

CUMBERLAND COUNTY COLLEGE

BOARD OF TRUSTEES

MEETING OF JULY 20, 2017

The Regular Meeting of the Board of Trustees was called to order by Chair Donna Perez at 5:30 P.M. in the Executive Board Room located in the George P. Luciano Family Center for Public Service and Leadership on Campus.

Solicitor Todd W. Heck, Esquire read the applicable section of the Open Public Meetings Act regarding the regular Board of Trustee meeting.

Ms. Perez asked everyone to stand for the Pledge of Allegiance led by Ms. Brown.

Roll Call: Ms. Brown, Mr. Cassisi, Mr. DeLeon, Dr. Keith Figgs, Mr. McGrory, Dr. Ward Garrison, Ms. Perez.

Mr. Heck swore in the new Alumni Trustee, Mr. Donald A. Carter, Jr.

A video and radio commercial created by Clear Bridge Media were shown and listened to by the Board. Dr. Salomon-Fernandez also advised that there will be billboards inside and outside of the city that will be going up.

A motion was made by Dr. Ward Garrison to approve the Minutes of the Regular Meeting held on June 15, 2017. The motion was seconded by Mr. Cassisi and passed by roll call vote as follows:

Dr. Ward Garrison	Yes	Dr. Figgs	Yes
Mr. Cassisi	Yes	Mr. McGrory	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. DeLeon	Yes		

Correspondence –

None

Freeholder Liaison Remarks –

Freeholder Director, Joe DeRella was present but had no comments.

Review of Consent Agenda:

A. Personnel & Affirmative Action

1. Consideration to approve Employment of Dr. James Piccone as Full-time, Vice President of Academic and Student Affairs, at an annual salary of \$135,000.00, prorated and effective August 1, 2017.
2. Consideration to approve Employment of Ms. Veronica Chainey as Full-time, Assistant Dean of STEM, at an annual salary of \$61,505.00, prorated and effective August 1, 2017.
3. Consideration to approve Employment of Ms. Janet Cardoso as Part-time, Proctor/Tutor, Title V Grant, at an hourly rate of \$20.51, effective August 1, 2017. *(This is a Title V grant funded position).*
4. Consideration to approve Employment of Ms. Traci T. Mayo as Full-time, Intake Specialist Job Developer, Displaced Homemakers Grant, at an annual salary of \$33,714.00, prorated and effective August 1, 2017. *(This is a Displaced Homemakers grant funded position).*
5. Consideration to approve Employment of Dr. Deirdre Conroy as Full-time, Associate Dean, Nursing, Health Science & Allied Health at an annual salary of \$81,994.00, prorated and effective August 16, 2017.
6. Consideration to approve Employment of Ms. Kelly Master as Full-time, Assistant Professor II, Practical Nursing at an annual salary of \$54,765.00, prorated and effective September 1, 2017.
7. Consideration to approve Employment of Mr. Ismail Asadov as Full-time, Executive Director, Workforce Development and Communications/Marketing at an annual salary of \$87,000.00, prorated and effective August 1, 2017.
8. Consideration to approve Employment of Ms. Cara Dubitsky as Full-time, Human Resources Assistant at an annual salary of \$38,327.00, prorated and effective August 1, 2017.
9. Consideration to approve Employment of Ms. Alice Woods as Full-time, Director III, Foundation and Alumni at an annual salary of \$71,505.00, prorated and effective August 1, 2017.
10. Consideration to approve the attached list of Program Coordinators.
11. Consideration to accept the attached list of resignations/retirements/terminations.

B. Finance & Planning

- 1. Consideration to approve the Clinical Education Agreement with Upper Deerfield Township Schools of Cumberland County, for the training of students for the career of the Nursing program.

C. Academic and Student Affairs

NONE

A motion was made by Dr. Ward Garrison for to approve Consent Agenda Items A & B.

The motion was seconded by Mr. McGrory and passed by roll call vote as follows:

Dr. Ward Garrison	Yes	Mr. DeLeon	Yes
Mr. McGrory	Yes	Dr. Figgs	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes		

Reports of Standing Committees

A. Personnel & Affirmative Action - Dr. Christine Ward Garrison, Chair

- 1. A motion was made by Mr. McGrory for consideration to award emerita status to Ms. Anne Bergamo, Executive Director, Grant Development, and Trustee Relations, retired June 30, 2017. The motion was seconded by Dr. Figgs and passed by roll call vote as follows:

Mr. McGrory	Yes	Mr. DeLeon	Yes
Dr. Figgs	Yes	Dr. Ward Garrison	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes		

- 2. A motion was made by Dr. Figgs for consideration to award emeritus status to Mr. Stephen Weissman, Assistant Professor I, Computer Science, retired June 30, 2017.

