

Suggested Application Timeline for Certified Clinical Medical Assistant Program

Before starting your portfolio	December–January	February–March	April–May	May–June
<p>Apply to RCSJ Gloucester: <i>RCSJ.edu/gc/Apply</i></p> <p>↓</p> <p>A.A.S. Health Science, CCMA Pathway recommended as major</p> <p>↓</p> <p>Submit official high school transcript/GED scores to admissions office</p> <p>↓</p> <p>Submit any official college transcripts and complete Transfer of Credit Request Form</p> <p>↓</p> <p>Applying for financial aid? Follow checklist on <i>RCSJ.edu/Financialaid</i></p> <p>↓</p> <p>Take the AccuPlacer (<i>if needed</i>) and complete any required remedial classes</p>	<p>Look for new admissions packet on Selective Admissions Website</p> <p>↓</p> <p>Take HP Critical Thinking Exam for first time</p> <p>↓</p> <p>Retake AccuPlacer (<i>if needed</i>) for college level placement in all areas</p> <p>↓</p> <p>Meet with your academic advisor to develop course sequencing plan to apply to CCMA program</p>	<p>Attend information session</p> <p>↓</p> <p>Do well in summer classes, and seek resources/supports <i>if needed</i></p> <p>↓</p> <p>Meet with academic advisor for summer/fall course selection</p> <p>↓</p> <p>Retake HP Critical Thinking Exam (<i>if needed/desired</i>)</p>	<p>Attend information session, if not already completed</p> <p>↓</p> <p>Retake HP Critical Thinking exam (<i>if needed/desired</i>)</p> <p>↓</p> <p>Order transcripts for portfolio, if applicable (<i>HS Transcript and/or college transcripts</i>)</p> <p>↓</p> <p>ENG 101 or equivalent must be completed or in-progress by end of summer semester</p>	<p>Retake HP Critical Thinking Exam (<i>if needed/desired</i>)</p> <p>↓</p> <p>Attend information session, if not already completed</p> <p>↓</p> <p>ENG 101 or equivalent must be completed or in-progress by end of summer semester</p> <p>↓</p> <p>Submit complete portfolio by posted deadline to be considered for admission</p>

Notes:

- All admissions requirements for the current application cycle are in the program’s admissions packet.
- Applicants may only apply to **one** selective admissions program per application cycle.
- For an individualized plan to program application, students should meet with their academic advisor early in the application process. Some applicants may need to take remedial courses and other prerequisites before application.
- Applicants only need to attend **one** information session per year for their program of choice.



[RCSJ.edu/SelectiveAdmissions](https://www.rcsj.edu/SelectiveAdmissions)