Requirement
Choose *one* science option below to use for admission ranking. All letter grades will be verified on the transcripts included in the portfolio.

☐ **Option I: Lab Biology AND Lab Chemistry**
High school, college level, or a combination of the two.
Must be taken from 2019 – present, with a final letter grade of a "C" or higher.
College level BIO options: General Biology I, General Biology II, Human Biology, or equivalents
College level CHM options: General Chemistry I, General Chemistry II, Introductory Chemistry, or equivalents

Lab Biology

Course Name: _____   School/College: _____

Semester/Year Taken (ex: Fall 2023): _____   Final Letter Grade: _____

Lab Chemistry

Course Name: _____   School/College: _____

Semester/Year Taken (ex: Fall 2023): _____   Final Letter Grade: _____

☐ **Option II: Anatomy & Physiology I**
College level only, equivalent to BIO 105. Must be taken from 2019 – present, with a final letter grade of a "C" or higher. A&P courses taken at another college require Verification of Instruction Method form in the portfolio.

Course Name: _____   School/College: _____

Semester/Year Taken (ex: Fall 2023): _____   Final Letter Grade: _____

☐ **Option III: Anatomy & Physiology II**
College level only, equivalent to BIO 106. Must be taken from 2019 – present, with a final letter grade of a "C" or higher. A&P courses taken at another college require Verification of Instruction Method form in the portfolio.

Course Name: _____   School/College: _____

Semester/Year Taken (ex: Fall 2023): _____   Final Letter Grade: _____

Non-Ranking Academic Requirement
This requirement does not contribute to overall admissions ranking for the NMT program but is required to make a complete portfolio.

Cumulative GPA Verification
Must be a 2.00 or higher from school of current/most recent attendance. High school seniors will use their weighted GPA if available. NO ROUNDING accepted. GPA is calculated to the hundredth digit.

Cumulative GPA: _____

School/College of current or most recent attendance: _____

Verification of Instruction Method Form

RCSJ or High School Science Courses – Do Not Include in Portfolio

Nursing and Health Professions programs will only accept, in transfer, Anatomy and Physiology I and II courses that have been completed successfully from a regionally accredited institution. **Acceptable coursework not taken at RCSJ must have equivalent content, lecture, credit hours, face-to-face lab hours** and provide a letter grade.

**Online instruction is not acceptable for Anatomy I and/or Anatomy II
courses taken at another college prior to Spring 2020.**

Applicants taking Anatomy & Physiology I and/or Anatomy & Physiology II at another college must provide documents for Verification of Instruction Method in their portfolio for applicable courses at time of portfolio submission.

For each NMT science course (Anatomy & Physiology I and/or Anatomy & Physiology II) taken **at another college** please have this form completed by the instructor of the course or college registrar. Signed statements must be included in the portfolio, **even if the course is currently in-progress at time of portfolio submission.**

Student Section:

Student Name: _____   RCSJ Student ID #: _____

Course Code and Title: _____
(Example: BIO 105, Anatomy & Physiology I)   ☐ Syllabus Included *(if taken at an out-of-state college)*

Name of Institution: _____   Semester Taken: _____

Instructor Name: _____

Instructor/Registrar Section – to be completed by course instructor, department representative, or college registrar ONLY:

Class Format: ☐ Online   ☐ Hybrid   ☐ Standard Lecture/Lab Format

If hybrid or standard lecture/lab format, please note class meeting times:

Lecture Days: ☐ M   ☐ T   ☐ W   ☐ R   ☐ F   ☐ Remote Lecture
Lab Days: ☐ M   ☐ T   ☐ W   ☐ R   ☐ F   ☐ Remote Lab

If course was online or hybrid, please complete the statement below:
I verify it was the above-named applicant who completed their course assignments using one or more of the following methods (check all that apply)

☐ All course communication took place through the institution's learning management system (Blackboard, Canvas, Sakai, etc.) or through college provided email address.

☐ Applicant submitted photos of lab assignments done at home

☐ Exams were monitored using proctored browser (ProctorU, Respondus, etc.)

☐ Cameras were required to be on during virtual class time

☐ Other: _____

_____

_____

_____

Instructor or Registrar Signature: _____   Date: _____