The motion was seconded by Mr. McGrory and passed by roll call vote as follows:

Dr. Figgs	Yes	Mr. DeLeon	Yes
Mr. McGrory	Yes	Dr. Ward Garrison	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes		

B. Finance & Planning - Mr. Joseph P. Cassisi, Chair

1. A motion was made by Ms. Brown for consideration to adopt Resolution #2197-2017 authorizing the College to award a contract for Workers' Compensation Insurance to New Jersey Community College Insurance Pool of Skillman, NJ in the amount of \$112,488.00 for coverage during the period of July 1, 2017 through July 1, 2018. The motion was seconded by Mr. McGrory and passed by roll call vote as follows:

Ms. Brown	Yes	Dr. Figgs	Yes
Mr. McGrory	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes
Mr. DeLeon	Yes		

2. A motion was made by Dr. Figgs for consideration to adopt Resolution #2198-2017 authorizing the College to award a contract to NJEDge of Newark, NJ for internet services in the amount of \$64,434.00, under the provisions of cooperatives currently in effect, for the period of July 1, 2017 through June 30, 2018. The motion was seconded by Ms. Brown and passed by roll call vote as follows:

Dr. Figgs	Yes	Mr. McGrory	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes
Mr. DeLeon	Yes		

3. A motion was made by Ms. Brown for consideration to adopt Resolution #2199-2017 authorizing the College to award a two year contract for a comprehensive assessment program for students enrolled in the Nursing Program to Assessments Technologies Institute, LLC of Stillwell, KS through August 31, 2019. The motion was seconded by Dr. Figgs and passed by roll call vote as follows:

Ms. Brown	Yes	Mr. McGrory	Yes
Dr. Figgs	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes
Mr. DeLeon	Yes		

4. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2200-

2017 authorizing the College to award a contract microscopes and related supplies to 1 Miller Precision Optical of Feasterville, P A, for purchases on an as needed basis per the pricing offered in the bid, and for the period beginning July 21, 2017 and ending September 30, 2017. Funds for this purchase are available through the HSI STEM Career Pathways Grant. The motion was seconded by Dr. Figgs and passed by roll call vote as follows:

Dr. Ward Garrison	Yes	Mr. DeLeon	Yes
Dr. Figgs	Yes	Mr. McGrory	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes		

5. A motion was made by Mr. McGrory for consideration to adopt Resolution #2201-2017 authorizing the College to award a contract to serve as the lead agency for all county colleges in New Jersey to The College Board of New York, NY for Accuplacer units at a cost of \$1.95 per unit through July 31, 2018. The motion was seconded by Dr. Figgs and passed by roll call vote as follows:

Mr. McGrory	Yes	Mr. DeLeon	Yes
Dr. Figgs	Yes	Dr. Ward Garrison	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes		

6. A motion was made by Dr. Figgs for consideration to adopt Resolution #2202-2017 authorizing the College to award a contract to extend the original commission contract with K & R Vending Services, Inc., of Bridgeton, NJ, for the period of July 1,2017 through June 30, 2018. The motion was seconded by Mr. McGrory and passed by roll call vote as follows:

Dr. Figgs	Yes	Mr. DeLeon	Yes
Mr. McGrory	Yes	Dr. Ward Garrison	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes		

7. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2203-

2017 authorizing the College to purchase copy paper on an as needed basis in an anticipated amount of \$9,364.00, from WB Mason per the bid number MRESC 14/15-51 awarded by ESCNJ for the extended award period August 1, 2017 through January 31, 2018. The motion was seconded by Ms. Brown and passed by roll call vote as follows:

Dr. Ward Garrison	Yes	Dr. Figgs	Yes
Ms. Brown	Yes	Mr. McGrory	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes
Mr. DeLeon	Yes		

8. A motion was made by Dr. Figgs for consideration to adopt Resolution #2204-2017 authorizing the College to enter a lease agreement with the Clear Channel Outdoor of Philadelphia, PA for the period beginning with the lease execution in calendar year 2017 and continuing for ten years after the contractually stipulated Rent Commencement Date. The motion was seconded by Mr. McGrory.

Mr. Cassisi shared his concerns and opposition in regard to this resolution. He understands the importance of non-traditional revenue needed to sustain the College and he commended Dr. Salomon-Fernandez for the proposal and for taking a lead to enhance the College. He said he understands the proposal and the financial benefit, but feels there are other issues that cause him to raise objection.

