

CUMBERLAND COUNTY COLLEGE

BOARD OF TRUSTEES

MEETING OF JUNE 21, 2018

The regular meeting of the Board of Trustees was called to order by Chair Ms. Perez at 5:30 P.M. in the Executive Board Room located in George P. Luciano Family Center for Public Service and Leadership on Campus.

Solicitor Michael L. Testa, Esquire read the applicable section of the Open Public Meetings Act regarding the regular Board of Trustee meeting.

Ms. Perez asked everyone to stand for the Pledge of Allegiance led by Mr. Riley.

Roll Call: Hon. Asselta, Ms. Brown, Mr. Cassisi, Mr. Gruccio, Mr. McGrory, Ms. Nicolosi, Mr. Riley, Mr. Whelan, Dr. Ward Garrison, Ms. Perez.

Secretary’s Report -

A motion was made by Ms. Brown to approve the Minutes of the Regular Meeting held on May 15, 2018. The motion was seconded by Mr. Cassisi and was passed by roll call vote as follows:

Ms. Brown	Yes	Ms. Nicolosi	Yes
Mr. Cassisi	Yes	Mr. Riley	Abstain
Hon. Asselta	Yes	Mr. Whelan	Yes
Mr. Gruccio	Yes	Dr. Ward Garrison	Yes
Mr. McGrory	Yes	Ms. Perez	Yes

Reports of Standing Committees -

B. Finance & Planning – Mr. Joseph P. Cassisi, Chair

1. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2315-2018 approving the Collective Bargaining Agreement between Cumberland County College and the Administrators Association, Faculty Association, Management Team Association, Staff Association and Technical Assistants Association from July 1, 2017 through June 30, 2020.

The motion was seconded by Ms. Nicolosi and was passed by roll call as follows:

Dr. Ward Garrison	Yes	Mr. Gruccio	Yes
Ms. Nicolosi	Yes	Mr. McGrory	Yes
Hon. Asselta	Yes	Mr. Riley	Yes

Ms. Brown	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

Two copies of the Administrators Association, Faculty Association, Management Team Association, Staff Association and Technical Assistants Association contract agreements were signed at the meeting. The Administrators Association agreement was signed by Dr. Steven Stolar. The Faculty Association agreement was signed by Mr. John Lore and Dr. Valerie Gouse. The Management Team Association agreement was signed by Mr. Frank Iannucci and Ms. Sheena Plummer. The Staff Association agreement was signed by Mr. Faik Asadov and Ms. Jennifer Aron. The Technical Assistants Association agreement was signed by Mr. Richard Taylor and Zoraida Cortez-Stolar. All contract were also signed by Chair Donna Perez and Secretary Michelle Brown.

A motion was made by Ms. Nicolosi for consideration to adopt Resolution #2324-2018 authorizing the Board of Trustees to meet in Executive Session to discuss matters that are deemed privileged pursuant to N.J.S.A. 10:4-12(b)(7) pending or anticipated litigation or contract negotiation other than in subsection b.(4) herein in which the public body is, or may become, a party; (4), any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body; and (8), regarding personnel. The motion was seconded by Dr. Ward Garrison and was passed by roll call as follows:

Ms. Nicolosi	Yes	Mr. Gruccio	Yes
Dr. Ward Garrison	Yes	Mr. McGrory	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

Secretary’s Report (Continued) -

A motion was made by Dr. Ward Garrison to approve the Minutes of the Executive Meeting held on May 15, 2018. The motion was seconded by Mr. Cassisi and was passed by roll call vote as follows:

Dr. Ward Garrison	Yes	Mr. McGrory	Yes
Mr. Cassisi	Yes	Ms. Nicolosi	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Mr. Whelan	Yes
Mr. Gruccio	Yes	Ms. Perez	Yes

Correspondence –

Dr. Salomon-Fernandez expounded on Correspondence from the Office of the Secretary of Higher Education with the FY 2019 Master Contract for the Office of the Secretary of Higher Education Programs.

Persons Wishing To Address The Board With Respect To The Current Meeting Agenda - NONE

Freeholder Liaison Remarks –

Freeholder Director, Joe DeRella, was present. He remarked the graduation commencement ceremony was excellent. He extended his thanks and appreciation for all individuals involved to make the event a great success.