The first objection is the impact to the environment. The proposal calls for Clear Channel to clear trees from the site of construction. Mr. Cassisi feels that this would be visual pollution to the community, and that it would be associated with the College. The second objection is he feels it goes against the character of the College. He also feels that it would compromise the College's leadership role in the community. Mr. Cassisi feels that as a Board member he must act responsibly.

Dr. Salomon-Fernandez expressed her respect for Mr. Cassisi and his stance, and thanked him for his candidness.

Dr. Ward Garrison said that she in large part also agreed with Mr. Cassisi.

Mr. McGrory expressed his appreciation on how Mr. Cassisi shared his thoughts not only at the Board meeting this evening but also in the committee meetings.

The motion was passed by roll call vote as follows:

Dr. Figgs	Yes	Mr. DeLeon	Yes
Mr. McGrory	Yes	Dr. Ward Garrison	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	No		

9. A motion was made by Dr. Figgs for consideration to adopt Resolution #2205-2017 authorizing the College to award a contract for annual membership dues to the New Jersey Council of Community Colleges of Trenton, NJ for an amount of \$34,726.00. The motion was seconded by Mr. McGrory and passed by roll call vote as follows:

Dr. Figgs	Yes	Mr. DeLeon	Yes
Mr. McGrory	Yes	Dr. Ward Garrison	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes		

10. A motion was made by Dr. Figgs for consideration to adopt Resolution #2206-2017 authorizing the College to award a contract to vendors per attached list for twenty-four purchases or services for the period of July 1,2016 to June 30, 2017. The Board of Trustees may by resolution approve without public advertising bids pursuant to New Jersey Statutes - Title 18A Education - 18A:64A-25.5, "Exceptions to Requirement for Advertising". The motion was seconded by Mr. McGrory and passed by roll call vote as follows:

Dr. Figgs	Yes	Mr. DeLeon	Yes
Mr. McGrory	Yes	Dr. Ward Garrison	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes		

11. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2207-2017 authorizing the College to award a contract per the attached list under the State of

New Jersey Cooperative Purchasing Services currently in effect for the period July 1, 2017 through June 30, 2018. The motion was seconded by Ms. Brown and passed by roll call vote as follows:

Dr. Ward Garrison	Yes	Dr. Figgs	Yes
Ms. Brown	Yes	Mr. McGrory	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes
Mr. DeLeon	Yes		

12. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2208-2017 authorizing the College to award a contract for coordination of services with the New Jersey Child Assault/Prevention Program (NJCAP) in the amount of \$23,024.00 for the period of July 1, 2017 through June 30, 2018. The motion was seconded by Ms. Brown and passed by roll call vote as follows:

Dr. Ward Garrison	Yes	Dr. Figgs	Yes
Ms. Brown	Yes	Mr. McGrory	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes
Mr. DeLeon	Yes		

13. A motion was made by Dr. Ward Garrison for consideration to amend Resolution #1973-2015, adopted on December 17, 2015. The amendment will authorize the College an additional amount of \$15,000 above the cap, for services needed through November 30, 2017, to Testa, Heck, Testa & White, P.A. (f/k/a Testa, Heck, Scrocca, and Testa, PA). The motion was seconded by Mr. McGrory and passed by roll call vote as follows:

Dr. Ward Garrison	Yes	Mr. DeLeon	Yes
Mr. McGrory	Yes	Dr. Figgs	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes		

14. A motion was made by Mr. McGrory for consideration to adopt Resolution #2209-2017 authorizing the College's administration to reaffirm this university center partnership with Fairleigh Dickinson University, in order to provide Baccalaureate and Master

educational opportunities on campus, for the period of July 1,2017 to June 30, 2018.

The motion was seconded by Dr. Figgs and passed by roll call vote as follows:

Mr. McGrory	Yes	Mr. DeLeon	Yes
Dr. Figgs	Yes	Dr. Ward Garrison	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes		

15. A motion was made by Ms. Brown for consideration to adopt Resolution #2210-2017 authorizing the College's administration to accept funds in the amount of \$299,464.00 under the Carl D Perkins Career and Technical Education Act of 2006, starting on July 1, 2017 and ending on June 30, 2018. The motion was seconded by Dr. Figgs and passed by roll call vote as follows:

Ms. Brown	Yes	Mr. McGrory	Yes
Dr. Figgs	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes
Mr. DeLeon	Yes		

16. A motion was made by Dr. Ward Garrison for consideration to adopt Resolution #2211-2017 authorizing the College's administration to enter into an Early College High School Program agreement with Cumberland County Board of Vocational Education (CCTEC), in order to provide an opportunity for high school students to obtain college-level credits while attending high school, for the period of July 1, 2017 to June 30, 2018. The motion was seconded by Mr. DeLeon and passed by roll call vote as follows:

Dr. Ward Garrison	Yes	Dr. Figgs	Yes
Mr. DeLeon	Yes	Mr. McGrory	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes		

Dr. Salomon-Fernandez expressed that the College would be pursuing partnership with every school in the county. She hopes to have contracts to be considered at the special Board meeting in August.

17. A motion was made by Mr. DeLeon for consideration to adopt Resolution #2212-2017

authorizing the College's administration to enter into an Early College High School Program agreement with Vineland Public Schools, in order to provide an opportunity for high school students to obtain college-level credits while attending high school, for the period of July 1, 2017 to June 30, 2018. The motion was seconded by Mr. McGrory and passed by roll call vote as follows:

Mr. DeLeon	Yes	Dr. Figgs	Yes
Mr. McGrory	Yes	Dr. Ward Garrison	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes		

18. A motion was made by Mr. DeLeon for consideration to adopt Resolution #2213-2017 authorizing the College's administration to enter into an Early College High School Program agreement with Bridgeton Public Schools, in order to provide an opportunity for high school students to obtain college-level credits while attending high school, for the period of July 1, 2017 to June 30, 2018. The motion was seconded by Mr. McGrory and passed by roll call vote as follows:

Mr. DeLeon	Yes	Dr. Figgs	Yes
Mr. McGrory	Yes	Dr. Ward Garrison	Yes
Ms. Brown	Yes	Ms. Perez	Yes
Mr. Cassisi	Yes		

19. A motion was made by Dr. Figgs for consideration to adopt Resolution #2214-2017 authorizing purchases and disbursements in the amount of \$1,124,524.34 for the current period. The motion was seconded by Ms. Brown and passed by roll call vote as follows:

Dr. Figgs	Yes	Mr. McGrory	Yes
Ms. Brown	Yes	Dr. Ward Garrison	Yes
Mr. Cassisi	Yes	Ms. Perez	Yes
Mr. DeLeon	Yes		

C. Academic & Student Affairs – Ms. Michelle Brown, Chair

NONE

Consideration of Old Business - NONE

Consideration of New Business - NONE

Campus Reports - NONE

CCC Foundation Liaison Report - Mr. Patrick W. McGrory

The gifts received for June 2017 total \$32,661.39. The total gifts received year since July 1, 2016 are \$532,573.90.

Mr. McGrory expressed the Foundation's appreciation for the ongoing communication between the two Boards. Foundation board members are initiating conversations in the community to help Dr. Salomon-Fernandez make connections for further dialog regarding the College.

Dr. Ward Garrison thanked the Board for approving Alice Woods' new title to Full-time Director III, Foundation and Alumni. She felt the Foundation Board would consider the approval as great evidence and support of the Foundation.

NJCCC Trustee Ambassador Report - Mr. Joseph Cassisi - None

President's Report – Dr. Yves Salomon-Fernandez

The first Early College High School program with the Carver Foundation and Bridgeton High School was launched on July 10. The program will enable the most ambitious students to complete the first two years of their Bachelor's program through CCC while they finish High School.

The last pinning ceremony of the season went very well for our Radiography students was held in June. Faculty and staff have worked hard to keep the program among one of the most highly rated in the state.

Also in June, the College graduated 46 students who completed the high school diploma equivalency program (GED/HiSet). As of the date of graduation, many of the students had already registered for college-level courses or workforce development training.

The College hosted a forum with our governmental counterparts to educate local businesses regarding the process of bidding for requests for goods and services at the College and other public entities. Over 30 businesses participated in the forum. This was organized in response to feedback that the College appeared to favor outside businesses over local county businesses.

Evaluation of the Bridgeton STEAMWorks site has been ongoing regarding its non-compliance with the American Disabilities Act. The College is in talks with the Mayor and other stakeholders concerning this. The College has informed the Empowerment Zone that it will not renew its lease at that site when it expires at the end of December.

The strategic planning process has begun with the letters of invitation being recently sent out. Mr. Bruce Riley and Mr. Joe Cassisi are the designated liaisons from the Board of Trustees and they will update the Executive Committee and the rest of the Board regarding the process.

Persons wishing to address the Board – None

There being no further business to come before the Board, a motion was made by Mr. McGrory to adjourn the meeting seconded by Ms. Brown. The meeting was adjourned at 6:15 P.M.

Respectfully submitted,

MS. MICHELLE BROWN,
SECRETARY