Ms. Perez thanked Ms. Anne Daly Eimer (Executive Director, Enrollment Services) for her service on campus as she moves onto her new position. Ms. Perez remarked Ms. Daly Eimer’s energy will be missed on campus. Dr. Salomon-Fernandez praised Ms. Daly Eimer for leading the remarkable effort with the marketing and admissions departments to increase student enrollment in record time. Dr. Salomon-Fernandez commented to Ms. Daly Eimer, on behalf of the team we will miss you and wish you much success in your future endeavor. Ms. Daly Eimer responded thank you.

Review of Consent Agenda -

A. Personnel & Affirmative Action

1. Consideration to approve Employment of Maria LeBlanc as Part-Time, Scholarship and Alumni Specialist, in Foundations, at an hourly rate of \$18.20, effective July 1, 2018.
2. Consideration to approve Employment of Cleo Burrus as Part-Time, Administrative Specialist, Arts and Innovation Center, at an hourly rate of \$18.20, effective July 1, 2018.
3. Consideration to approve Employment of Catherine Raymond as Part-Time, Administrative Specialist, Arts and Innovation Center, at an hourly rate of \$17.86, effective July 1, 2018.
4. Consideration to approve Employment of Brittany Cresci as Part-Time, Learning Assistant/Technician III-Math Lab, at an hourly rate of \$23.30, effective August 1, 2018.

5. Consideration to approve Employment of Toni DiTomo as Part-Time, Learning Assistant/Technician III-Reading/Writing Lab, at an hourly rate of \$24.11, effective July 1, 2018.
6. Consideration to approve Employment of David Brecht as Full-Time, IT Support Specialist, at an annual rate of \$33,714, effective July 1, 2018.
7. Consideration to approve Employment of Veronica Chainey as Full-Time, Student Development Advisor, at an annual rate of \$54,079, effective July 1, 2018.
8. Consideration to approve the re-employment of the attached list of employees, hired between the months of March 2018 and June 2018, under the terms of the appropriate collective bargaining agreement between the Board of Trustees and the Association Contract in accordance with the attached list.
9. Consideration to accept the attached list of resignations/retirements/terminations.

B. Finance & Planning – NONE

C. Academic and Student Affairs – NONE

A motion was made by Ms. Nicolosi to approve Consent Agenda Item(s). The motion was seconded by Mr. Whelan and passed by roll call as follows:

Ms. Nicolosi	Yes	Mr. Gruccio	Yes
Mr. Whelan	Yes	Mr. McGrory	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

Reports of Standing Committees (Continued) -

A. Personnel & Affirmative Action – Dr. Christine Ward Garrison, Chair

1. A motion was made by Mr. Riley for consideration to adopt Resolution #2314-2018 authorizing the rescinding of the non-renewal letter for College employee Mr. Faik Asadov.

The motion was seconded by Ms. Brown and was passed by roll call as follows:

Mr. Riley	Yes	Mr. McGrory	Yes
Ms. Brown	Yes	Ms. Nicolosi	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Dr. Ward Garrison	Yes
Mr. Gruccio	Yes	Ms. Perez	Yes

B. Finance & Planning – Mr. Joseph P. Cassisi, Chair

2. A motion was made by Mr. McGrory for consideration to adopt Resolution #2316-2018

approving the titles and annual salaries for employees not affiliated with a collective bargaining unit from July 1, 2017 through June 30, 2020. The motion was seconded by Ms. Nicolosi and was passed by roll call as follows:

Mr. McGrory	Yes	Mr. Guccio	Yes
Ms. Nicolosi	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

3. A motion was made by Mr. Whelan for consideration to adopt Resolution #2317-2018 authorizing the College to award a contract for Workers' Compensation Insurance to New Jersey Community College Insurance Pool of Skillman, NJ in the amount of \$64,120.00 for coverage during the period of July 1, 2018 through July 1, 2019. The motion was seconded by Mr. McGrory and was passed by roll call as follows.

Mr. Whelan	Yes	Mr. Guccio	Yes
Mr. McGrory	Yes	Ms. Nicolosi	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

4. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2318-2018 authorizing the College to award a contract to Financial Aid Services of Atlanta, GA in the amount of \$60,900.00 for Professional Services for the period June 1, 2018 through September 30, 2018. The motion was seconded by Mr. McGrory and was passed by roll call as follows.

Dr. Ward Garrison	Yes	Mr. Guccio	Yes
Mr. McGrory	Yes	Ms. Nicolosi	Yes
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

5. A motion was made by Mr. McGrory for consideration to adopt Resolution #2319-2018 authorizing the execution of the annexed Affidavit of Ownership and Consent to facilitate the preliminary application by the Cumberland County Improvement Authority for associated governmental land use approvals and associated surveys and inspections for the Cumberland

County Technical High School Project. The motion was seconded by Mr. Riley and was passed by roll call as follows:

Mr. McGrory	Yes	Mr. Guccio	Abstain
Mr. Riley	Yes	Ms. Nicolosi	Abstain
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Abstain

6. A motion was made by Mr. McGrory for consideration to adopt Resolution #2320-2018 authorizing the College to award a contract for Insurance Services, including the commercial package, crime, commercial automobile, boiler and machinery, excess liability, flood (April 11, 2018 through April 11, 2019), school leaders E&O, special excess liability, data security liability, athletic accident, catastrophic and environmental liability to Borden Perlman Insurance Agency of Lawrenceville, NJ in the amount of \$213,103.00 for the period of July 1, 2018 through June 30, 2019. The motion was seconded by Ms. Nicolosi and was passed by roll call as follows:

Mr. McGrory	Yes	Mr. Guccio	Yes
Ms. Nicolosi	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

7. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2321-2018 authorizing the College's administration to apply for funds in the amount of \$299,464.00, under the Carl D. Perkins Career and Technical Education Act of 2006, starting on July 1, 2018, and ending on June 30, 2019. The motion was seconded by Mr. McGrory and was passed by roll call as follows:

Dr. Ward Garrison	Yes	Mr. Guccio	Yes
Mr. McGrory	Yes	Ms. Nicolosi	Abstain
Hon. Asselta	Yes	Mr. Riley	Yes
Ms. Brown	Yes	Mr. Whelan	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

8. A motion was made by Mr. McGrory for consideration to adopt Resolution #2322-2018 authorizing purchases and disbursements in the amount of \$538,153.97 for the current period.

The motion was seconded by Ms. Nicolosi and was passed by roll call as follows.

Mr. McGrory	Yes	Mr. Gruccio	Yes
Ms. Nicolosi	Yes	Mr. Riley	Yes
Hon. Asselta	Yes	Mr. Whelan	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes

9. A motion was made by Mr. Whelan for consideration to adopt Resolution #2323-2018 authorizing purchases and disbursements in the amount of \$1,304.65 to Custom Graphics, Inc. of Vineland, New Jersey for the current period. The motion was seconded by Mr. Riley and was passed by roll call as follows.

Mr. Whelan	Yes	Mr. Gruccio	Yes
Mr. Riley	Yes	Mr. McGrory	Yes
Hon. Asselta	Yes	Ms. Nicolosi	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Abstain

Consideration of Old Business – NONE

Consideration of New Business – NONE

Campus Reports –

Ms. Perez commented we will miss you Ms. Anne Daly Eimer!

CCC Foundation Liaison Report – Mr. Patrick W. McGrory

Mr. McGrory reported the Annual Golf Classic had fantastic weather as he had predicted on June 6, 2018. He commented it was great to see the new golf course in action for the fundraising event. He reported the Annual Golf Classic event committee will be meeting next week to review the outcomes of this event and to improve on next year's golf fundraising event. Mr. McGrory commented this year the event had eighteen holes and next year the golf course hopes to have all twenty-seven holes open for the event. He reported the College's foundation is very active and the College foundation has raised \$142,616.95 since the last board meeting.

Hon. Asselta asked Mr. McGrory why the Annual Golf Classic event was held at the Union League National Golf Club in Swainton, Cape May County, New Jersey, instead of a local golf course venue in Cumberland County, New Jersey. Mr. McGrory commented the committee looked into other golf course venues in Cumberland County. The committee decided The Union League National Golf Club has more holes for golfers to participate in at the golf event, thus, it would bring in more donors.

Dr. Ward Garrison mentioned Catherine J. Arpino died just before the last board meeting on June 3, 2018. Dr. Ward Garrison commented Ms. Arpino was a mentor and role model for business women in our community. She was a generous woman in the community and she will be missed.

NJCCC Trustee Ambassador Report – Mr. Joseph Cassisi & Mr. William Gruccio –

Mr. Cassisi reported he recently attended an NJCCC consortium at Middlesex County College in Edison, New Jersey, and Mr. Gruccio was unable to attend the event. Mr. Cassisi stated at the consortium the preliminary free community college tuition proposal was discussed and the details of the proposal are still being worked out. He stated it is planned to be geared towards lower income students and it will not cover fees. In addition, he stated the health benefits bill was covered at the meeting. He stated the new president of the NJCCC, Aaron Fichtner, stated he is not sure if the health benefits bill will pass and the NJEA does not support the bill.

President's Report – Dr. Yves Salomon-Fernandez –

1. At the beginning of the month, we held a very successful town hall meeting on the subject of the merger. Dr. Bob Clark presented information from a recent conference that he attended as well as information on the process of merging two institutions as delineated by the Middle States accrediting body.
2. Of the four sessions that we run in the summer, three have now completed their enrollment periods and classes have completed in two sessions already. In all three sessions where enrollment has closed, we posted very strong growth, as listed below. Summer 4 is still enrolling and shows, thus far, the strongest growth compared to the prior year.
 - a. Summer 1: headcount increase of 6.3%; FTE increase of 12.9%
 - b. Summer 2: headcount increase of 29.5%; FTE increase of 33.1%
 - c. Summer 3: headcount increase of 32.3%; FTE increase of 34.7%
 - d. Summer 4: headcount increase of 70.9%; FTE 75.8%

- With respect to workforce development revenues, the College's performance over the last two years has increased significantly, going from negative in 2016 to increasing this year's revenues by over 370% compared to last year's. An additional return of nearly \$25,000 from the Consortium from this year's contract training is expected at the end of the fiscal year.

Unit	Academic Year	Revenue	Increase
Continuing Education	2017	\$235,561.86	
	2018	\$874,999.50	<u>\$639,437.64</u>
Contract Training	2017	\$146,662.50	
	2018	\$285,751.55	<u>\$139,089.05</u>

We will also be awarded \$24,830 for this year's disbursement from the New Jersey College Consortium, this amount had not been included in the Contract Training totals.

- The College has successfully completed its negotiations with all five associations. The agreement calls for a 6% increase over the next three years. These increases will not affect the \$6 million that the College currently has in reserves.
- On June 21, a delegation from the College is going to visit the advanced manufacturing center at Reading Area Community College in Pennsylvania. That college is headed by a Cumberland County native and serves a similar demographic to ours. With the addition of Dr. Cortney Bolden this year, our intent is to grow our mechatronics, engineering technology, and other programs to create a strong cadre of STEM middle-skills jobs in the county.
- At the last meeting, there was a request to contact the New Jersey Council of Community College Presidents to inquire about how the Council or the colleges can work collectively to persuade the state to make good on the commitment to provide 1/3 of the necessary funding to community colleges. I brought the item forward and the Council President who has agreed to speak with our trustees.
- On June 6, we held our School Counts Golf Tournament. The event was spectacular, with great weather, long-time and new supports, and about 20 more golfers this year compared to the prior year.

Persons wishing to address the board –

John Lore, Assistant Professor of English and President of the Faculty Association, commented he was happy to be able to sign the Faculty Association contract tonight. He expressed his gratitude and thanked the Board for following up with an ad-hoc meeting regarding the contract. Ms. Perez thanked Mr. Lore for his effort and greatly appreciated his input during the meeting.

Nick DiCicco, NJEA Representative, commented he appreciated the unions were able to come to a fair agreement with the College. He expressed his appreciation with the outcome of the contracts and the positive impact the Cumberland County Improvement Authority (CCIA) had on the

former employee members. Mr. DiCicco commented the agreements were nice and fair. Mr. DiCicco commented despite the positive efforts, the College still has people losing their jobs. He stated it would be nice to have people filling in positions of employees that will be retiring this year. Mr. DiCicco thanked everyone for the work that has been done for the employees at the College.

Mr. McGrory commented in the event that this will be Dr. Yves Salomon-Fernandez's last meeting, he wanted to express his gratitude and appreciation for the work and efforts she has demonstrated for the College. He stated it was a privilege getting to know Dr. Salomon-Fernandez through the search committee process and while she worked here at the College. He wished her much success as she moves forward in her future endeavors.

There being no further business to come before the Board, a motion was made by Mr. McGrory to adjourn the meeting and was seconded by Mr. Gruccio. The meeting was adjourned at 7:18 P.M.

Respectfully Submitted,

MS. MICHELLE BROWN,
SECRETARY